



**UNITED NATIONS CHILDREN'S FUND
JPO Request Form**



Solidarity group meeting (VSLA)

Training and Learning Plan

- ✓ Participation in a one-week JPO Induction Programme in New York.
- ✓ Guidance and advice in relation to training opportunities within the field of expertise.
- ✓ Use of yearly JPO training funds for internal/external training opportunities.
- ✓ Participation in the Mentoring, Coaching, and Career Counselling and Career transition programmes.
- ✓ Encourage field mission and/or stretch assignment during and after the second year.

In addition, the JPO will benefit from the following specific learning opportunities in the receiving office:

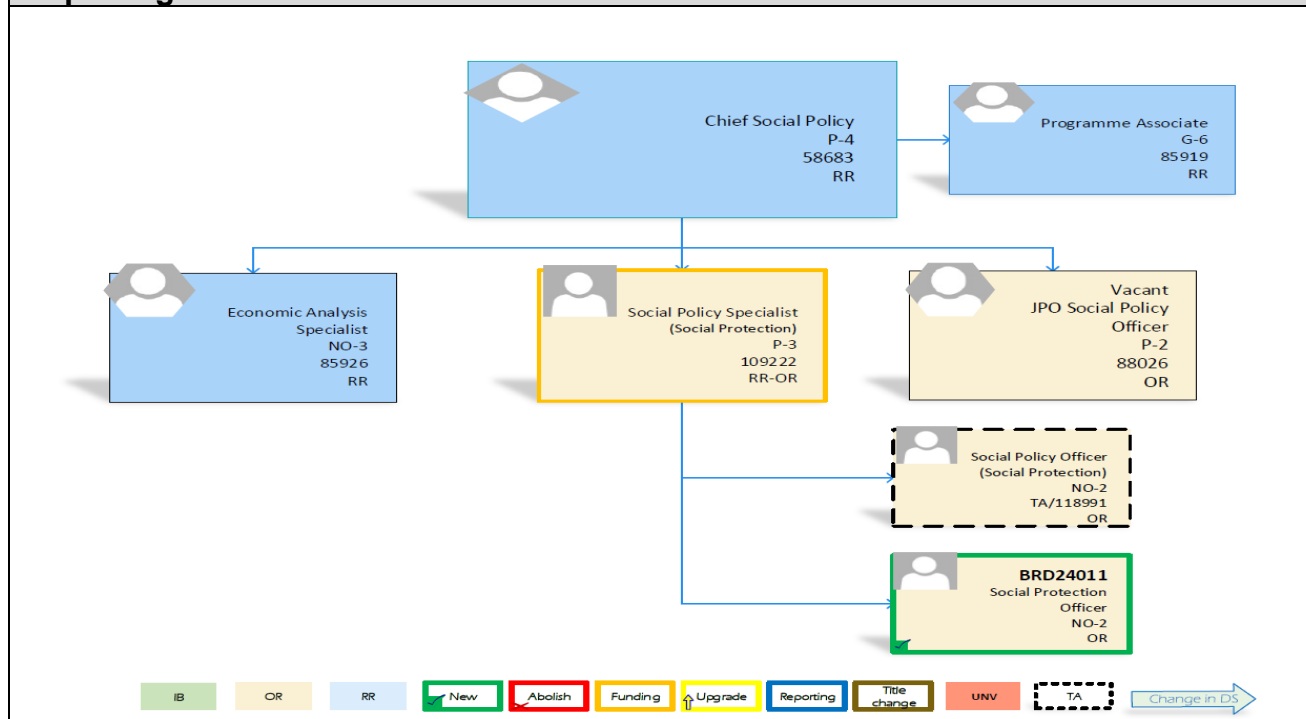
- ✓ Career prospects and potential for retention.
- ✓ Supervisor's experience in coaching and development of young professionals.

Information and living condition of Duty station: [For Filed Office locations only]

General Information	<p>Burundi is a small landlocked country with a land surface of 27,834 m² situated in the Great Lakes region of East Africa. It is one of the most densely populated countries in Africa, with an estimated population of 12.8 million, 47% of whom are children.</p> <p>Bujumbura is the former capital, largest city and main port of Burundi. Bujumbura features a tropical savanna climate with distinct wet and dry seasons. Its wet season is from</p>
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	<p>October to April, while the dry season covers the remaining five months. Despite being located close to the equator, Bujumbura is not as warm as one might expect, due to its altitude. Average temperatures are constant throughout the course of the year with the high temperature at around 29 °C (84 °F) and the low temperature at around 19 °C (66 °F).</p> <p>Bujumbura's main attractions consist of its many museums, parks and monuments. Museums in the city include the Burundi Museum of Life and the Burundi Geological Museum. Other nearby attractions include the Rusizi National Park, the Livingstone-Stanley Monument at Mugere (where David Livingstone and Henry Morton Stanley visited 14 days after their first historic meeting at Ujiji in Tanzania), the presidential palace and the source of the southernmost tributary of the Nile, described locally as the source of the Nile.</p> <p>Bujumbura has a prime location on the shores of Lake Tanganyika, and just outside of the city are some of the best inland beaches in Africa, plus several idyllic beachfront bars and restaurants.</p>
Security	<p>The country is at the level of Security 3, in Bujumbura which corresponds to "Moderate", and 4 elsewhere (which is considered as substantial). All United Nations personnel must scrupulously comply with UNDSS procedures and recommendations during their assignment to Burundi. Theft and burglary are the main incidents that can occur against UN personnel.</p>
Housing	<p>Bujumbura is equipped with an appropriate level and wide range of housing infrastructure and comfort, but water and electricity availability can be unstable, requiring the use of generators which are usually provided by the landlords, otherwise may need to be acquired by the tenants. It is possible to rent unfurnished and furnished accommodations. It is also possible to co-rent and share private accommodations, which must comply with UN Security Standards. The cost of a house varies between US\$1,500 and US\$3,000. The security colleague will show you the security perimeter for UN staff.</p>
Schools & Childcare	<p>Three main International accredited schools are located in Bujumbura.</p> <ul style="list-style-type: none"> ▪ École Française Nelson Mandela (Maternelle, Primaire et Secondaire) École Française de Bujumbura (ecole-francaise-bujumbura.com) ▪ École Belge (Maternelle, Primaire et Secondaire) Ecole Belge Burundi (ebburundi.org) ▪ Burundi American International Academy Burundi American International Academy – Knowledge, Passion, Excellence (baiaexcellence.org)
Work for spouses & partners	<p>Work opportunities for spouses/partners are possible within UNICEF and the UN system. However, work permits should be obtained through the same hiring organization.</p>

Reporting line of the JPO



You may use the GJP or use the Specific JD for the below sections



UNITED NATIONS CHILDREN'S FUND SPECIFIC JOB PROFILE

I. Post Information

Job Title: **Social Policy Officer**
 Supervisor **Chief, Social Policy / P4**
 Organizational Unit: **Social policy Programme Section**
 Post Location: **UNICEF Burundi Country Office**

Job Level:
 Job Profile No.:
 Job Classification Level:

II. Strategic Office Context and purpose for the job

Strategic office context:

The fundamental mission of UNICEF is to promote the rights of every child, everywhere, in everything the organization does — in programmes, in advocacy and in operations. The equity strategy, emphasizing the most disadvantaged and excluded children and families, translates this commitment to children's rights into action. For UNICEF, equity means that all children have an opportunity to survive, develop and reach their full potential, without discrimination, bias or favoritism. To the degree that any child has an unequal chance in life — in its social, political, economic, civic and cultural dimensions — her or his rights are violated. There is growing evidence that investing in the health, education and protection of a society's most disadvantaged citizens — addressing inequity — not only will give all children the opportunity to fulfill their potential but also will lead to sustained growth and stability of countries. This is why the focus on equity is so vital. It accelerates progress towards realizing the human rights of all children, which is the universal mandate of UNICEF, as outlined by the Convention on the Rights of the Child, while also supporting the equitable development of nations.

Burundi is one of the most densely populated countries in Africa, with an estimated population of 12.8 million, 47% of whom are children. Burundi's Human Development Index (HDI) was 0.420 points in 2022, placing it 187th out of 193 countries. Much of the population lives in poverty, and according to the Integrated Household Living Conditions Survey (2020), more than half the Burundian population (51.4%) lives below the national poverty line. The child poverty analysis (MODA) for Burundi in 2022, using the national monetary poverty line, gives a child poverty rate of 55.3%, while using the multidimensional approach, the child poverty rate rises to 64%.

The social protection system's coverage is currently still low (less than 3% of the population), and the system is fragmented with limited capacity to address the needs of the most vulnerable. Continued efforts are required in capacity building of the national secretariat and other actors, establishment of a strong M&E structure, strengthening of the institutional arrangements and coordination mechanisms, as well as the development of a Management Information System/single registry. Increased investments in key social sectors is urgently required to maintain gains achieved to date and to address existing gaps and to avoid negative impact on a generation of children.

The objective of UNICEF Burundi's Social Policy and Advocacy Programme is to support the Government's efforts to reduce multidimensional child poverty and to create a solid evidence base for decision-making related to child rights. In pursuing this objective, the Programme will contribute to the achievement of Sustainable Development Goal 1 (*end poverty in all its forms everywhere*). It will focus in particular on (i) identifying and monitoring the most vulnerable children and their deprivations; (ii) ensuring that public resources prioritize child-focused, evidence-based interventions and reach beneficiaries as intended; (iii) strengthening the design, delivery and scale-up of social protection interventions for the most vulnerable children and their families.

Purpose for the job:

Under the supervision of the Chief Social Policy, the Social Policy Officer is accountable for providing technical support and assistance in all stages of social policy programming and related advocacy from strategic planning and formulation to delivery of concrete and sustainable results. This includes programmes aimed at improving (a) public policies to reduce child poverty; (b) social protection coverage and impact on children; (c) the transparency, adequacy, equity and efficiency of child-focused public investments and financial management; and (d) governance, decentralization and accountability measures to increase public participation and the quality, equity and coverage of social services. This encompasses both direct programmes work with government and civil society partners as well as linkages and support to teams working on education, health, child protection, water and sanitation, HIV, youths/SBC, and early child development.

III. Key functions, accountabilities, and related duties/tasks:

Under direct supervisor of the Chief Social Policy (P4) the JPO will be responsible for the following key functions/accountabilities:

1. Support the expansion and monitoring of child sensitive social protection;
 2. Improve data on child poverty & vulnerability for increased use for policy and programme action;
 3. Contribute to the State budget monitoring and advocacy for more investments for children.
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- 1. Support the expansion and monitoring of child sensitive social protection.**
 - Supports the development of social protection legislation and programmes with attention to increasing coverage of and impact on children, with special attention the most marginalized. Identifies, generates and presents evidence to support this goal in collaboration with partners.
 - Supports strengthening of integrated social protection systems, providing technical support to partners to improve the design of cash transfers and child grants and improve linkages with other social protection interventions such as health insurance, public works and social care services as well as complementary services and intervention related to nutrition, health, education, water and sanitation, child protection and HIV.
 - Supports improved monitoring and research around social protection impact on child outcomes and use of data and research findings for strengthening programme results.
 - 2. Improve data on child poverty & vulnerability for increased use for policy and programme action**
 - Supports the collection, analysis, user-friendly presentation and use of data on multidimensional and monetary child poverty, including strengthening national capacity to collect routinely, report and use data for policy decision-making.
 - Provides timely analysis for effective prioritization, planning, and development; facilitates results-based management for planning, adjusting, and scaling-up specific social policy initiatives to reduce child poverty.
 - Analyses the socio-political context impacts on social development, emerging issues and social policy concerns, as well as implications for children, and proposes and promotes appropriate responses in respect of such issues and concerns, including government resource allocation policies and the effect of social welfare policies on the rights of children.
 - 3. Contribute to the State budget monitoring and advocacy for more investments for children (budget briefs, implementation of a capacity building programme).**
 - Contribute to budget analysis to inform UNICEF's advocacy and technical assistance to the Ministry of Finance and social sector ministries to improve equitable allocations for essential services for children.
 - Works with sector colleagues to build capacity to undertake costing and cost effectiveness analysis on priority interventions to help inform policy decisions on child-focused investments.
 - Supports the identification of policy options for improved domestic financing of child-sensitive interventions, including the development of studies such as investment cases.
 - Undertakes and builds capacity of partners for improved monitoring and tracking of public expenditure to support transparency, accountability and effective financial flows for essential service delivery, including through support to district level planning, budgeting and public financial management as well as facilitating community participation.

IV. Impact of Results

The efficient and effective technical support provided to the development and implementation of strategic advocacy and planning & formulation of social policy programmes/projects and the achievement of sustainable results, contributes to achievement of goals and objectives to create a protective environment for children and thus ensure their survival, development and well-being in society. Achievements in social policy programmes and projects in turn contribute to maintaining/enhancing the credibility and ability of UNICEF to provide programme services for mothers and children that promote greater social equality in the country.

Specific results were included under each of the three key functions of the JPO to provide a better idea of the concrete work and opportunities in social policy in Burundi.

V. and level of proficiency required.

Core Values attributes.

- Care
- Respect
- Integrity
- Trust
- Accountability
- Sustainability

Core competencies skills

- Demonstrates Self Awareness and Ethical Awareness (1)
- Works Collaboratively with others (1)
- Builds and Maintains Partnerships (1)
- Innovates and Embraces Change (1)
- Thinks and Acts Strategically (1)
- Drives to achieve impactful results (1)
- Manages ambiguity and complexity (1)

VI. Recruitment Qualifications

Education:

A university degree in one of the following fields is required: Economics, Public Policy, Social Sciences, International Relations, Political Science, or another relevant technical field.

Experience:

A minimum of two years of professional experience in one or more of the following areas is required. Relevant experience in a UN system agency or organization is considered as an asset.

Language Requirements:

Fluency in French and a good level of English is required. Knowledge of another official UN language or local language of the duty station is considered as an asset.