



UNITED NATIONS CHILDREN'S FUND JPO Request Form



[Children fetching water in drought-affected community in Lobombo, Eswatini]

Training and Learning Plan

- ✓ Participation in a one-week JPO Induction Programme in New York;
- ✓ Guidance and advice in relation to training opportunities within the field of expertise;
- ✓ Use of yearly JPO training funds for internal/external training opportunities;
- ✓ Participation in the Mentoring, Coaching, and Career Counselling and Career transition programmes;
- ✓ Encourage field mission and/or stretch assignment during and after the 2nd year

In addition, the JPO will benefit from the following specific learning opportunities in the receiving office:

- ✓ Career prospects and potential for retention: recommendation from the regional office and career outlook for this position.
- ✓ JPOs will also report to and be guided by senior leaders at UNICEF Eswatini with considerable international and technical experience and committed to the career advancement and coaching of JPOs at UNICEF
- ✓ Orientation for newly arrived staff
- ✓ Participation in face to face and virtual technical skills-building via UNICEF's Agora platform
- ✓ Participation in UNICEF Learning Collaborative on WASH

Career outlook

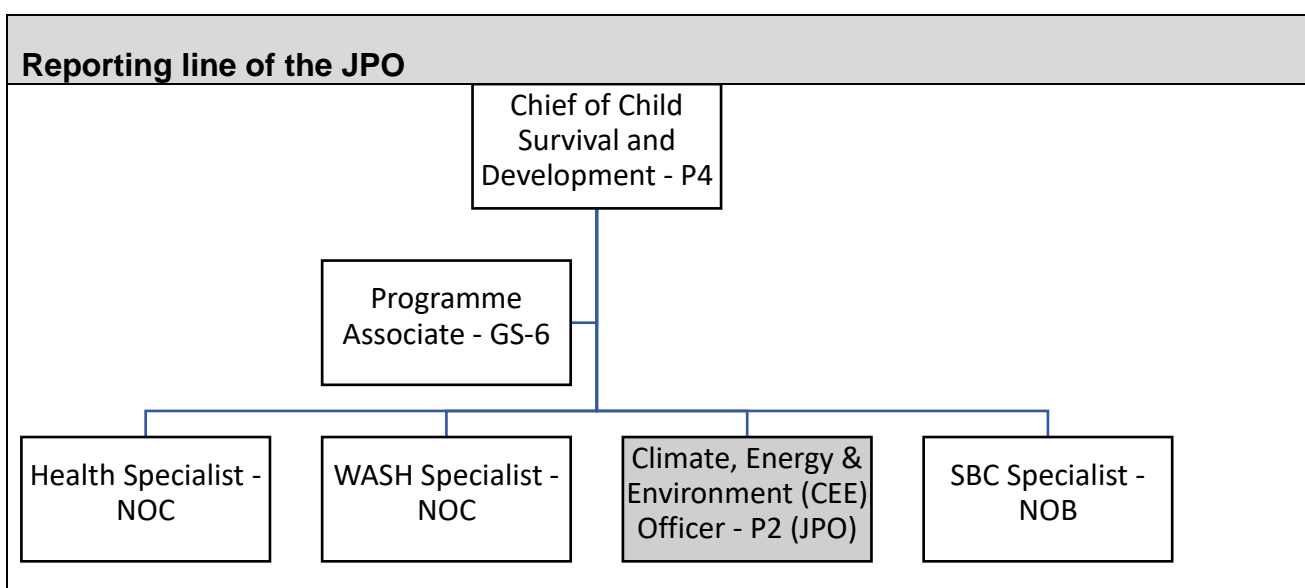
- possible creation of a TA CEE in CO as priority in next CP.
- Various positions for CEE officers/specialist in the COs in the region are coming up.

Supervisor's experience in coaching and development of young professionals

The position reports to the Chief Child Survival and Development (P4), who is also a member of the extended Senior Management Team and contributes to shaping the overall vision and management direction of UNICEF Eswatini. The supervisor has more than 15 years of management experience and for mentoring and coaching supervisees. At least two of her supervisee moved onto other roles internationally

and/or have received promotions (one from P3 to P4 level). The supervisor places particular importance on building team and individual motivation to encourage high performance and a good team spirit, including through dedicated investment into personal and professional development and guidance on career paths.

Information and living condition of Duty station: [For Filed Office locations only]	
General Information	Mbabane is the capital city of Eswatini where the cabinet offices, head offices for various government ministries, headquarters for parastatal companies including most private sector companies, NGOs and International Organizations such as the UN offices are situated. It is a moderately busy city during the day and characterized by very quiet nights. Mbabane has many shopping centres and several malls within the city centre as well as Health facilities.
Security	The Security Level in Mbabane is classified as minimal (Level 1) as per the UN security management system in Eswatini. Currently, the situation is calm although tensions remain high as portrayed in several social media platforms.
Housing	Different types of accommodation are available in Mbabane: guesthouses, standalone houses, houses in gated compounds and apartments. These could be furnished and/or fully serviced, or unfurnished.
Schools & Childcare	Most of international staff's children attend international schools with an academic system that is widely recognized abroad. International schools often include a kindergarten and pre-school classes (sometimes even a nursery) for younger kids. If your country has an Embassy / High Commission in Eswatini, it will be advisable to ask them which schools your compatriots prefer for their kids.
Work for spouses & partners	Employment opportunities for spouses/partners are limited. However, if hired by any organization a work permit must be applied for through the same hiring organization.





UNITED NATIONS CHILDREN'S FUND SPECIFIC JOB PROFILE

I. Post Information

Job Title: JPO/ Climate, Energy & Environment (CEE) Officer
Supervisor Title/ Level: Chief Child Survival and Development (CSD)/P4
Organizational Unit: Psdlamini (MCAH)
Post Location: Mbabane, Eswatini
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Job Level: Level 2
Job Profile No.:
Job Classification Level: Level 2

II. Strategic Office Context and purpose for the job

The fundamental mission of UNICEF is to promote the rights of every child, everywhere, in everything the organization does — in programs, in advocacy and in operations. The equity strategy, emphasizing the most disadvantaged and excluded children and families, translates this commitment to children's rights into action. For UNICEF, equity means that all children have an opportunity to survive, develop and reach their full potential, without discrimination, bias or favoritism. To the degree that any child has an unequal chance in life — in its social, political, economic, civic and cultural dimensions — her or his rights are violated. There is growing evidence that investing in the health, education and protection of a society's most disadvantaged citizens — addressing inequity — not only will give all children the opportunity to fulfill their potential but also will lead to sustained growth and stability of countries. This is why the focus on equity is so vital. It accelerates progress towards realizing the human rights of all children, which is the universal mandate of UNICEF, as outlined by the Convention on the Rights of the Child, while also supporting the equitable development of nations.

Strategic office context:

The Maternal Child Adolescent Health (MCAH) Section at UNICEF Eswatini is seeking donor support for the funding of a JPO position for 2025-2026 that will provide critical support for the accelerated implementation of the current CEE component in output 1.2's results in the current country programme. The JPO will support the MCAH Section's ability to ensure the technical excellence and quality of programmatic work on CEE globally for UNICEF with respect to all sectors—WASH; health & HIV; nutrition; child protection; education and adolescent engagement, while also supporting the knowledge interchange on best practices in CEE programming across UNICEF and inter-agency collaboration on planning for the implementation of the Sustainable Development Goals (SDG) 3, 4, 5, 6, 7, 11 and 13. Overall, the funding of this position will provide much-needed support for the organization's strengthened commitment to the promotion of a system- strengthening approach to ensure women and children access adequate climate resilient services, environmental sustainability across all sectors and adopt appropriate practices on risk reduction.

Purpose for the job:

Under direct supervision of the Chief of Child Survival and Development – CSD (*P4*) the JPO will be responsible for the following key functions/accountabilities: professional technical, operational and administrative support to UNICEF teams to improve and enhance the Office's environment and climate change, resilience, and environment priorities.

The JPO will work in close collaboration with key line Ministries, NGOs, and will support inter-agency existing collaborations and contribution to UNSDCF. Overall, the funding for this position will provide strategic support to strengthen UNICEF leadership mandate and commitment on CEE towards strengthening climate change resilience of vulnerable communities in Eswatini.

III. Key functions, accountabilities and related duties/tasks:

Summary of key functions/accountabilities:

- 1. Climate energy and environment (CEE) programme management and technical support**
 - 2. Networking and partnership building**
 - 3. Innovative approaches for climate smart social services and infrastructure knowledge management and capacity building**
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- 1 CEE programme management and technical support**
 - Research and report on trends and priorities in climate adaptation and environmental sustainability, for use in programme development, management, monitoring, and evaluation.
 - Prepare technical reports and inputs for programme preparation and documentation, ensuring accuracy, timeliness and relevance of information.
 - Provide technical and administrative support throughout all stages of programming processes by executing/administering a variety of technical programme transactions, preparing materials/documentations, complying with organizational processes and management systems, to support progress towards the CEE-related outcome and/or output results in country programmes
 - Contribute to the development/establishment of CEE-related outcome and output results, as well as related strategies, through needs and priorities analysis across all UNICEF sectors.
 - Prepare required documentation/materials to facilitate review and approval processes.
 - Compile CEE implementation, preparedness, training and orientation materials to promote knowledge generation, management and sharing with counterparts, stakeholders, donors and media.
 - Analyze collected data and information and prepare progress reports for management, donors and partners.
 - Provide technical and operational support to government counterparts, NGO partners, UN system partners and other country office partners/donors as needed on the application and understanding of UNICEF policies, strategies, processes and best practices in climate resilience and environmental sustainability.
 - 2 Networking and partnership building**
 - Build and sustain close working partnerships with government counterparts, NDA's and national stakeholders through active sharing of information and knowledge to facilitate programme implementation and build capacity of stakeholders in developing climate smart social services and infrastructure.
 - Research information on potential donors and prepare resource mobilization materials and briefs for fund raising and partnership development purposes.
 - Draft communication and information materials for CEE programme advocacy to promote awareness, establish partnership/alliances and support fund-raising
 - Coordinate with members of the development community, including NGOs, UN and bilateral agencies in the exchange of information relating to climate adaption and resilience
 - 3 Innovative approaches for climate smart social services knowledge management and capacity building**

- Support regular training of staff and partners on knowledge management through webinars and face-to-face meetings
- Support CEE team to organize capacity building initiatives in key programme areas
- Promote, support and coordinate regional learning exchanges
- Assist in the development, implementation, monitoring and documentation of CEE research and innovation. Collect and synthesize qualitative and quantitative information and data to support the establishment of comprehensive and evidence-based information for developing and planning the CEE programmes.
- Assist in creating and delivering learning opportunities for UNICEF staff, to build capacity and engagement in climate and environment programming
- Collaborate with Monitoring & Evaluation office on maintaining a gender & equity focus in CEE data collection and reporting.
- Collect and compile UNICEF knowledge for presentation on dissemination platforms including through a dedicated SharePoint
- Assist in the preparation of learning/knowledge products, covering innovative approaches and good practices, to support the mainstreaming of climate and environment across sectors

IV. Impact of Results

UNICEF Eswatini is committed to targeting all children and adolescents and working to ensure they have climate resilient social services and systems and grow in a safe and sustainable climate and environment. To achieve this, the efficiency and efficacy of the support provided by the JPO/CEE Officer to the UNICEF Eswatini programme preparation, planning and implementation, contributes to accelerate and adopt strategic programming shifts for the different sectors to become climate resilient based on the UNICEF Eswatini Climate-Environment and Sustainability Strategy (2025-2030). The ultimate result will be reaching increased access to climate resilient services for all children in Eswatini, and address environmental degradation and climate change, for a safe and sustainable environment as envisioned by children and young people including in emergency in Eswatini that in turn contribute to achieve UNICEF's commitment to act on Climate, Environment, Energy for and with Children in Eswatini.

The efficient and effective technical, administrative and operational support provided to the development and implementation of CEE initiatives directly impacts on the ability of UNICEF to promote these shifts in the strategic plan. This allows UNICEF programmes to more successfully reach the most vulnerable populations affected by climate change and contributes to fulfilment of the mission to improve Childs' Rights related to survival, development, protection and participation.

V. Competencies and level of proficiency required

<p><u>Core Values attributes</u></p> <ul style="list-style-type: none"> • Care • Respect • Integrity • Trust • Accountability <p><u>Core competencies skills</u></p> <ul style="list-style-type: none"> • Nurtures, Leads and Manages People (1) • Demonstrates Self Awareness and Ethical Awareness (1) • Works Collaboratively with others (1) • Builds and Maintains Partnerships (1) • Innovates and Embraces Change (1) • Thinks and Acts Strategically (1) • Drives to achieve impactful results (1) • Manages ambiguity and complexity (1) 	<p><u>Functional Competencies</u></p> <ul style="list-style-type: none"> • Persuading and influencing (1) • Applying technical expertise (1) • Learning and researching (2) • Planning and organizing (2)
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VI. Recruitment Qualifications	
Education:	An advanced university degree in climate change, environmental science, engineering, disaster management, international development, international relations, government, public administration, public policy, social policy or other relevant disciplines is required.
Experience:	A minimum of two years and maximum of four years of professional experience in one or more of the following areas is required: Disaster Management, Climate Change or Environmental Science, Social Services, International Development Relevant experience in a UN system agency or organization is considered as an asset.
Language Requirements:	Fluency in English is required. Knowledge of another official UN language or language of the region is considered as an asset.