



UNITED NATIONS CHILDREN'S FUND JPO Request Form



Training and Learning Plan

- ✓ Participation in a one-week JPO Induction Programme in New York;
- ✓ Guidance and advice in relation to training opportunities within the field of expertise;
- ✓ Use of yearly JPO training funds for internal/external training opportunities;
- ✓ Participation in the Mentoring, Coaching, and Career Counselling and Career transition programmes;
- ✓ Encourage field mission and/or stretch assignment during and after the 2nd year

In addition, the JPO will benefit from the following specific learning opportunities in the receiving office:

- ✓ Visits to the Amazon and to the other field offices of UNICEF in Peru
- ✓ Collaborate with the 30 people private sector team of UNICEF Peru to gain additional skills on how to collaborate with individual donors.

Please also mention the following:

- ✓ Career prospects and potential for retention
- ✓ You will be supervised by Javier Álvarez UNICEF Representative in Perú Javier Álvarez. He recently assumed on January 29, 2023, after serving as Programme Deputy Representative in Venezuela for three and a half years.
- ✓ With 20 years of experience, he has worked in developing and complex environment countries in Latin America (Venezuela and Mexico), Asia and the Pacific (Papua New Guinea), Southeast Europe (Serbia and Republic of Kosovo), Central Asia (Afghanistan), which has allowed him to accumulate a solid knowledge of children and their rights in difficult contexts. He has served with UN Agencies like UNICEF and UNDP, and with other international cooperation organizations, contributing to their main areas such as education, health, monitoring and evaluation, partnerships in development contexts, and humanitarian response to emergencies.
- ✓ UNICEF's Representative has a master's degree in Public Policy Administration and International Development from the Institute of Social Studies in The Hague, and a bachelor's degree in Political Science and Government from the Complutense University of Madrid.

Information and living condition of Duty station: [For Filed Office locations only]

General Information	<p>Lima, city, capital of Peru. It is the country's commercial and industrial centre. Central Lima is located at an elevation of 512 feet (156 metres) on the south bank of the Rímac River, about 8 miles (13 km) inland from the Pacific Ocean port of Callao, and has an area of 27 square miles (70 square km). The city forms a modern oasis, surrounded by the Peruvian coastal desert a short distance west of the Andes Mountains. Area 1,506 square miles (3,900 square km). Source: Britannica, 2020. https://www.britannica.com/place/Lima/History</p> <p>Lima's 2020 population is now estimated at 10,719,188. In 1950, the population of Lima was 1,065,888. Lima has grown by 906,451 since 2015, which represents a 1.78% annual change. These population estimates and projections come from the latest revision of the UN World Urbanization Prospects. These estimates represent the Urban agglomeration of Lima, which typically includes Lima's population in addition to adjacent suburban areas. Lima is the largest city in Peru, and the country's capital. The seaport Callao is considered part of the city of Lima and forms the Lima Metropolitan Area. The 2014 projected population for Lima is 9,751,717, which makes Lima the fifth largest city in the Americas. Lima's metro area is also the 27th most populous in the world. Source: World's Population Review, 2020. https://worldpopulationreview.com/world-cities/lima-population</p> <p>Though Lima is located at a tropical latitude, the cool offshore Peru (also called Humboldt) Current helps produce a year-round temperate climate. Average temperature ranges 60–64 °F (16–18 °C) in the winter months of May to November and 70–80 °F (21–27 °C) in the summer months of December to April. Lima is perhaps best described as cold and damp in winter and hot and humid in summer. Source: Britannica, 2020. https://www.britannica.com/place/Lima/History</p>
Security	<p>The security level in Peru is ranked as low (Level 2).</p> <p>Organized crime has increased specially in the capital city of Lima, street crime, including muggings and thefts, especially cell phones, tablets, laptops and credit cards.</p> <p>On your way around the city, you should remain aware of your surroundings and avoid wearing or displaying expensive items. In the event of a robbery with firearms, do not attempt to resist attackers or take any action that puts you at greater risk.</p> <p>Be aware in public places and when withdrawing cash from ATMs. Avoid walking alone in quiet areas or at night.</p> <p>Driving standards in Peru are poor. Stop signs and traffic lights are often ignored. Fatal crashes occur frequently. Drivers don't always show concern for pedestrians, when you cross the streets you must do it carefully and watching the vehicles.</p>
Housing	<p>Residential break-in and burglary have been classified as "LOW" risk Level. Although UN international staff members have not been specifically targeted, International UN staff members have been advised to live in residential areas with reliable and adequate local police response.</p> <p>UN premises are located in Miraflores, San Isidro, La Molina and Surco; which is a district with safe and secure housing, with easy access to basic services, commerce, entertainment, and health providers.</p> <p>There have been reports that people searching for accommodation in Lima have been directed to false websites imitating genuine accommodation providers (eg, Airbnb). The false website</p>

	<p>link is sent to the customer by the fraudster, who then requests a rent payment transfer. If you're booking through a website, make sure it's genuine.</p>
Schools & Childcare	<p>There are several International schools in Lima. Some of the most well-known are:</p> <ul style="list-style-type: none"> • San Silvestre School provides education only to girls. San Silvestre believes in creating a warm caring environment where the girls can develop their individual personalities and talents such that they are prepared to take their place in a global society. Curriculum: IB, British, Peruvian. Languages: English, Spanish. • Colegio Peruano Británico is a private institution, inspired by the values and principles of British education. Curriculum: IB, British, Peruvian. Languages: English and Spanish. • Colegio Italiano Antonio Raimondi is a bicultural school with renowned educational past, which imparts a democratic education, focused on the development of the human person, in the framework of knowledge and appreciation of Italian and Peruvian cultures. Curriculum: Italian and Peruvian. Languages: English, Italian and Spanish. • Deutsche Schule Lima Alexander von Humboldt is a German international school with two campuses in Lima. Curriculum: German. Languages: German and Spanish. • Hiram Bingham, The British International School of Lima, offers a multilingual and international education through an inquiry-based curriculum inspired by British education. Curriculum: British and IB. Languages: English and Spanish. • Colegio Pestalozzi (Swiss School) is a Swiss international school. It serves preschool through high school. Curriculum: IB, Swiss and Peruvian. Languages of instruction: German and Spanish. • Since its founding, Casuarinas International College has experienced a process of innovation and continuous improvement in order to fulfill the educational demands that arose from social, scientific and technological changes, as well as the challenges of a globalized world. Curriculum: British and IB. Language: English. • Colegio Franklin Delano Roosevelt, The American School of Lima, is an independent international school providing a college preparatory program in English for students from age 3 through grade 12. Curriculum: IB and American. Language: English • St. George's College is a bilingual educational institution with British bases committed to form people with values that can be part of a globalize world. Curriculum: British and IB. Language: English and Spanish. • Newton College is a bilingual, Peruvian-British, co-educational school. Curriculum: IB, British and Peruvian. Language: English and Spanish. • Colegio Peruano Aleman Beata Imelda. Curriculum: IB, German and Peruvian. Languages: German and Spanish. • Colegio Alpamayo provides education only to boys. Preschool space serves both boys and girls. Colegio Alpamayo opened its doors in 1987. Curriculum: IB, Catholic, Peruvian. Languages: English and Spanish. • Monterrico Christian School is a Christian international school in Lima. Curriculum: Christian, International. Language: English. • Colegio Salcantay provides education only to girls. Preschool space serves both boys and girls. Curriculum: Peruvian, Catholic and IB. Languages: English and Spanish. • Lycée Franco Péruvien is a French international school. Curriculum: French and Peruvian. Language: French and Spanish. • Cambridge College Lima is a British-Peruvian school for boys and girls. Curriculum:

	<p>British and Peruvian. Languages: English and Spanish.</p> <ul style="list-style-type: none"> • Peruvian North American Abraham Lincoln School with over 1 300 students from Nursery to Grade 11, who learn and develop in a challenging, inclusive and nurturing, bilingual and multicultural environment. Curriculum: IB and Peruvian. Languages: English and Spanish. • Markham College is one of Peru's leading schools, helping students reach their full potential. Markham provides a bilingual education leading to a high degree of success in international public examinations. Curriculum: IB. Languages: English and Spanish. <p>Source: International Schools Database in Lima. https://www.international-schools-database.com/in/lima</p>
Work for spouses & partners	As there are different UN agencies, bilateral agencies, NGOs in Lima, there might be work opportunities for spouses/partners depending on the skill set.

Reporting line of the JPO



You may use the GJP or use the Specific JD for the below sections



UNITED NATIONS CHILDREN'S FUND SPECIFIC JOB PROFILE

I. Post Information

Job Title: Resource Mobilization & Partnership Officer
Supervisor Title/ Level: Representative, P-5
Organizational Unit: Representation
Post Location: Lima, Perú

Job Level: Level 2 (P2)
Job Profile No.:
Job Classification Level:

II. Strategic Office Context and purpose for the job

The fundamental mission of UNICEF is to promote the rights of every child, everywhere, in everything the organization does — in programs, in advocacy and in operations. The equity strategy, emphasizing the most disadvantaged and excluded children and families, translates this commitment to children's rights into action. For UNICEF, equity means that all children have an opportunity to survive, develop and reach their full potential, without discrimination, bias or favoritism. To the degree that any child has an unequal chance in life — in its social, political, economic, civic and cultural dimensions — her or his rights are violated. There is growing evidence that investing in the health, education and protection of a society's most disadvantaged citizens — addressing inequity — not only will give all children the opportunity to fulfill their potential but also will lead to sustained growth and stability of countries. This is why the focus on equity is so vital. It accelerates progress towards realizing the human rights of all children, which is the universal mandate of UNICEF, as outlined by the Convention on the Rights of the Child, while also supporting the equitable development of nations.

Strategic office context:

The Representative at UNICEF Peru is seeking donor support for the funding of a JPO Resource Mobilization & Partnership Officer position for 2024-2025 that will assist in supporting the overall public resource mobilization efforts of the Peru office. Under the direction of the Peru representative, the incumbent is responsible for supporting the development and enhancement of relations with governmental donors, for high-quality contribution management and for ensuring functioning and effective resource mobilization systems, processes and capacity are in place. Overall, the funding of this position will accelerate progress towards compromising enough resources for the Peru Country Office realizing the human rights of all children, which is the universal mandate of UNICEF, as outlined by the Convention on the Rights of the Child, while also supporting the equitable development of nations.

Purpose for the job:

Under the general guidance and supervision of the Representative, the Resource Mobilization & Partnership Officer supports the organization, preparation and documentation of donor meetings and events; takes an

active role in identifying, approaching and negotiating relationships with donors; and supports the development of effective concepts for engagement with donors with support of programme and communications teams.

III. Key functions, accountabilities and related duties/tasks:

1. Support to funding strategies: Contribute towards the preparation and implementation of resource mobilization strategies and work plans by researching and analyzing information and data. Support donor engagement and analysis: Maintain up-to-date information on donors, analyze development assistance policies and keep resource partner profiles updated; Compile and prepare briefing notes and other documents for engagement and information sharing purposes; support donor visit preparation and execution.
2. Donor recognition plans and communications: Support the development and implementation of programme sections' donor recognition plans and communications, including capacity statements and investment cases, donor engagement briefs and development of the regular donor newsletter. Fundraising and Resource Mobilization administration: Administer, monitor and strive to improve resource mobilization and grant management systems, processes, and information in line with agreed standards. This includes but is not limited to resource mobilization performance, donor profile and contact information, donor submissions and pipeline, visibility and fundraising guidelines.
3. Timely, Quality Donor submissions: Monitor and track donor proposal pipeline and donor reporting schedule. Collaborate with programme sections to prepare and provide timely, quality assurance of submissions to donors, including concept notes, funding proposals and donor reports, and support the review of donor agreements. Maintain and share information on all donor requirements and ensure adherence of donor submissions to such requirements.

IV. Impact of Results

The incumbent is a professional in the field of donor engagement, in particular relationship development and resource mobilization with governments and supports the implementation of the Country Office Resource Mobilization Strategy. The quality of work and external communications performed by the Resource Mobilization & Partnership Officer directly impacts on the professionalism of the incumbent and the overall reputation of UNICEF. The Resource Mobilization & Partnership Officer ensures quality, substantive input and ability to project a competent and trusted image of UNICEF to partners.

V. Competencies and level of proficiency required

<p><u>Core Values attributes</u></p> <ul style="list-style-type: none"> • Care • Respect • Integrity • Trust • Accountability <p><u>Core competencies skills</u></p> <ul style="list-style-type: none"> • Nurtures, Leads and Manages People (1) • Demonstrates Self Awareness and Ethical Awareness (2) • Works Collaboratively with others (2) • Builds and Maintains Partnerships (2) • Innovates and Embraces Change (2) • Thinks and Acts Strategically (2) • Drives to achieve impactful results (2) • Manages ambiguity and complexity (2) 	<p><u>Functional Competencies</u></p> <ul style="list-style-type: none"> • Persuading and influencing (1) • Applying technical expertise (1) • Learning and researching (2) • Planning and organizing (2)
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VI. Recruitment Qualifications	
Education:	A university degree in one of the following fields is required: Marketing, Communications, Business Administration, International Development, Public Relations, Fundraising, or another relevant technical field.
Experience:	<p><i>A minimum of two years of professional experience in one or more of the following areas is required:</i></p> <p>Experience in donor engagement and resource mobilization required.</p> <p>International fundraising experience is an asset.</p> <p>Advanced ability to express ideas and concepts clearly and concisely orally as well as in writing.</p> <p>External communications experience is an asset.</p> <p>Proven ability to conceptualize, plan and execute ideas.</p> <p>Proven ability to manage different priorities of different internal and external stakeholders.</p> <p>Proven ability to work both independently and as part of a team.</p> <p><i>Relevant experience in a UN system agency or organization is considered as an asset.</i></p>
Language Requirements:	<i>Fluency in English and Spanish is required. Knowledge of another official UN language or local language of the duty station is considered as an asset.</i>