



UNITED NATIONS CHILDREN'S FUND
JPO Request Form PPD Nordics and UNICEF field



Training and Learning Plan

- ✓ Participation in a one-week JPO Induction Programme in New York;
- ✓ Guidance and advice in relation to training opportunities within the field of expertise;
- ✓ Use of yearly JPO training funds for internal/external training opportunities;
- ✓ Participation in the Mentoring, Coaching, and Career Counselling and Career transition programmes;
- ✓ Encourage field mission and/or stretch assignment during and after the 2nd year

In addition, the JPO will benefit from the following specific learning opportunities in the receiving office:

- ✓ Understanding of the global ODA and development financing landscape and its application in practice
- ✓ Political astuteness, research and negotiation skills in partnering with Nordic and Baltic donor countries
- ✓ Exposure to UNICEF's operations and innovations in its world's largest supply and logistics hub in Copenhagen
- ✓ Practical knowledge and understanding in working with UNICEF's National Committees on public and private partnerships
- ✓ Advocacy and Communication skills in supporting large events geared to our donor partner audience
- ✓ Field experience by spending the second or third JPO year in the field and applying the learnings in UNICEF's programmatic, operational and partnerships context in a country or regional office
- ✓ Supervisor has longstanding experience in coaching and mentoring a diverse group of colleagues and young talent
- ✓ This combined JPO experience provides for a well-rounded exposure and opens career prospects into various departments of UNICEF and beyond, once the JPO period is coming to an end; the supervisor will provide for active support in the career transition.

Information and living condition of Duty station:

General Information

First station: UN City Copenhagen – The UN's main hub in the Nordic hemisphere holds a dynamic variety of UN agencies and supply and innovation hubs. Here the JPO will be based and be working in the PPD Nordics office.

Second station: Field location: To be jointly identified upon approval of the JPO funding with priority given to a country office in Africa.

Security, Housing Schools and Child Care; work for spouses and partners	Copenhagen is known for its high level of safety. It was ranked the safest city in the world by The Economist's Safe Cities Index in 2021. The education system in Copenhagen is excellent, with many international schools available for expatriate families. Housing can be expensive but Copenhagen offers a great variety of options and high standards of housing. Overall, Copenhagen offers a high quality of life with excellent public services, a vibrant cultural scene, and a welcoming atmosphere for foreigners. It offers a dynamic private sector with some of the world top 500 companies based in Copenhagen; with the presence of many other international organizations work opportunities are also given in the humanitarian and development field.
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Reporting line of the JPO

The JPO will report directly to the Head of the Office



UNITED NATIONS CHILDREN'S FUND SPECIFIC JOB PROFILE

I. Post Information

Job Title: JPO Partnerships Officer - HQ Nordics office and field assignment
Supervisor Title/ Level: Senior Advisor, P5
Organizational Unit: PPD
Post Location: Copenhagen (first 2 years), field (third year)

Job Level: P2
Job Profile No.:
Job Classification Level:

II. Strategic Office Context and purpose for the job

UNICEF's Nordic Partnerships Office is part of the global Public Partnerships Division and is located in the UN City in Copenhagen, to grant vicinity to our longstanding Nordic donors. The office is responsible for strategic partnerships including resource mobilization, partnership building and advocacy, in the Nordic and Baltic regions. Key partners include governments, parliamentarians, and other UN agencies. In our engagement with media and the private sector we work closely with and through the UNICEF National Committees present in the respective countries.

Under the supervision of the Head of the office, the Public Partnership JPO will contribute to UNICEF's mobilization of and engagement with key public sector stakeholders and support the office with research, political analysis, and engagement coordination, that leads also into practical hands-on work with our key external and internal stakeholders on resource mobilization, innovative partnership models and policy influence. The JPO will also serve as a focal point and resource for colleagues on specific thematic areas of strategic relevance for partnership development and work closely with UNICEF's National Committees and Country offices.

III. Key functions, accountabilities and related duties/tasks:

Under direct supervision of the Senior Advisor, the JPO will be responsible for the following key functions/accountabilities, with the overall objective of increasing the depth and quality of public partnerships in the Nordics Cluster portfolio:

1. Develop a funding and financing landscape analysis and maintain regular updates and data analysis tools of public and PPP funding trends and gaps and UNICEF's position therein, to inform at any time strategic decision-making of the office and UNICEF's senior leadership in HQ and the field.
2. Contribute to the development and implementation of annual partnership engagement and resource mobilization plans with key partners in the portfolio.
3. Coordinate the development and monitoring of joint engagement plans with UNICEF's National Committees in the region
4. . Contribute to strategies for engagement and the development of communication products to enhance UNICEF's visibility and influence with existing and prospective partners and key stakeholders by providing analysis of the current environment and trends and formulating recommendations for strategy approaches and message development. Maintain the key knowledge management platforms and tools in support of easy accessible donor intel and efficient information sharing within the team and beyond.
5. Develop internal communication tools to easily and effectively share donor intel and provide relevant guidance to UNICEF staff in the field.
6. Support annual dialogues and other major events with donors and partners, to foster partnership reviews and outlooks for growth.
7. Maintain a repository of visibility and recognition data and stories to support UNICEF's efforts in providing strong recognition to our partners for flexible and principled donor funding.
8. Support innovation efforts in better donor stewardship and assist in the close collaboration with UNICEF's supply and innovation colleagues as well as HQ colleagues.
9. Perform account management functions for select donor partners and provide 360 partnerships management services to our partners.
10. Respond to any partnerships related technical support requests coming in from Country Offices and assigned by the Senior Advisor.

IV. Impact of Results

This position will critically contribute to the effectiveness and efficiency in managing the partnerships with UNICEF key Nordic partners and allow for expansion and growth, as well as depth

in the advocacy engagement in a time where multiple crises around the world need a strong, focused, and impactful approach by UNICEF and its core partners in safeguarding and improving lives of children across the globe.

V. Competencies and level of proficiency required

Core Values attributes

- Care
- Respect
- Integrity
- Trust
- Accountability

Core competencies skills

- Nurtures, Leads and Manages People (1)
- Demonstrates Self Awareness and Ethical Awareness (2)
- Works Collaboratively with others (2)
- Builds and Maintains Partnerships (2)
- Innovates and Embraces Change (2)
- Thinks and Acts Strategically (2)
- Drives to achieve impactful results (2)
- Manages ambiguity and complexity (2)

Functional Competencies (please use GJP as reference):

- Persuading and influencing (1)
- Applying technical expertise (1)
- Learning and researching (2)
- Planning and organizing (2)

VI. Recruitment Qualifications

Education:	A university degree in one of the following fields is required: Social Science, International Politics, Business Management and Administration; Communication and Marketing
Experience:	<i>A minimum of two years of professional experience in one or more of the following areas is required : Partnerships, Donor Relations, Advocacy, Project Management in an international organization Relevant experience in a UN system agency or organization is considered as an asset.</i>
Language Requirements:	<i>Fluency in English is required. Knowledge of another official UN language or local language of the duty station is considered as an asset.</i>