



UNITED NATIONS CHILDREN'S FUND JPO Request Form



Training and Learning Plan

- ✓ Participation in a one-week JPO Induction Programme in New York;
- ✓ Guidance and advice in relation to training opportunities within the field of expertise;
- ✓ Use of yearly JPO training funds for internal/external training opportunities;
- ✓ Participation in the Mentoring, Coaching, and Career Counselling and Career transition programmes;
- ✓ Encourage field mission and/or stretch assignment during and after the 2nd year

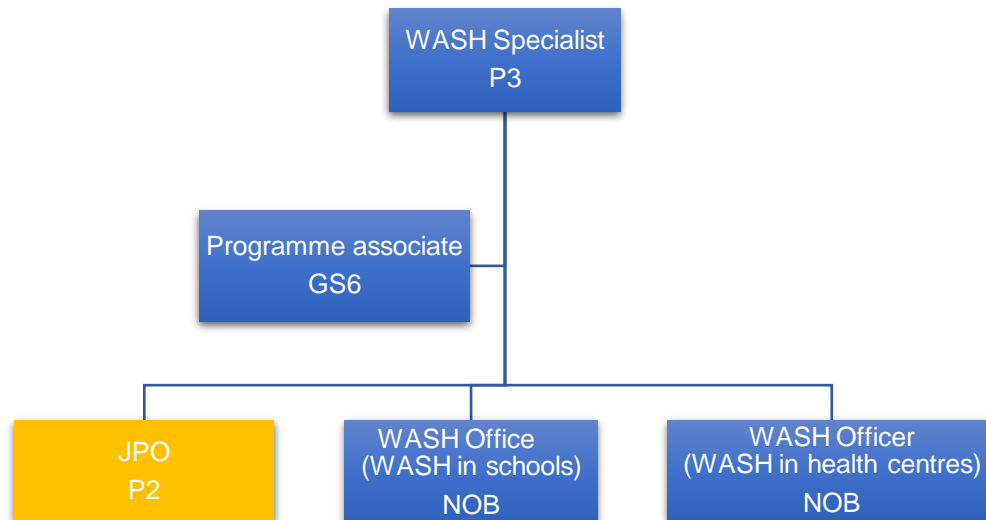
In addition, the JPO will benefit from the following specific learning opportunities in the receiving office:

- ✓ Coaching and supervision from the WASH Specialist team lead, P3, who is a professional with experience in coaching and supporting young professionals;
- ✓ Based on annual priorities, participation in office training events, including on results-based management, communication, teamwork;
- ✓ Support for career development through supervisor's and JPO unit coaching and assistance, formal training on career development, etc.

Information and living condition of Duty station: [For Filed Office locations only]

General Information	<i>Tunis is the vibrant capital of Tunisia, which is a middle-income country. Tunis is the hub for business in the country but also offers culture and entertainment. Despite some political and economic turmoil, the country remains an appreciated truistic destination. Several international organizations have offices in Tunis. Arabic is the main language, but French is widely used and English is common especially among the youngest population.</i>
Security	<i>The security situation is generally stable in all the country and the security level is 2 (low).</i>
Housing	<i>The organization does not provide houses for internationally or locally recruited staff. Most of the international staff are renting dwellings in the region of Grand Tunis and they are of good quality. Security clearance must be obtained before signing the rental contract with the landlord.</i>
Schools & Childcare	<i>Most international staff's children attend international schools with an academic system that is widely recognized abroad. International schools are available in both English and French and often include kindergarten and pre-school classes (sometimes even a nursery) for younger kids. It is advisable to ask your embassy in Tunis which schools your compatriots prefer for their kids.</i>
Work for spouses & partners	<i>Tunisia hosts numerous international bi and multilateral organizations and international civil society and private sector companies, including several that have their regional representation and/or working for Libya. A work permit must be obtained through those entities in case of hiring.</i>

Reporting line of the JPO





UNITED NATIONS CHILDREN'S FUND SPECIFIC JOB PROFILE

I. Post Information

Job Title: [WASH and Climate Officer \(JPO\)](#)
Supervisor Title/ Level: [WASH Specialist team lead, P3](#)
Organizational Unit: [WASH section](#)
Post Location: [Tunis, Tunisia](#)

Job Level: [P2](#)
Job Profile No.: TBC
Job Classification Level: [P2](#)

II. Strategic Office Context and purpose for the job

The fundamental mission of UNICEF is to promote the rights of every child, everywhere, in everything the organization does — in programs, in advocacy and in operations. The equity strategy, emphasizing the most disadvantaged and excluded children and families, translates this commitment to children's rights into action. For UNICEF, equity means that all children have an opportunity to survive, develop and reach their full potential, without discrimination, bias or favoritism. To the degree that any child has an unequal chance in life — in its social, political, economic, civic and cultural dimensions — her or his rights are violated. There is growing evidence that investing in the health, education and protection of a society's most disadvantaged citizens — addressing inequity — not only will give all children the opportunity to fulfill their potential but also will lead to sustained growth and stability of countries. This is why the focus on equity is so vital. It accelerates progress towards realizing the human rights of all children, which is the universal mandate of UNICEF, as outlined by the Convention on the Rights of the Child, while also supporting the equitable development of nations.

Tunisia is highly exposed to the impacts of climate change. The effects of climate change are at the heart of drought, desertification, water stress and degradation of natural resources, and are already being felt to a significant extent today. Tunisia experiences high water stress and is the 17th most water stressed country in the world and 14th in MENA region. This situation has economic consequences with an expected short and long-term impacts on populations and children, particularly the most vulnerable.

While children are the least responsible for this climate and environmental emergency, they take the greatest burden of its impact. UNICEF has recently developed the Sustainability and Climate Change Action Plan to accelerate policy action and to protect the most vulnerable children the increasing impacts of climate change and degrading environment.

The WASH and Climate JPO will strengthen UNICEF Tunisia climate action and partnerships, with a focus on water scarcity under the leadership of the WASH team lead and in close collaboration with other sectors, particularly education, social policy and social protection and the Deputy Representative to support resilient services (adaptation agenda) as well as children and youth empowerment, towards accelerated achievement of the Sustainable Development Goals.

Purpose for the job:

The WASH and Climate Officer reports to the WASH Specialist P3. The WASH and Climate Officer provides technical, operational and administrative assistance throughout the programming process supporting the

integration of climate and environmental considerations in WASH and across sectors and in all phases of the programming process.

III. Key functions, accountabilities and related duties/tasks:

Summary of key functions/accountabilities:

- 1. Programme development and planning**
- 2. Programme management, monitoring and delivery of results**
- 3. Technical support to mainstream climate & environment programming**
- 4. Partnership building and knowledge management**

1. Support to programme development and planning

- Draft updates for climate change in the situation analysis, to inform the development of WASH, education and social policies related outcome and output results. Research and report on trends in climate change and environment, for use in programme development, management, monitoring, and evaluation.
- Support preparation of draft technical reports and inputs for programme preparation and documentation, ensuring accuracy, timeliness and relevance of information.
- Contribute to the development/establishment of WASH and others programmes related outcome and output results, as well as related strategies, through analysis climate change issues affecting children.
- Provide technical and administrative support throughout all stages of programming processes by executing/ administering a variety of technical programme transactions, preparing materials/documentations, complying with organizational processes and management systems, to support progress towards embedding climate and environment related results in the country programme.
- Prepare required documentations/ materials related to climate change and environment to facilitate review and approval processes.

2. Programme management, monitoring and delivery of results

- Work collaboratively with colleagues and partners to collect/analyze/ share information on implementation issues, provide solutions on routine programme implementation and alert appropriate officials and stakeholders for higher-level interventions and/or decisions. Keep records of reports and assessments for easy reference and/or to capture and institutionalize lessons learned.
- Participate in monitoring and evaluation exercises, programme reviews and annual sectoral reviews with government and other counterparts and prepare reports on results for required action/interventions at the higher level of programme management.
- Monitor and report on the use of sectoral programme resources (financial, administrative and other assets), verify compliance with approved allocations, organizational rules, regulations/procedures and donor commitments, standards of accountability and integrity. Report on issues identified to enable timely resolution by management/stakeholders.
- Prepare sectoral progress reports for management, donors and partners.

3. Technical support to mainstream climate & environment programming

- Support collection and development of data on UNICEF thematic areas and sectors in support of climate change adaptation, disaster risk reduction and building climate resilience
- Collaborate with other sections to support technical inputs in sector policies that advance climate adaptation and empowerment of children and youth to become climate champions
- Draft policy briefs, communication materials and other document to support child sensitive climate policies and strategies and programming in WASH, education, social protection
- Support provision of technical advice to governments, the private sector and civil society partners on environmental risks facing children, and climate action to strengthen adaptation and youth empowerment

4. Partnership building and knowledge management

- Build and sustain close working partnerships with government counterparts and national stakeholders through active sharing of information and knowledge to facilitate programme implementation and build capacity of stakeholders to achieve results related to climate change and environment.
- Draft communication and information materials for WASH and climate programme advocacy to promote awareness, establish partnership/alliances and support fund-raising for climate and environment action.
- Assist in the development, implementation, monitoring and documentation of action research and innovation (technical or systems) related to WASH, climate change and environment.
- Assist in the preparation of learning/knowledge products, covering innovative approaches and good practices, to support response to climate change and environmental degradation and achieve development results for children.

IV. Impact of Results

The efficiency and efficacy of support provided by the WASH and Climate Officer to programme preparation, planning and implementation, contributes to the achievement of sustainable results to protect children from the impacts of climate change and environmental degradation and empowering children and adolescents to be champions for the environment. Success in WASH and climate programme in turn contributing to maintaining and enhancing the credibility and ability of UNICEF to provide programme services for children and adolescents that promotes greater social equality in the country.

V. Competencies and level of proficiency required

Core Values attributes

- Care
- Respect
- Integrity
- Trust
- Accountability

Core competencies skills

- Demonstrates Self Awareness and Ethical Awareness (1)
- Works Collaboratively with others (1)
- Builds and Maintains Partnerships (1)
- Innovates and Embraces Change (1)
- Thinks and Acts Strategically (1)
- Drive to achieve impactful results (1)
- Manages ambiguity and complexity (1)

Functional Competencies:

- Persuading and influencing (1)
- Applying technical expertise (1)
- Learning and researching (2)
- Planning and organizing (2)

VI. Recruitment Qualifications

Education:	An advanced university degree in one of the following fields is required: environment, climate change, social and economic development, international cooperation, international development, or another relevant technical field is required.
Experience:	A minimum of two years of professional experience in one or more of the following areas is required: climate change, environmental sustainability, programme management. Relevant experience in a UN system agency or organization is considered as an asset.
Language Requirements:	Fluency in French and English is required. Knowledge of Arabic is considered as an asset.