



UNITED NATIONS CHILDREN'S FUND JPO Request Form



Office of Innovation Team

Training and Learning Plan

- ✓ Participation in a one-week JPO Induction Programme in New York;
- ✓ Guidance and advice in relation to training opportunities within the field of expertise;
- ✓ Use of yearly JPO training funds for internal/external training opportunities;
- ✓ Participation in the Mentoring, Coaching, and Career Counselling and Career transition programmes;
- ✓ Encourage field mission and/or stretch assignment during and after the 2nd year

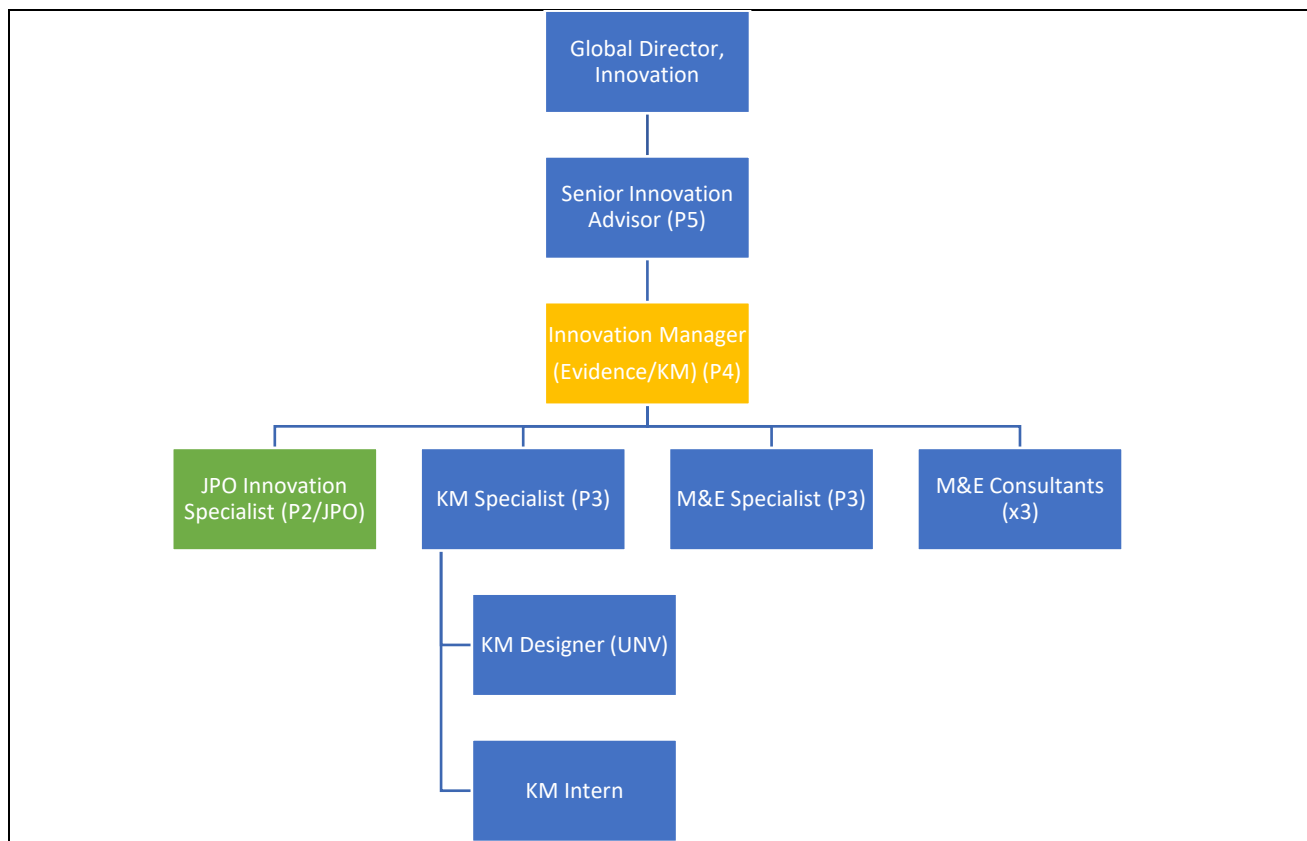
In addition, the JPO will benefit from the following specific learning opportunities in the receiving office:

- ✓ Strong career prospects for this post being at the intersection of the growing field of innovation and the established function of M&E (monitoring and evaluation);
- ✓ Rigorous on-the-job training opportunities with many seasoned MEL/KM experts in the team; and
- ✓ Supervisor (ex-JPO)'s solid managerial experience having coached many young professionals

Information and living condition of Duty station: [For Filed Office locations only]	
General Information	<p>Stockholm, Sweden, awaits as an enticing opportunity for candidates seeking a distinguished duty station. This vibrant city offers a secure and well-connected environment, ensuring a smooth transition for international professionals. With a temperate climate featuring both invigorating winters (averaging around -3°C or 26.6°F) and delightful summers (averaging around 20°C or 68°F), Stockholm provides a diverse living experience. Housing options abound, allowing individuals to tailor their living arrangements to their preferences. You'll find reliable access to high-quality essentials like food, water, and electricity, while Stockholm's exceptional healthcare system ensures your well-being through access to both public and private healthcare services. Banking facilities are readily available, and the city boasts a robust communications infrastructure, providing widespread internet and mobile coverage. In summary, Stockholm invites candidates to embark on a unique professional journey in a city that combines security, modern amenities, and an exceptional living environment.</p>
Security	<p>Stockholm is widely regarded as a secure and well-developed city, known for its high quality of life and relatively low crime rates compared to other major cities. The city's infrastructure, including its public transportation system, is reliable and well-maintained, ensuring ease of movement and convenience for residents and visitors alike. Local authorities maintain a strong and visible security presence, contributing to the overall sense of safety across the city. While Stockholm is generally considered safe, as with any major urban area, it is advisable to adhere to standard safety practices. This includes being mindful of personal belongings in crowded areas, staying informed about local conditions, and taking appropriate precautions during late hours. The city's efficient law enforcement agencies are proactive in maintaining public safety, making it a comfortable and secure environment for those living and working in the area.</p>
Housing	<p>Stockholm offers an extremely broad variety of different districts and neighborhoods, each one with its own distinctive taste and charm. Deciding which neighborhood, you want to live in can be a challenging task in the beginning. This guide will give you an initial understanding of the different neighborhoods to help you have an idea of what are good areas to live in Stockholm based on your needs.</p> <p>A broker is not indispensable to rent in Stockholm. However, it is a useful resource because some landlords don't post their vacancies to the public but prefer to make them available through broker agencies. There shall be a fee associated with being paid to a licensed real estate agent/broker for services. Under UNICEF procedure on Rental Subsidies and Deductions, a reimbursement of the one-time payment of an agent's fee can be requested under rental subsidy guidelines once during a staff member's assignment to a duty station.</p>
Schools & Childcare	<p>In the Swedish school system, children go to school for at least ten years from the year they turn six, as mandated by the Swedish Education Act. Sweden's long focus on education is quoted as one of the explanations for the country's capacity for innovation. Sweden is a country built around staunch equality and community spirit. This directly influences their school system, where children are taught the same subjects until they are old enough to make their own education / career choices. Official academic start and end dates may fluctuate slightly by municipality and school, but on average, school in Sweden begins around mid / late-August and ends early / mid-June. The year is broken up into two semesters. There is a long break in December from the middle of the month until early January.</p> <p>For younger kids, school hours are typically 8:30 to 14:30. Older students start at the same time and leave around 15:00 or 16:00.</p> <p>Public schools in Sweden are free. Annual tuition for private schools, however, will</p>

	<p>typically fall between 30,000 SEK to 100,000+ (3,000 to 10,300+ USD).</p> <p>Hey Kiddo, contracts nannies who care for children of all ages. They offer different plans based on the type of support parents need (sporadic, continuous, everyday help). Their nannies are experienced and have gone through the agency's recruitment process. They have all passed a DBS check, are educated in CPR and they have all gone through and passed Hey Kiddo 's internal nanny- course.</p> <p>The first step is that you will get a presentation of a nanny. If you approve, the nanny will call you to book the first session. This first session is for you as a parent to get to know the nanny and find out if she is the right person for your family. You can meet in person or digitally at no charge for this time (usually the session is maximum one hour). Hey Kiddo, office will later call to ensure that you are happy with the nanny you've got. They will also secure the price plan.</p> <p>Please note that for UNICEF staff who do not pay Swedish Taxes/have a Swedish Social Security Number; the price will be double what is listed as they are not covered by the RUT tax deduction.</p>
Work for spouses & partners	<p>Stockholm's diverse economy offers a wide range of career opportunities in sectors such as education, healthcare, technology, and international development. Additionally, the city is home to international communities and professional networks, providing valuable resources to support job searches. It is advisable for spouses and partners to familiarize themselves with local employment regulations and available resources to fully explore the opportunities within the job market.</p>

Reporting line of the JPO



UNITED NATIONS CHILDREN'S FUND SPECIFIC JOB PROFILE

I. Post Information

Job Title: Innovation Officer (Data Visualization)
 Supervisor Title/ Level: Innovation Manager (P4)
 Organizational Unit: Office of Innovation
 Post Location: Stockholm, Sweden

Job Level: P2
 Job Profile No.:
 Job Classification Level:

II. Strategic Office Context and purpose for the job

Strategic office context:

The fundamental mission of UNICEF is to promote the rights of every child, everywhere, in everything the

organization does — in programs, in advocacy and in operations. The equity strategy, emphasizing the most disadvantaged and excluded children and families, translates this commitment to children's rights into action. For UNICEF, equity means that all children have an opportunity to survive, develop and reach their full potential, without discrimination, bias or favoritism. To the degree that any child has an unequal chance in life — in its social, political, economic, civic and cultural dimensions — her or his rights are violated. There is growing evidence that investing in the health, education and protection of a society's most disadvantaged citizens — addressing inequity — not only will give all children the opportunity to fulfill their potential but also will lead to sustained growth and stability of countries. This is why the focus on equity is so vital. It accelerates progress towards realizing the human rights of all children, which is the universal mandate of UNICEF, as outlined by the Convention on the Rights of the Child, while also supporting the equitable development of nations.

The Office of Innovation (OoI) works to catalyze UNICEF's and all its partners' expertise and resources against key children-outcomes bottlenecks, with a view to continuously ideate and scale the most effective solutions with transformational potential at scale to achieve the child-related SDGs.

The office is doing this by continuously exploring new ways of accelerating results for children, investing across a range of early stage solutions, and harnessing internal and external expertise towards continuously iterating and finetuning the most promising solutions for children through a systematic portfolio management approach, and leveraging all stakeholders' innovation energy, knowhow and resources from intergovernmental, multilateral, private sector and non-governmental organizations. This takes place across 160 country offices.

Purpose for the job:

Under direct supervisor of the Innovation Manager (Evidence/Knowledge Management) the JPO will be responsible for leading the data visualization efforts for the Office of Innovation.

III. Key functions, accountabilities and related duties/tasks:

Within the delegated authority and under the supervision of Innovation Manager (Evidence/Knowledge Management) or his/her designated mandated representative(s), the JPO Innovation Officer (Data Visualization) will:

- Showcase project output and outcome indicators across innovation portfolios and country offices through dashboards and other data products
- Support innovation solution leads in country/regional offices in creating real-time monitoring dashboards as required
- Develop corporate dashboards for innovation to facilitate senior management's decision making on innovation investment
- Manage key data of proven innovation solutions and make it accessible
- Advise innovation portfolio managers and country teams to improve on data flows, data collection set-up, reporting flow, and real-time monitoring dashboards based on theories of changes and key indicators identified for each solution
- Create a regular mechanism for tracking and reporting on innovations across multiple country offices and thematic portfolios
- Design and administer internal surveys using Forms or ODK survey tools
- Streamline and automate reporting on key indicators through tools including Microsoft PowerAutomate

IV. Impact of Results

As an active UNICEF team member, efficient, timely, responsive, client-friendly and high-quality support rendered to UNICEF and its beneficiaries in the accomplishment of her/his functions, including:

- Innovation performance/results reporting

- Dashboards tracking innovations across key indicators at solutions, portfolios, team, and office level
- Dashboards supporting senior management's decision making around innovation at country, regional and global levels.

These key results will have an impact on strategic and effective planning and implementation of innovation projects across UNICEF Offices.

V. Competencies and level of proficiency required

Core Values attributes

- Care
- Respect
- Integrity
- Trust
- Accountability

Core competencies skills

- Nurtures, Leads and Manages People (1)
- Demonstrates Self Awareness and Ethical Awareness (1)
- Works Collaboratively with others (1)
- Builds and Maintains Partnerships (1)
- Innovates and Embraces Change (1)
- Thinks and Acts Strategically (1)
- Drives to achieve impactful results (1)
- Manages ambiguity and complexity (1)

Functional Competencies

- Analyzing (1)
- Applying technical expertise (1)
- Learning and researching (1)
- Planning and organizing (1)
- Formulating Strategies and Concepts (1)

VI. Recruitment Qualifications

Education:

A university degree in one of the following fields is required: Data Science, Computer Science or Technology related subject, Statistics, Business Administration, Design, Geography and information management (GIS), Social Science, or another relevant field.

Experience:

A minimum of two years of professional experience in one or more of the following areas is required: monitoring, evaluation, learning, research, evidence generation, data management, data visualization.

The following experiences are critical or an asset.

- Demonstrated ability to translate complex data sets into visually appealing and easy-to-understand dashboards is critical
- Experience in using data visualization tools such as PowerBI, Tableau, or similar platforms is critical
- Experience in data cleaning, analysis, and reporting is critical
- Experience in survey design and administration particularly using ODK tools is an asset
- Programming skills including knowledge of R and/or Python is a strong asset
- Familiarity/willingness to learn with database management systems and SQL is a strong asset

	<ul style="list-style-type: none"> • Advanced knowledge and experience working with Microsoft Suite tools including PowerPoint, PowerAutomate, Forms is critical • Familiarity with Adobe CC software (InDesign, Illustrator, Photoshop, Acrobat) is an asset • Experience in working with multiple countries and with multiple stakeholders is an asset • Knowledge of the environment in which UNICEF operates and understanding the constraints of working in a developing-world environment is an asset • Familiarity with UNICEF's mission is an asset • Familiarity with the UN's ethical guidelines and protocols for data collection is an asset
Language Requirements:	Fluency in English is required. Knowledge of another official UN language or local language of the duty station is considered as an asset