

Job Description for Professional Posts

Reference: NA2025/57

Position and Grade:	Associate Public Health Officer, P2
Organizational Unit:	Division of Human Health
Duty Station:	Vienna, Austria
Type/Duration of Appointment:	FT – JPO, 1 year

Organizational Setting

The Department of Nuclear Sciences and Applications implements the IAEA's Major Programme 2, "Nuclear Techniques for Development and Environmental Protection". This Major Programme comprises individual programmes on food and agriculture, human health, water resources, environment and radiation technologies. These programmes are supported by laboratories in Seibersdorf, Monaco and Vienna. The Major Programme's objective is to enhance the capacity of Member States to meet basic human needs and to assess and manage the marine and terrestrial environments through the use of nuclear and isotopic techniques in sustainable development programmes.

The Division of Human Health is organized into four Sections whose objectives are to enhance the capabilities of Member States to address needs related to the prevention, diagnosis and treatment of health problems through the development and application of nuclear techniques within a framework of quality assurance.

Main Purpose

As a member of a team led by the Director of the Division of Human Health (NAHU), the Associate Public Health Officer contributes to the development and implementation of Human Health programmatic activities in IAEA Member States. This involves supporting internal collaboration among all relevant stakeholders within the IAEA, contributing to a close integration of the Human Health programme activities with the overall delivery of technical cooperation support, understanding evolving needs of Member States and assisting in the positioning of the programme's services in an overall context of health-related programmes implemented by other organizations.

Role

The Associate Public Health Officer is: (i) a public health specialist contributing to monitoring developments in relation to radiation medicine activities in selected regions and Member States; (ii) a technical expert advocating and supporting the promotion of radiation medicine in human health; (iii) a focal point for supporting unfunded CRP needs in human health activities of the division; (iv) an analyst contributing to the preparation of and reporting on multi-disciplinary assessments of national radiation medicine capacities; (v) a coordinator of radiation medicine activities within the division vis a vis global cancer initiatives.

Partnerships

The Associate Public Health Officer establishes and maintains collaborative relationships with colleagues within the Division. He/she supports interactions with IAEA experts in the systematic identification and consolidation of Member States' needs with regard to radiation medicine-related support and the design of appropriate tools within the Division. He/she supports divisional management in liaising with counterparts in the World Health Organization and other relevant stakeholders active in the global health arena.

Functions / Key Results Expected

Under the guidance of the Head of the Human Health Division, the Associate Public Health Officer will:

- Support analysis of Coordinated Research Projects (CRPs).
- Coordinate input and activities for the Rays of Hope project.
- Coordinate activities with other UN Agencies such as WHO.
- In close collaboration with the team, provide support and contribute to the development of initiatives for capacity building in radiation medicine and nutrition.
- Support the development of a strategic, results-oriented and coordinated approach to the identification of key funding needs and gaps, in collaboration with NAHU Sections and research key donor and funding trends, in particular in global health settings.
- Support coordination of systematic, reliable and transparent reporting on PUI or other extrabudgetary funds, based on technical input from implementing Sections.
- Support the organization of activities such as briefings, presentations or joint events in cooperation with relevant stakeholders.
- Coordinate input to briefs and reports internally.
- Support the preparation of meetings, expert missions and other activities related to existing projects.
- Perform analyses of data and develop presentations (e.g. slide presentations).
- Develop communication material (web articles, bulletin articles, summaries appropriate for reporting) that describes the work of the Division.

Competencies and Expertise (do not revise or edit)

Core Competencies		
Competence	Occupational Role	Behavioural Indicator
Communication	Individual Contributor	Communicates orally and in writing in a clear, concise and impartial manner. Takes time to listen and understand the perspective of others and proposes solutions.
Achieving Results	Individual Contributor	Takes initiative in defining realistic outputs and clarifying roles, responsibilities and expected results in the context of the Department/Division's programme. Evaluates his/her results realistically, drawing conclusions from lessons learned.
Teamwork	Individual Contributor	Actively contributes to achieving team results. Supports team decisions.
Planning and Organizing	Individual Contributor	Plans and organizes his/her own work in support of achieving the team or Section's

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		priorities. Takes into account potential changes and proposes contingency plans.
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Functional Competencies		
Competence	Occupational Role	Behavioural Indicator
Analytical thinking	Associate	Gathers and analyses information, identifying critical relationships and patterns among data and proposes workable solutions.
Knowledge sharing and learning	Associate	Actively seeks opportunities to learn by formal and informal means; learns from others, adopting and sharing best practice.
Technical/scientific credibility	Associate	Acquires and applies new skills to remain up to date in his/her area of expertise. Reliably applies knowledge of basic technical/ scientific methods and concepts.

Expertise	
Expertise	Description
Radiation Medicine Project Management	Experience managing research or public health projects.
Radiation Medicine Biostatistics and Biometry	Experience in public health, including biostatistics to evaluate statistical significance of health findings in research projects.

Education, Experience and Language Skills

- University degree in Public Health.
- Minimum of two years of experience with a focus on health.
- Experience in the development of professional service offerings and/or programme design, monitoring and evaluation highly desirable, preferably in support of low- and middle-income countries.
- Excellent knowledge of written and spoken English. Knowledge of French highly desirable. Knowledge of any other official IAEA language (Arabic, Chinese, Russian, Spanish) is an asset.

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