



## UNITED NATIONS CHILDREN'S FUND JPO Request Form

[Please replace the above photo with a picture depicting the programme area or a picture of your office resize picture to pixel size 642X428]

### Training and Learning Plan

- ✓ Participation in a one-week JPO Induction Programme in New York;
- ✓ Guidance and advice in relation to training opportunities within the field of expertise;
- ✓ Use of yearly JPO training funds for internal/external training opportunities;
- ✓ Participation in the Mentoring, Coaching, and Career Counselling and Career transition programmes;
- ✓ Encourage field mission and/or stretch assignment during and after the 2<sup>nd</sup> year

In addition, the JPO will benefit from the following specific learning opportunities in the receiving office:

- ✓ Enhancing thematic knowledge: Access to handbooks, toolkits, design sprint workshops, and policy briefs on human rights to water and sanitation, as well as gender mainstreaming in the sector.
- ✓ Hands-on experience within a fast-paced, highly ambitious small Secretariat working on high-level political influencing and advocacy on human rights to water and sanitation to catalyze action on the 2030 Sustainable Development Agenda.
- ✓ Working alongside diverse and global secretariat colleagues situated across the world.

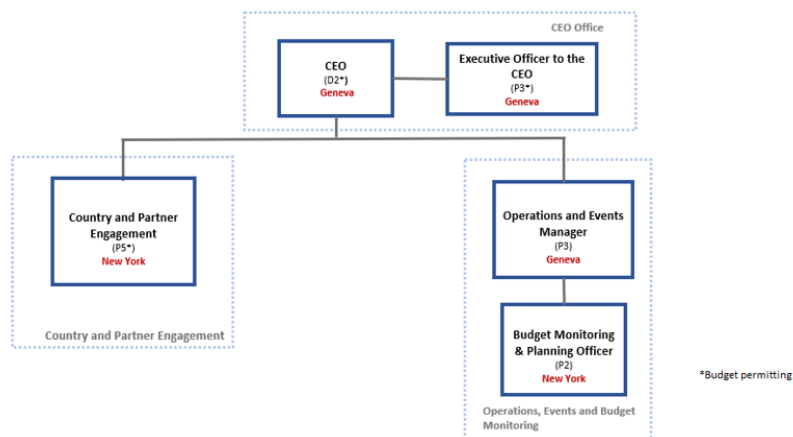
#### **Please also mention the following:**

- ✓ Career prospects and potential for retention: Depends on funding availability and the candidate's performance.
- ✓ Supervisor's experience in coaching and development of young professionals: The supervisor leads the Country and Partner Engagement Team and is part of the CEO team to increase political prioritization for sanitation, hygiene, and water. The supervisor has previously supported and managed young professionals including a cohort of Program Associates from Africa, Asia and Latin America and the Caribbean as well as Rotary Peace Fellows who were previously attached to the program. Additionally, JPO will have the opportunity to work in the team of the first United Nations Special Rapporteur on the right to safe drinking water and sanitation, Catarina de Albuquerque, who is now the SWA CEO.

### Information and living condition of Duty station: [For Filed Office locations only]

General Information	This role will be based in New York where part of the team is also currently based.
Security	Please provide information on the level of security at the duty station.
Housing	Please provide information on housing at the duty station.
Schools & Childcare	Please share information on Schools and Childcare at the duty station.
Work for spouses & partners	Please share information available opportunities for Work for spouses and partners.

**Reporting line of the JPO [Please insert an org chart that is showing the reporting line of the JPO]**



The JPO will report to the Country and Partner Engagement Specialist

\*\*\*You may use the GJP or use the Specific JD for the below sections\*\*\*



## UNITED NATIONS CHILDREN'S FUND SPECIFIC JOB PROFILE

### I. Post Information

Job Title: JPO – Country and Partner Engagement Officer  
Supervisor Title/ Level: Programme Specialist, Country Engagement  
Organizational Unit: Sanitation and Water for All (SWA)  
Post Location: New York

Job Level: P2  
Job Profile No.:  
Job Classification Level:

### II. Strategic Office Context and purpose for the job

**Strategic office context:** [Office Context and JPOs Contribution to the Organization]

Please write a short pitch on why the governments should sponsor a JPO in your office. Consider including background information, history and programme outline for the country. Give a short background of the programme/projects the JPO will be working on; the impact and contribution of the JPO.

Sanitation and Water for All (SWA) is a global partnership hosted by UNICEF, with nearly 500 partners, including almost 90 UN Member States, donors, civil society organizations, the private sector, research and learning organizations, utilities and regulators, UN agencies, and other development partners. The partnership works to catalyze political leadership and action, improve accountability, and advocate for the effective use of resources to achieve universal access to water supply and sanitation.

The partnership's secretariat coordinates partners to encourage ambitious political action for water, sanitation and hygiene, mutual accountability, and common messaging to influence decision-makers globally and nationally.

SWA's ultimate goal is universal access to water supply and sanitation for all, always and everywhere, focusing on three strategic objectives:

- Building and sustaining political will to eliminate inequalities in water, sanitation, and hygiene
- Championing multi-stakeholder approaches towards achieving universal access to services
- Rallying stakeholders to strengthen system performance and attract new investments

SWA's mission statement emphasizes the need to eliminate gender-based inequalities in access and the critical role of women and girls in achieving this. The partnership focuses on the hardest-to-reach and most vulnerable individuals, communities, countries, and regions, putting women and girls at the center as dynamic agents of change, not just as passive recipients.

The SWA, together with the Governments of the Netherlands, UK as well as UNICEF and IRC WASH, recently launched the Heads of State Initiatives (HOSI), which are a collection of flagship programs led by the highest leaders in government to ensure the achievement of the water, sanitation, hygiene and related targets of the SDGs. These initiatives are being developed in more than 10 countries, with three countries already having launched Presidential Compacts or similar initiatives. The partnership also organizes regular high-level meetings including Finance Ministers' Meetings as well as Sector Ministers' Meetings, both of which are co-convened with UNICEF. These convenings are important platforms for taking stock of progress on SDG6, identifying gaps which can be addressed by high-level political action and building partnerships across different stakeholder groups to achieve the plans as well as improving mutual accountability among stakeholders.

The JPO will support this mission by providing political analysis and research on opportunities for strengthened political engagement in SWA partner countries across Africa, Asia, Europe and Latin America. This political research and analysis will contribute to the development of country and partner specific strategies to be implemented over a course of two-three years. The JPO will contribute to the preliminary research, analysis and strategy development and will support the roll out of the plans by mobilizing partners through online and in-person meetings, preparing reports, and supporting different senior team members with follow-up activities. The JPO will also be actively involved in the preparation of the upcoming high-level meetings in particular the Sector Ministers' Meeting in 2025 which will also aim at mobilizing a few Heads of State and Government. The JPO will contribute to preparing SWA's participation in the subsequent UN Water Conference in 2026.

Please provide an overview of the office context in which this position works, briefly summarizing:

**Purpose for the job:**

Please outline the overall responsibility of this position, focusing on:

**1.)What purpose it serves**

JPO will providing preliminary political research and analysis to support the Heads of State Initiatives as well as contribute to mobilising partners including government participants at ministerial level to prepare for, and attend the SWA high-level meetings and support a robust follow-up.

**2.) What is it accountable for**

Under the direct supervision of the Programme Specialist, Country Engagement, the JPO will be responsible for key functions, including: [max 3 to 4 key functions]

- Preliminary research and analysis, and development of recommendations for country and partner specific engagement strategies on the Heads of State Initiatives – this will help to identify countries of interest, political feasibility of the initiative and a potential list of countries to be involved
- Prepare draft plans for partner mobilization ahead of SWA high-level meetings to ensure information is properly conveyed and agencies are regularly engaged and develop briefings for their ministers.
- Document the results of engagement in the Heads of State Initiatives as well as the high-level meetings, with a view to strengthen peer-to-peer learning and inspire more partners to participate in these initiatives and programmes
- Organise regular online and in person convenings to ensure coordination among partners and with the Secretariat on SWA strategic actions and workplans.

### **III. Key functions, accountabilities, and related duties/tasks:**

The JPO will work closely with the Programme Specialist, Country Engagement to strengthen political research, analysis and partner engagement in support of the partnership's Head of State Initiatives and the High-level Meetings:

1. Researching, analysing and preparing recommendations for country and partner specific strategies on the Heads of State Engagement
2. Preparing plans for partner mobilisation ahead of the Sector Ministers' Meeting and other SWA convenings
3. Mobilising partners to participate in the Heads of State Initiatives and the high-level meetings
4. Organizing online and in-person meetings for partners to share lessons, identify areas of action and follow-up on the Heads of State Initiatives and high-level convenings
5. Documenting partner experiences and preparing learning notes to increase peer-to-peer learning on the Heads of State Initiatives and high-level convenings.
6. Supporting the Program Specialist, Country Engagement in developing strategies and follow up on key initiatives.

### **IV. Impact of Results**

(Please briefly outline how the efficiency and efficacy of the incumbent impacts its office/division and how this in turn improves UNICEF's capacity in achieving its goals)

The key results aim to increase the number of countries which develop and launch compacts or initiatives by the Head of State or Government to accelerate the achievement of water, sanitation, hygiene and related targets of the SDGs including in ensuring these targets are inclusive of the needs of children, young people and women.

Specifically, the main objectives will enhance SWA's understanding, preparations and engagement with governments and partners on compacts and Presidential initiatives as well as improve the coordination, preparation, follow-up and learning on high-level convenings with a view to catalyse action for water, sanitation and hygiene.

### **V. Competencies and level of proficiency required**

(Please base on UNICEF Competency Framework)

<p><b><u>Core Values attributes</u></b></p> <ul style="list-style-type: none"> <li>• Care</li> <li>• Respect</li> <li>• Integrity</li> <li>• Trust</li> <li>• Accountability</li> </ul> <p><b><u>Core competencies skills</u></b> (please make sure to adjust competency levels depending on supervisory responsibilities)</p> <ul style="list-style-type: none"> <li>• Demonstrates Self Awareness and Ethical Awareness (2)</li> <li>• Works Collaboratively with others (2)</li> <li>• Builds and Maintains Partnerships (2)</li> <li>• Innovates and Embraces Change (2)</li> <li>• Thinks and Acts Strategically (2)</li> <li>• Drives to achieve impactful results (2)</li> <li>• Manages ambiguity and complexity (2)</li> </ul>	<p><b><u>Functional Competencies</u></b> (please use GJP as reference):</p> <ul style="list-style-type: none"> <li>• Persuading and influencing (1)</li> <li>• Applying technical expertise (1)</li> <li>• Learning and researching (2)</li> <li>• Planning and organizing (2)</li> </ul>
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<b>VI. Recruitment Qualifications</b>	
Education:	A university degree in one of the following fields is required: <b>Political science, Development studies, international policy, or human rights</b>
Experience:	<p><i>A minimum of two years of professional experience in one or more of the following areas is required</i></p> <ul style="list-style-type: none"> <li>- <i>Political science</i></li> <li>- <i>Advocacy</i></li> <li>- <i>Policy research</i></li> <li>- <i>Government engagement</i></li> </ul> <p><i>Relevant experience in a UN system agency or organization is considered as an asset.</i></p>
Language Requirements:	<i>Fluency in English is required. Knowledge of another official UN language or local language of the duty station is considered as an asset.</i>