



UNITED NATIONS CHILDREN'S FUND JPO Request Form



Training and Learning Plan

- ✓ Participation in a one-week JPO Induction Programme in New York;
- ✓ Guidance and advice in relation to training opportunities within the field of expertise;
- ✓ Use of yearly JPO training funds for internal/external training opportunities;
- ✓ Participation in the Mentoring, Coaching, and Career Counselling and Career transition programmes;
- ✓ Encourage field mission and/or stretch assignment during and after the 2nd year

In addition, the JPO will benefit from the following specific learning opportunities in the receiving office:

- ✓ Attend webinars as well as in-person training and network meetings;
- ✓ Online trainings related to Social and Behaviour Change (SBC) and monitoring and evaluation;
- ✓ On the job training from direct supervisor.

The JPO will get a full understanding of UNICEF work on Social and Behaviour Change, especially Europe and Central Asia Regional one. After the JPO period, she/he will be fully equipped to integrate any SBC team as M&E specialist or become part of the Planning and Data teams at Regional Offices or Country Offices level.

The Regional SBC Specialist, direct supervisor of this JPO position has an extensive experience in coaching and development of colleagues including for colleagues transiting from national to international professionals. He has an extensive experience of 16 years with UNICEF at Country Offices and Regional Office.

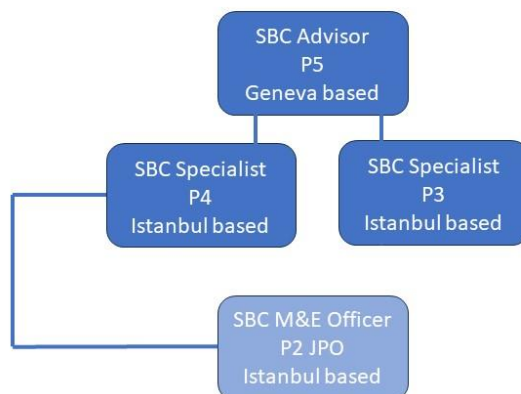
Information and living condition of Duty station: [For Filed Office locations only]

General Information	Istanbul office is an extension of Geneva Europe and Central Asia Regional Office. Istanbul is the only city in the world to straddle two continents, Istanbul combines all the intrigue of Asia with the cosmopolitan nature of Europe, and has a population of over 15 million residents, comprising 19% of the population of Turkey.
---------------------	---

	<p>Being Türkiye's most populated city, Istanbul was home to different civilizations throughout the history. Every civilization that once settled in Istanbul left a trace on the city in sublime and magnificent ways and the result was a city that creates a sense of universal history in every aspect.</p> <p>It's a vibrant melting pot of cultures, architectural styles, and cuisines, cut through by the wide waters of the famous Bosphorus Strait.</p> <p>In İstanbul, the summers are warm, humid, dry, and clear and the winters are long, cold, windy, and partly cloudy. Over the course of the year, the temperature typically varies from 38°F to 85°F and is rarely below 30°F or above 90°F.</p> <p>Türkiye's economic and social development performance since the early 2000s has been impressive, leading to increased employment and incomes and making Türkiye an upper-middle-income country.</p> <p>As a result of enhanced cooperation between Türkiye and the UN, İstanbul has become a regional hub to several UN agencies, taking into account its proximity to Eastern Europe, Caucasus, Central Asia, Middle East and North Africa, as well as its traveling facilities and the fact that Istanbul is already an economic, financial and cultural center.</p>
Security	<p>The Security Level in Istanbul is classified as LOW (Level 2) as per the UN Security Management System in Türkiye. General security situation in Istanbul is stable. Currently, there is no information to indicate the existence of an imminent or direct threat against UN personnel, assets and operations in the city. The inhibiting context against terrorism, crime and civil unrest is strong. The highest threat level in Istanbul is against Hazard, (Earthquake) stays HIGH as Istanbul is sitting on North Anatolian Faultline.</p>
Housing	<p>Different types of long-term accommodation are available in Istanbul: standalone houses, houses in gated compounds, apartments. These could be furnished and/or fully serviced, or unfurnished.</p> <ul style="list-style-type: none"> • Levent: Located just a short distance from Office, Levent is a popular residential area known for its modern high-rise buildings, luxury apartments, and high-end shopping and dining options. • Etiler: Another upscale neighborhood located near Office, Etiler is known for its tree-lined streets, beautiful parks, and high-end real estate options. • Besiktas: A historic neighborhood located just west of office, Besiktas is known for its charming 19th-century Ottoman houses and apartments, as well as its lively nightlife scene. • Sisli: A bustling neighborhood located just north of office, Sisli is known for its diverse population, trendy cafes and restaurants, and modern apartment buildings. • Bebek: A picturesque neighborhood located on the shores of the Bosphorus, Bebek is known for its upscale real estate options, beautiful parks and gardens, and high-end shopping and dining options. <p>Advertisements of rental opportunities are available at:</p> <ul style="list-style-type: none"> • Emlakjet.com • Sahibinden.com • Zingat.com • Yapikrediemlak.com • Bosphorusrealestate.com • Vatandasemlak.com • Emlak.com • Emlakcoullisse.com • Turk-property.com • Emlakbul.com

Schools & Childcare	<p>International schools in Istanbul offer a diverse and multicultural educational experience for students. These schools typically follow a curriculum from a foreign country, such as the International Baccalaureate (IB) program or the American or British education system.</p> <p>Many international schools in Istanbul also have a diverse student body, with students from various countries and cultures. Additionally, these schools often offer a range of extracurricular activities, including sports teams and clubs, to provide students with a well-rounded education. The quality of education and facilities at international schools in Istanbul can vary, so it is important for parents to research and visit the schools before deciding.</p>
Work for spouses & partners	<p>Work opportunities for spouses/partners are available in the private sector as Istanbul became an industrial commercial hub. However, if hired by any organization a work permit must be applied for through the same hiring organization.</p>

Reporting line of the JPO





UNITED NATIONS CHILDREN'S FUND SPECIFIC JOB PROFILE

I. Post Information

Job Title: SBC Monitoring and Evaluation Officer
Supervisor Title/ Level: SBC Specialist, P4
Organizational Unit: ECARO SSBC Team
Post Location: Outposted in Istanbul

Job Level: P2
Job Profile No.:
Job Classification Level:

II. Strategic Office Context and purpose for the job

The fundamental mission of UNICEF is to promote the rights of every child, everywhere, in everything the organization does — in programs, in advocacy and in operations. The equity strategy, emphasizing the most disadvantaged and excluded children and families, translates this commitment to children's rights into action. For UNICEF, equity means that all children have an opportunity to survive, develop and reach their full potential, without discrimination, bias or favoritism. To the degree that any child has an unequal chance in life — in its social, political, economic, civic and cultural dimensions — her or his rights are violated. There is growing evidence that investing in the health, education and protection of a society's most disadvantaged citizens — addressing inequity — not only will give all children the opportunity to fulfill their potential but also will lead to sustained growth and stability of countries. This is why the focus on equity is so vital. It accelerates progress towards realizing the human rights of all children, which is the universal mandate of UNICEF, as outlined by the Convention on the Rights of the Child, while also supporting the equitable development of nations.

The ECAR office is divided between Geneva, Istanbul and Almaty; this position will be based outposted in Istanbul where the Regional SBC Specialist is based.

Strategic office context:

The Regional Social and Behaviour Change Section (SBC) at UNICEF Europe & Central Asia Office is seeking donor support for the funding of a JPO position for 2025-2026 that will provide critical support for the real time monitoring and evaluation of SBC strategies and interventions across the region. The JPO will support the SBC Section within the regional office and country offices to identify and monitor SBC strategies and programmes across the region, develop monitoring and evaluation guidance and tools for specific SBC-related programmes, such as those in health, and evaluate the impact of SBC interventions that aim to support the adoption of positive behaviours.

At the heart of many of the major challenges that are related directly or indirectly to the health and well-being of the populations — such as promoting healthy development of children, preventing illness and premature death due to vaccine-preventable or chronic diseases — lies human behaviour. For example, the world has just witnessed a major global pandemic that highlighted the importance of human behaviours to prevent the spread of diseases and keep us all safe. It is, therefore, imperative that countries in this region are provided with

capabilities to adequately monitor and evaluate their SBC interventions, ensuring the investment in and sustainability of solutions that can lead to positive changes and a better world for every child.

The SBC Monitoring and Evaluation Officer is accountable for supporting the SBC section results by providing professional expertise and assistance in information/data collection, statistics and data analysis, monitoring & evaluation (M&E), preparation of reports, communication and partnership, and in supporting capacity development of country offices and partners on data collection, monitoring, evaluation and research.

Purpose for the job:

Under direct supervisor of the Regional SBC Specialist (P4) the JPO will be responsible for the following key functions/accountabilities:

1. Situation monitoring and assessment. Support identification and monitoring of SBC programmes/strategies across countries in Europe and Central Asia (ECA).
2. Support development of monitoring and evaluation guidance and tools for specific SBC-related programmes, such as those in health (e.g., nutrition, immunization, mental health, etc.)
3. Support evaluation of SBC interventions in Europe and Central Asia.

III. Key functions, accountabilities and related duties/tasks:

1. Situation monitoring and assessment. Support identification and monitoring of SBC programmes/strategies across countries in Europe and Central Asia (ECA)

- Support with baseline information on key behavioural indicators in ECA. Prepare relevant statistical reports, and visuals – charts, infographics etc.
- Develop a monitoring system (with indicators and tools) to identify and monitor the impact of SBC programmes/strategies implemented across the ECA region.
- Revise end-year country reports and existing UNICEF-based indicators and support their monitoring throughout the year, identifying potential corrective actions when appropriate.
- Provide regular reports (monthly, quarterly and annual) on COs SBC activities to identify best practices and potential corrective actions.
- Provide ad hoc analysis and reports for presentations, briefing notes and meetings.
- Develop a simple and easy-to-use reporting tools to monitor the implementation of SBC strategies and projects across ECA countries.
- Coordinate with COs for baseline, mid-term, and end-year evaluation surveys and assessments to strengthen strategy/project monitoring.
- Support the CO in collecting and interpreting data.

2. Programme performance monitoring and capacity development. Support development of monitoring and evaluation guidance and tools for specific SBC-related programmes, such as those in health (e.g., nutrition, immunization, mental health, etc.)

- In collaboration with other sections, such as Health, Planning, Evaluation, develop M&E guidance and tools for monitoring and evaluation of SBC strategies.
- Based on country reports and data (e.g., factors influencing vaccine uptake) identify core indicators for their monitoring over time. Develop a monitoring tool.
- Support periodical monitoring and evaluation of Aida chatbot for Immunization and development of reports.
- Support monitoring and evaluation of community engagement activities across the region.
- Advise COs on monitoring and evaluation indicators and tools in an ad-hoc basis as per their requests.
- Support and conduct capacity development activities for country offices on tracking SBC results.

3. Support the evaluation of SBC interventions in Europe and Central Asia

- Support the design of evaluation studies to assess the impact of SBC interventions in promoting behaviour change.
- Provide support to ensure that the relevant programme partners participate and formulate Evaluation Terms of Reference and design of high quality.
- Support the development of evaluation protocols and assessment tools.
- Review and provide technical comments on draft evaluation reports. Contribute to the effective dissemination and sharing of knowledge, findings, conclusions, recommendations and lessons from evaluation.
- Assist in feeding evaluation results into key UNICEF programme planning processes including the Annual Reviews and the Mid-Term Reviews, and formulation of the Regional Office Management Plan and the Annual Work Plans.
- Provide assistance in tracking to ensure that a management response to the findings and recommendations of the evaluation is completed, recorded, and followed up for implementation.

IV. Impact of Results

The efficient and effective technical and operational support provided by the SBC M&E officer directly impact on the ability of UNICEF ECAR to monitor, evaluate and adapt its SBC strategies based on evidence. This in turn contributes to enhancing the ability of UNICEF to access any difficult to access area and ensuring value for money; and fulfill its mission to achieve sustainable, locally-owned and concrete results in improving the survival, development and wellbeing of children in the region.

V. Competencies and level of proficiency required

Core Values attributes

- Care
- Respect
- Integrity
- Trust
- Accountability

Core competencies skills

- Demonstrates Self Awareness and Ethical Awareness (2)
- Works Collaboratively with others (2)
- Builds and Maintains Partnerships (2)
- Innovates and Embraces Change (2)
- Thinks and Acts Strategically (2)
- Drives to achieve impactful results (2)
- Manages ambiguity and complexity (2)

Functional Competencies

- Applying technical expertise (1)
- Learning and researching (2)
- Planning and organizing (2)

Specific competencies skills

- Strong analytical skills, with ability to synthesize complex information and make data-driven decisions.
- Ability to interpret M&E data to inform project management and decision making processes.
- Excellent communication and interpersonal skills.
- Knowledge of MS word, Excel and Powerpoint and data analysis and visualization tools.
- Proficiency in report writing, with experience in preparing comprehensive M&E reports and documentation.

VI. Recruitment Qualifications

Education:	A university degree in one of the following fields is required: behaviour science, development planning, planning, evaluation, survey implementation, advanced statistical research. project management, economics, or a related field.
Experience:	<i>A minimum of two years of professional experience in public or private sector experience in programme development and implementation including monitoring and evaluation activities, with proficiency in use of data processing systems.</i> <i>Relevant experience in a UN system agency or organization is considered as an asset.</i>
Language Requirements:	<i>Fluency in English is required. Knowledge of another official UN language or local language of the duty station is considered as an asset.</i>