



UNITED NATIONS CHILDREN'S FUND JPO Request Form



Training and Learning Plan

- ✓ Participation in a one-week JPO Induction Programme in New York
- ✓ Guidance and advice in relation to training opportunities within the field of expertise
- ✓ Use of yearly JPO training funds for internal/external training opportunities
- ✓ Participation in the Mentoring, Coaching, and Career Counselling and Career transition programmes
- ✓ Encourage field mission and/or stretch assignment during and after the 2nd year

In addition, the JPO will benefit from the following specific learning opportunities in the receiving office:

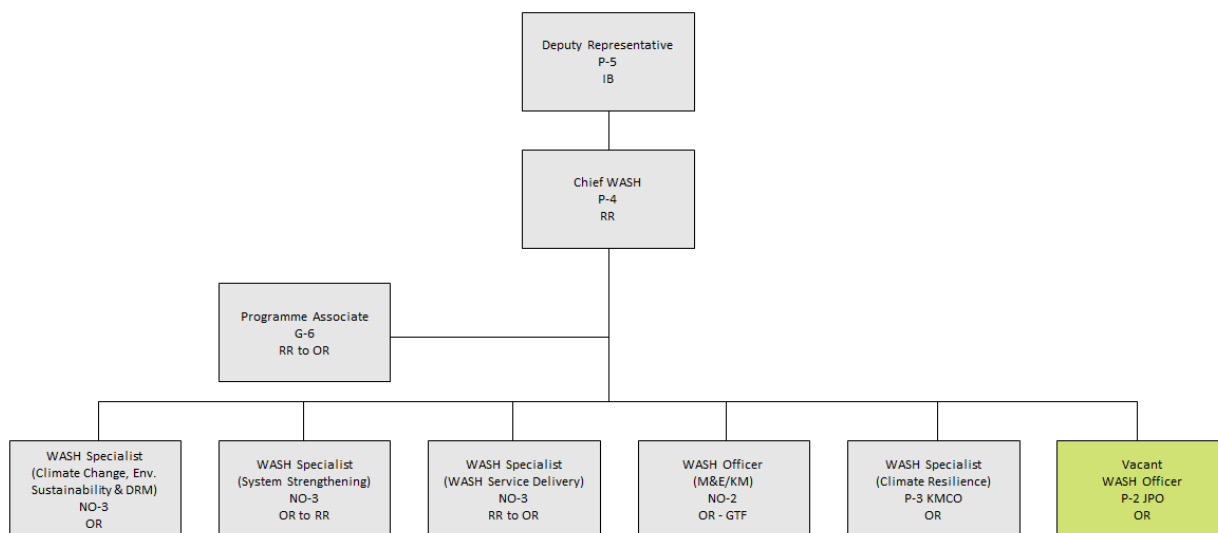
- ✓ Undertake impact-bearing activities in the field of climate change, environmental sustainability and disaster risk reduction involving a wide range of stakeholders, colleagues and peers
- ✓ Sharpen skills as a mentor to other JPOs and peers and provide formative and learning exposure to climate change scenario in a development country
- ✓ Expand the professional horizon through an open networking and involvement in a large variety of topics and areas of focus in UNICEF's Country Programme implementation specific to WASH
- ✓ The supervisor of this position has coached and developed young professionals in the past and has also worked as a mentor under UNICEF's REACH Programme

In addition,

- ✓ The requirement for this JPO position was discussed with the Regional Adviser, WASH, ROSA who recommended WASH section, NCO to apply for this position
- ✓ Working on Climate Resilient WASH services will broaden JPOs skills further in ensuring that WASH infrastructure and services are sustainable and resilient to climate related risks. JPO will be further able to advance in his/her career by taking on additional responsibilities within the organization on leading or managing projects/ programmes in the field of Climate Change. This is also an opportunity to move into management roles or policy positions, where JPO can use knowledge of climate change to develop strategies for adapting or mitigating its effects
- ✓ The JPO will further have the opportunity to work with WASH team in case of any emergencies in the country which is a mandatory work for all team members of WASH. This will also add value to his/her experience/skills on working in emergencies in future. On average, one in two JPOs continue at UNICEF as regular staff members, upon completing their assignment.

Information and living condition of Duty station: [For Filed Office locations only]	
General Information	<p>With a total population of 29 million including 10.5 million children, Nepal ranks 142 out of 189 countries on the HDI. Considering economic growth and significant progress made towards the Sustainable Development Goals, Nepal is slated to graduate from LDC to middle-income status by 2026. While the overall development status of many Nepalis including children has improved, noting advances across most social indicators and a decline in multidimensional poverty, significant socio-economic disparities remain particularly for excluded population groups.</p> <p>Situated on a major geological fault line and increasingly vulnerable to the impact of climate change due to extreme weather events and glacial melting, Nepal is prone to multiple extreme disaster hazards as evidenced by frequent droughts, floods and earthquake tremors, with the last major devastating earthquake in 2015, all of which disproportionately affect the most marginalized families and children. Nepal was also hard hit by the COVID-19 pandemic with vulnerable families and children being particularly affected by the secondary impact including lost household income, learning loss and mental health concerns. As Nepal is coping with the triple challenges of the advancing climate crisis, pandemic recovery and the global economic downturn, major continued focus on the most marginalized and excluded groups will be required to prevent the loss of important SDG gains made and to ensure that no one and no child is left behind.</p>
Security	The Security Level in Kathmandu, Nepal is classified as Low (Level 2) as per the UN security management system in Nepal. Overall Security Situation remains relatively calm in Nepal. Civil unrest in form of protests, strikes and movement restriction are common ways for agitating groups, political parties to put pressure at the Government if their demands are not addressed.
Housing	Different types of long-term accommodation are available in Kathmandu, Nepal. This includes standalone houses, houses in gated compounds, apartments. These could be furnished and/or fully serviced, or unfurnished.
Schools & Childcare	<p>Most of international staff's children attend international schools with an academic system that is widely recognized abroad. International schools often include a kindergarten and pre-school classes (sometimes even a nursery) for younger kids.</p> <p>It is advisable to ask your embassy in Kathmandu which schools your compatriots prefer for their kids.</p>
Work for spouses & partners	Work opportunities for spouses/partners are limited. However, if hired by any organization a work permit must be applied for through the same hiring organization.

Reporting line of the JPO [Please insert an org chart that is showing the reporting line of the JPO]



**UNITED NATIONS CHILDREN'S FUND
SPECIFIC JOB PROFILE**

I. Post Information

Job Title: WASH Officer
Supervisor Title/ Level: Chief of WASH/ P-4
Organizational Unit: Programme
Post Location: Kathmandu, Nepal

Job Level: P-2
Job Profile No.: 98005
Job Classification Level: Level 2

II. Strategic Office Context and purpose for the job

The fundamental mission of UNICEF is to promote the rights of every child, everywhere, in everything the organization does in programs, in advocacy and in operations. The equity strategy, emphasizing the most disadvantaged and excluded children and families, translates this commitment to children's rights into action. For UNICEF, equity means that all children have an opportunity to survive, develop and reach their full potential, without discrimination, bias or favoritism. To the degree that any child has an unequal chance in life in its social, political, economic, civic and cultural dimensions — her or his rights are violated. There is growing

evidence that investing in the health, education and protection of a society's most disadvantaged citizens — addressing inequity — not only will give all children the opportunity to fulfill their potential but also will lead to sustained growth and stability of countries. This is why the focus on equity is so vital. It accelerates progress towards realizing the human rights of all children, which is the universal mandate of UNICEF, as outlined by the Convention on the Rights of the Child, while also supporting the equitable development of nations.

Strategic office context: [\[Office Context and JPOs Contribution to the Organization\]](#)

UNICEF has been a development and humanitarian partner of Nepal for over 50 years in joint efforts to improving the lives of children and women in Nepal. During this period, Nepal has made important progress across all social indicators advancing children's rights, especially access to basic drinking water services (95.4 per cent) and access to safely managed sanitation (61 per cent) at national level. UNICEF in 2022, ended its 5 years country programme of 2018-2022 and have entered into another 5-year country programme (2023-2027). Given that the country has only seven years to achieve an ambitious Sustainable Development Goal (SDG) for WASH which seeks to ensure that all people have access to safely managed water and sanitation services, UNICEF as one of the key supporters of WASH sector will enhance its focus on WASH service delivery specifically on improving the quality of services, system strengthening on WASH in the context of federalization and making WASH systems and services climate and disaster resilient.

The WASH section at UNICEF Nepal Country Office is seeking donor support for the funding of a JPO for 2024-2025 that will support the output on "Climate Change, Environmental Sustainability and Disaster Risk Management" in relation to the new country programme making sure that children, youth, their families and the most marginalized and those in humanitarian contexts in select programme provinces have locally accessible institutional capacities to reduce vulnerabilities and increase adaptation capacity relating to Climate Change, predictable disaster risks and environmental degradation. Apart from supporting delivery of climate resilient WASH services, JPO will provide support on capacity building, system strengthening, implementation of National Adaptation Plan and undertaking greening initiatives in communities, schools and health care facilities under the SDG framework. The JPO will also help strengthen commitments of UNICEF on water security mapping including long term monitoring of water security to generate data and evidence on the impact of extreme weather events including glacial outbursts especially on the migration of population due to drying or reduced water resources or due to flooding/ landslides.

Overall, the funding of this position will provide much-needed support for the organization's strengthened commitment to reduce the climate change related impacts on WASH which has the potential risk to undermine or undo the gains made so far on development including for the realization of the child rights.

Purpose for the job:

The WASH Officer reports to the Chief of WASH (Level 4) for supervision and in close coordination with WASH Specialist dealing with Climate Change and Disaster Risk Management. The WASH Officer provides technical, operational and administrative assistance throughout the WASH programming process. The Officer prepares, manages and implements a variety of technical and administrative tasks, related to the development, implementation, monitoring and evaluation of the WASH output results of the country programme.

III. Key functions, accountabilities and related duties/tasks:

Summary of key functions/accountabilities:

- 1. Programme development and planning**
- 2. Programme management, monitoring and delivery of results**

3. Technical and operational support for programme implementation 4. Humanitarian WASH preparedness and response 5. Networking and partnership building 6. Innovation, knowledge management and capacity building
1. Programme development and planning <ul style="list-style-type: none"> • Support in development of programme proposal and plans to support implementation of annual workplans related to climate change, environmental sustainability and disaster risk management contributing to the WASH-related outcome and output results. • Prepare technical reports and inputs for programme preparation and documentation, ensuring accuracy, timeliness and relevance of information. • Provide technical and administrative support throughout all stages of programming processes by executing/administering a variety of technical programme transactions, preparing materials/documentations, complying with organizational processes and management systems, to support progress towards the WASH-related outcome and/or output results in the country programme. • Prepare required documentations/materials to facilitate review and approval processes.
2. Programme management, monitoring and delivery of results <ul style="list-style-type: none"> • Work collaboratively with colleagues and partners to collect/analyze/ share information on implementation issues, provide solutions on routine programme implementation and alert appropriate officials and stakeholders for higher-level interventions and/or decisions. Keep records of reports and assessments for easy reference and/or to capture and institutionalize lessons learned. • Participate and contribute in monitoring and evaluation exercises, programme reviews and annual sectoral reviews with government and other counterparts and prepare reports on results for required action/interventions at the higher level of programme management. • Support to monitor and report on the use of sectoral programme resources (financial, administrative and other assets), verify compliance with approved allocations, organizational rules, regulations/procedures and donor commitments, standards of accountability and integrity. Report on issues identified to enable timely resolution by management/stakeholders. • Support to prepare sectoral progress reports for management, donors and partners.
3. Technical and operational support for programme implementation <ul style="list-style-type: none"> ▪ Undertake field visits and surveys, collect and share reports with partners/stakeholders. Report critical issues, bottlenecks and potential problems to supervisor, for timely action. ▪ Provide technical and operational support to government counterparts, NGO partners, UN system partners and other country office partners/donors on the application and understanding of UNICEF policies, strategies, processes and best practices in WASH, to support programme implementation.
4 Humanitarian WASH preparedness and response

<ul style="list-style-type: none"> • Draft requisitions for supplies, services, long-term agreements and partnership agreements to ensure UNICEF is prepared to deliver on its commitments for WASH in case of an emergency. • Study and fully understand UNICEF's procedures for responding in an emergency. • Take up support roles in an emergency response and early recovery for WASH, as and when the need arises.
<p>5 Networking and partnership building</p> <ul style="list-style-type: none"> • Build and sustain close working partnerships with government counterparts and national stakeholders through active sharing of information and knowledge to facilitate programme implementation and build capacity of stakeholders to achieve WASH output results. • Draft communication and information materials for WASH programme advocacy to promote awareness, establish partnership/alliances and support fund-raising for WASH. • Research information on potential donors and prepare resource mobilization materials and briefs for fund raising and partnership development purposes.
<p>6 Innovation, knowledge management and capacity building</p> <ul style="list-style-type: none"> • Assist in the development, implementation, monitoring and documentation of WASH action research and innovation (technical or systems). • Assist in the preparation of learning/knowledge products, covering innovative approaches and good practices, to support overall WASH sector development. • Assist in creating and delivering learning opportunities for UNICEF WASH staff, to ensure our sector capacity remains up-to-date with latest developments. • Participate as a resource person in capacity building initiatives to enhance the competencies of clients/stakeholders.

IV. Impact of Results

The support provided by the WASH officer will enable the country office to achieve the WASH-related output results of the country programme especially in relation to the output on climate change, environmental sustainability and disaster risk management. This, in turn, will contribute to the achievement of the outcome results of the country programme document. When done effectively, the achievement of the outcome results will improve child survival, growth and development, and reduce inequalities in the country.

V. Competencies and level of proficiency required

(Please base on UNICEF Competency Framework)

<p><u>Core Values attributes</u></p> <ul style="list-style-type: none"> • Care • Respect • Integrity • Trust • Accountability <p><u>Core competencies skills</u></p> <ul style="list-style-type: none"> • Nurtures, Leads and Manages People (1) • Demonstrates Self Awareness and Ethical Awareness (2) • Works Collaboratively with others (2) • Builds and Maintains Partnerships (2) • Innovates and Embraces Change (2) • Thinks and Acts Strategically (2) • Drives to achieve impactful results (2) • Manages ambiguity and complexity (2) 	<p><u>Functional Competencies</u></p> <ul style="list-style-type: none"> • Persuading and influencing (1) • Applying technical expertise (1) • Learning and researching (2) • Planning and organizing (2)
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VI. Recruitment Qualifications	
Education:	A university degree in one of the following fields is required: (Public health, civil engineering, environmental or water resource engineering/ economics/ sciences, climate change sciences/ development, Emergency & Disaster risk reduction and management etc)
Experience:	<p>A minimum of two years of professional experience in one or more of the following areas is required (WASH & Climate Change related programmes)</p> <p>Relevant experience in a UN system agency or organization is considered as an asset.</p>
Language Requirements:	Fluency in English (Spoken & Written) is required. Knowledge of another official UN language or local language of the duty station is considered as an asset.