



UNITED NATIONS CHILDREN'S FUND JPO Request Form



Training and Learning Plan

- ✓ Participation in a one-week JPO Induction Programme in Geneva, Switzerland (duty station);
- ✓ Guidance and advice in relation to training opportunities within the field of expertise;
- ✓ Use of yearly JPO training funds for internal/external training opportunities;
- ✓ Encourage field mission and/or stretch assignment during and after the 2nd year.

Child rights monitoring is a core role in UNICEF's Europe and Central Asia region and is increasingly becoming widespread in other regions. The incumbent will have the opportunity to support various workstreams of the unit and the section, and get exposed to UNICEF's work in different contexts while obtaining and developing his/her knowledge and technical skills in situation monitoring/data/CRM, all of which will be sound stepping-stone in future career with UNICEF in M&E, CRM or similar positions.

The supervisor of the post will be Siraj Mahmudlu, the Child Rights Monitoring Manager. He has had more than 20 years of experience in UNICEF, including more than 12 years in supervisory roles. In his previous capacity as a Deputy Representative, in addition to supervising all the programme officers, he recruited and managed young fellows/interns working closely with HQ. In his current capacity, in addition to overseeing the work of the CRM unit and supervising the Data and Statistics Specialist, he led the establishment of UNV positions, their onboarding, planning and implementation of their workplans. He is also instrumental in managing the network of CRM-E specialists in 22 country offices.

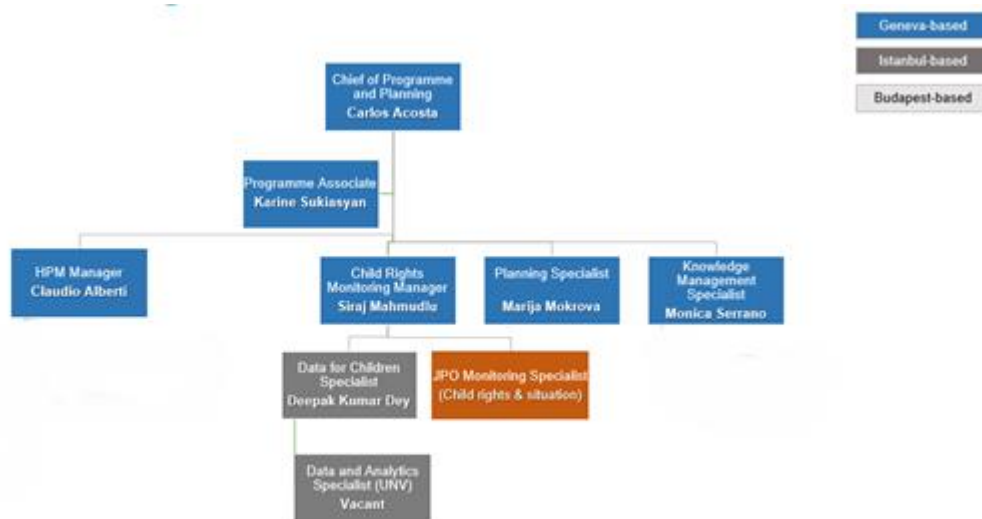
Information and living condition of Duty station: Geneva, Switzerland

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| General Information | UNICEF Geneva is located at Route des Morillons 4, 1211 Genève . The office accommodates PFP, ECARO and EMOPS and presents several exciting opportunities for UNICEF, including the opportunity to co-locate with The International Labor Organization with whom UNICEF often works in collaboration. |
| Security | Switzerland is a safe destination, for both professional and personal travel. By exercising good common sense and practicing basic security awareness, travellers can easily avoid most incidents. French, German and Italian are office. UNDSS classified Geneva as level 1 (minimal) security level. More info |
| Housing | Outside of living in Central Geneva, it's possible to live in other cantons or neighboring France |

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| | with approximately 30-40 minutes' drive or 1hr commute by public transport. Geneva is well served by a host of public transport infrastructure. However, if living in one of the neighboring areas then a car is advisable. |
| Schools & Childcare | All the key information about the 18 International Schools in Geneva, Switzerland: Extracurricular activities, if teachers are native, class sizes, fees, school bus availability, etc. can be accessed here . |
| Work for spouses & partners | If JPO resides in Switzerland and their spouse/partner is recognized by UNICEF then such spouse/partner can have access to the local swiss labor market (UNICEF will facilitate). However, work opportunities are limited. |

Reporting line of the JPO

The JPO Monitoring Officer (Child Rights and Situation) will report to Child Rights Monitoring Manager and will work very closely with the Data for Children Specialist and planning and knowledge management functions of the section.



UNITED NATIONS CHILDREN'S FUND
SPECIFIC JOB PROFILE
Monitoring Officer
(Child rights and situation)

I. Post Information

Job Title: Monitoring Officer (Child Rights and Situation).
Supervisor Title/ Level: Child Rights Monitoring Manager
Organizational Unit: Programme, Planning and Data Section. ECARO
Post Location: Geneva, Switzerland

Job Level: P2
Job Profile No.:
Job Classification Level:

II. Strategic Office Context and purpose for the job

The drivers of social exclusion will remain hidden from decisions makers while data inadequately interrogates *'who are the most deprived children, where they are in the society and why such deprivations are persisting'*. The Sustainable Development Goals aspire to *leave nobody behind*. For data to drive the right decisions that leave no child behind, UNICEF in Europe and Central Asia (ECA) is taking advantage of its previous data footprints and partnership with National Statistics Offices to institute a culture of data mining beyond MICS, increase the rigour and reliability of administrative data systems to report on the coverage of key social services, support the analysis of routine information from multiple sources by countries to produce *child deprivation profiles*; promote national and local accountability for equitable social services for children through SDG and CRC commitments.

All 54 countries in Europe and Central Asia have received one or more recommendations from the Committee on the Rights of the Child to improve data, statistics and knowledge on children. Through its MICS programme, UNICEF ECA has been supporting the governments in the collection, disaggregation, and use of data through child-focused household surveys and through its regional TransMonEE initiative, UNICEF has fostered a network and platform of national statistical offices to improve administrative data on particularly situation analysis support to country offices and national governments.

The JPO Monitoring Officer will contribute to moving this agenda forward, continuing to advance child rights in Europe and Central Asia.

Strategic office context:

The Programme, Planning and Data Section at UNICEF is seeking donor support for the funding of a JPO position that will provide critical support to the multiple initiatives of the section for advancing its ambitious data for children agenda in the region that consists of 54 countries.

The section supports 22 country programmes implementing child rights monitoring/data programming while fostering partnerships and regional assets for the whole region to bring the data and analysis on children to the heart of the policy- and decision-making. Each country office has a Child Rights Monitoring and Evaluation Specialist position as the direct counterpart of the CRM work track, while most non-programme countries have a national committee for UNICEF that is also engaged in child rights advocacy work, many supporting the national partners in the development and monitoring of evidence-based child rights strategies. The Regional Office has also been working with countries towards developing systematic and sustainable platforms and discussions on the situation of children using the ECA Child Rights Monitoring Framework. The immense needs and opportunities require UNICEF to step up its data and statistics results.

Purpose for the job:

The JPO Monitoring Officer will work as part of the ECARO Programme, Planning and Data team and build on the existing regional assets for situation monitoring, strategic planning and knowledge management to ensure an efficient and integrated approach for advancing the pending recommendations of the CRC.

The JPO Monitoring Officer will specifically support the work on the situation analysis and coordinate support to monitoring frameworks of national child rights action plans.

III. Key functions, accountabilities and related duties/tasks:

1. **Situation Analysis.** Support the country offices and interested non-programme countries with the analysis of the situation of children along the spectrum of the initiation and conduct of the analysis with partners to the rolling (digital) situation analysis portals. This will also include a particular emphasis on working with countries/COs to strengthen the equity analysis and increased use of administrative/national data for triangulation and deepening the child rights analysis, potentially using APIs, AI and other advanced methods/technology.
2. **Monitoring frameworks for policies on children and indicator sets.** Review the existing national frameworks for monitoring child rights, including the indicator sets used in formulating policies and implementation, and help facilitate knowledge sharing and support to interested countries/country offices in formulating such frameworks.
3. **Data communication.** Support the outward-facing interfaces of the section and the RO related to data dashboards, situation analysis and analytical reports, using innovative approaches and tools.
4. **Knowledge Management.** The Monitoring Officer will manage the Knowledge Management site in ECARO related to situation analyses and national monitoring frameworks for child rights. Identify best practices in setting and monitoring evidence- and equity-based national targets, as well as tracking of CRC recommendations. S/he will also support and facilitate knowledge exchange activities with other regions.

IV. Impact of Results

The technical and operational support will directly contribute to furthering the child rights monitoring agenda in the region and improving data/evidence and policymaking interface and linkages. This will enhance UNICEF's universal mandate and UN policies, specifically Agenda 2030 and the UN Convention on the Rights of the Child (UNCRC), which sets out the universal and indivisible rights that apply to every child.

V. Competencies and level of proficiency required

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| <p><u>Core Values attributes</u></p> <ul style="list-style-type: none"> • Care • Respect • Integrity • Trust • Accountability • Sustainability | <p><u>Competencies</u></p> <ul style="list-style-type: none"> • Nurtures, Leads and Manages People (1) • Demonstrates Self Awareness and Ethical Awareness (1) • Works Collaboratively with others (1) • Builds and Maintains Partnerships (1) • Innovates and Embraces Change (1) • Thinks and Acts Strategically (1) • Drive to achieve impactful results (1) • Manages ambiguity and complexity (1) |
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| VI. Recruitment Qualifications | |
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| Education: | A first-level University degree (Bachelor's or equivalent) in public policy, evidence-based interventions, statistics or related field. |
| Experience: | <ul style="list-style-type: none"> • At least two (2) years of progressively responsible professional experience in data, analysis and situation monitoring work. • Advanced skills and technical proficiency in Microsoft Sharepoint and other collaborative tools are required. • Proven skills in data visualisation/communication are required. Advanced skills (Python or R) is an asset. • Exposure to UNICEF approaches to effective knowledge management and sharing, preferably in a regional office setting, is an asset. • Exposure to and knowledge of priority child rights issues in the region (e.g. child protection, migration, access to justice, the inclusion of minorities and children with disability, etc.) is an asset. • Exposure to/knowledge of UNICEF or UN work (directly or as a partner) is an asset. • Relevant experience in both development and emergency settings is an asset. |
| Language Requirements: | <ul style="list-style-type: none"> • English – good command of written and oral English is essential, and command of a second UN language used in the region is desirable. |