



UNITED NATIONS CHILDREN'S FUND
JPO Request Form



ECARO Evaluation Team - JPO

Training and Learning Plan

- A continuous induction to the evaluation team and evaluation function in UNICEF and in ECAR.
- Guidance and advice in relation to training opportunities within the field of expertise, including UNICEF and UN-led evaluation courses.
- Use of yearly JPO training funds for internal/external training opportunities, including further engaging in data science work related to evaluation.
- Participation in the Mentoring, Coaching, and Career Counselling and Career transition programmes.
- Encourage field mission and/or stretch assignment during and after the 2nd year.
- The supervisor of the JPO has experience mentoring and supervising UNVs and junior staff members.

In addition, the JPO will benefit from the following specific learning opportunities in the receiving office:

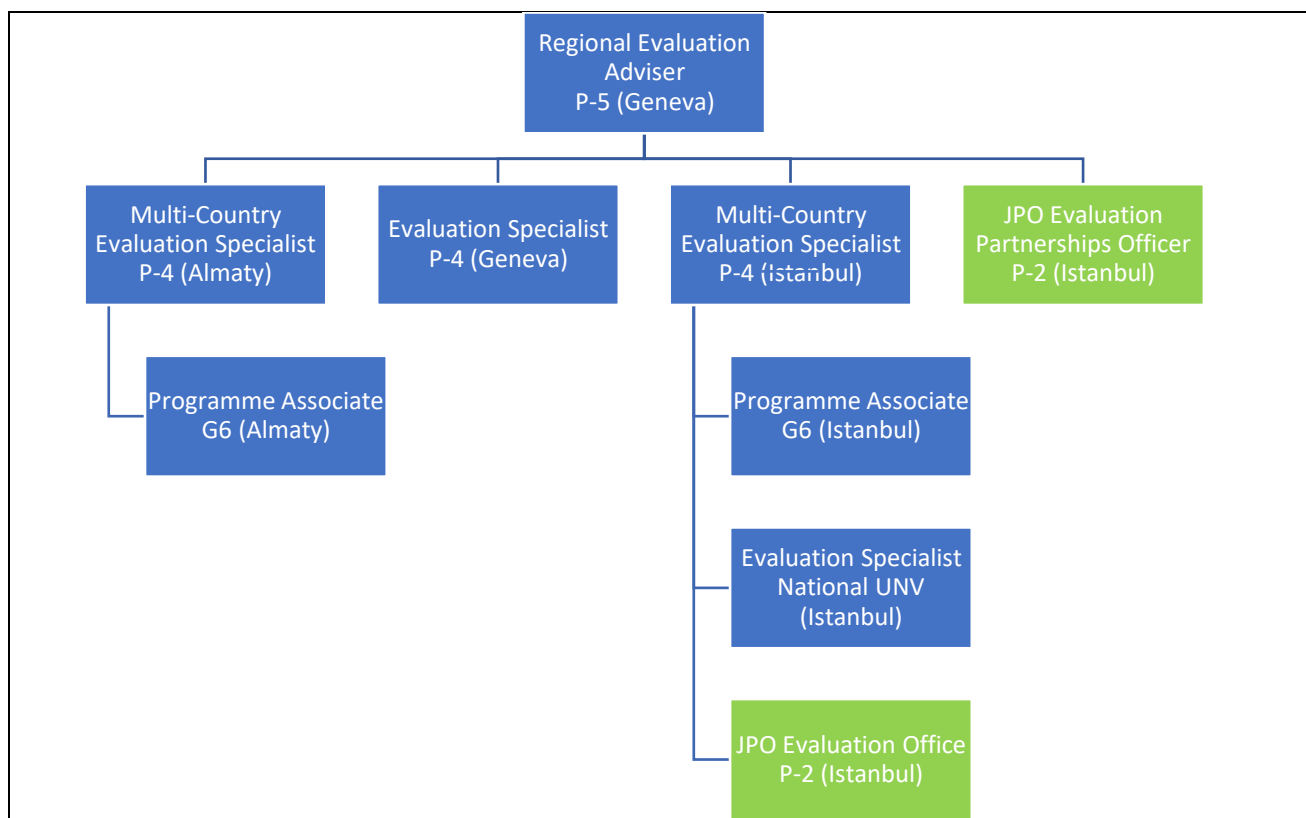
- Evaluation Trainings

- Other evidence generation training, including data treatment, and big data analysis, and area of grow in ECA Region

UNICEF employs over 350 fix-term positions globally, which have an evaluation component. This JPO role would position the individual with the knowledge to apply and be retained within the organization.

Information and living condition of Duty station: [For Filed Office locations only]	
General Information	Istanbul is the largest city in Türkiye and the country's economic, cultural and historic center. The city straddles the Bosphorus strait, and lies in both Europe and Asia, with a population of over 15 million residents, comprising 19% of the population of Türkiye. Istanbul is the most populous city in Europe, and the world's 15 th largest city. Over 13.4 million foreign visitors came to Istanbul in 2018, eight years after it was named a European capital of Culture making the city the world's fifth-most popular tourist destination. Istanbul is home to several UNESCO World Heritage Sites, and hosts the headquarters of numerous Turkish companies, accounting for more than thirty percent of the country's economy
Security	The general security situation in Istanbul remains stable. Although Turkish security forces continue conducting preemptive operations against the main threat actors in the metropolitan city, the strategy of high tempo preventive counter-terrorism operations has proven effective that there have been no large-scale terror attacks in the main cities in Türkiye, including Istanbul, since the beginning of 2017.
Housing	Living costs in Istanbul is comparable to other European cities. Apartments with two or more rooms are available with good facilities and utilities. Households can be expensive in neighborhoods around the office.
Schools & Childcare	There are numerous international schools in Istanbul for expat families with children. Most follow either International Baccalaureate programme or the Council of International Schools system. Languages include English, French, Turkish and Russian.
Work for spouses & partners	Work opportunities for spouses/partners are limited. Although Istanbul is the center of international relations and employment in Türkiye, the state restricts the hiring of foreigners in various fields. Legal, medicinal, veterinary, pharmaceutical and mining opportunities are not available to international workers.

Reporting line of the JPO



UNITED NATIONS CHILDREN'S FUND SPECIFIC JOB PROFILE

I. Post Information

Job Title: JPO Evaluation Officer
 Supervisor Title/ Level: RO Evaluation Specialist (P4)
 Organizational Unit: Evaluation
 Post Location: ECARO O/P Istanbul, Turkiye

Job Level: P-2
 Job Profile No.:
 Job Classification Level:

II. Strategic Office Context and purpose for the job

The fundamental mission of UNICEF is to promote the rights of every child, everywhere, in everything the organization does — in programs, in advocacy and in operations. The equity strategy, emphasizing the most

disadvantaged and excluded children and families, translates this commitment to children's rights into action. For UNICEF, equity means that all children have an opportunity to survive, develop and reach their full potential, without discrimination, bias or favoritism. To the degree that any child has an unequal chance in life — in its social, political, economic, civic and cultural dimensions — her or his rights are violated. There is growing evidence that investing in the health, education and protection of a society's most disadvantaged citizens — addressing inequity — not only will give all children the opportunity to fulfill their potential but also will lead to sustained growth and stability of countries. This is why the focus on equity is so vital. It accelerates progress towards realizing the human rights of all children, which is the universal mandate of UNICEF, as outlined by the Convention on the Rights of the Child, while also supporting the equitable development of nations.

Strategic office context:

The Evaluation Team at UNICEF ECA Regional office is seeking donor support for the funding of a JPO position for 2022-2024 that will provide critical support for the accelerated implementation of the new Regional Office Management Plan (2022-25), and its supplementary evaluation components. The JPO will support the Evaluation team's ability to ensure the technical excellence and quality of programmatic work through supporting COs to develop and implement evaluation activities that will provide relevant and strategic information to manage Country Programmes and relevant national policies and programmes toward achieving results for children in both humanitarian and non-humanitarian environments. The JPO will contribute to the successful planning and execution of Evaluations and related evidence efforts that in turn result in improved delivery of country programmes and national programmes, towards more results for children. Supporting the evaluation team in building national evaluation capacities and cultures including those of government, private, academic, community, and civil society stakeholders, supports the growth of an evidence-based culture in programming and policy making in countries. The JPO particularly will work with Country Office staff to work on providing practical tools and guidance to country office staff to support the demonstration of initiatives that are applied / adapted to a new context to take solutions to scale in coordination with government counterparts. This process is what UNICEF ECARO calls modelling. Through modelling practices, the JPO will contribute to bring the evidence/evaluation component to assess results of solutions in the medium and longer term, including connection to national needs and to policy changes, adoption of investment and public finance concepts in evaluation, and evaluating outcomes and impact level results connected to system approaches to evaluation. The evaluation approach will necessarily run closely with funding and results-based monitoring. Modelling must be inclusive. It is necessary to maximise collaboration, openness, and partnerships.

Overall, the funding of this position will provide much-needed support for the organization's strengthened commitment to the promotion of evaluative thinking and way of working and promote evidence-driven policy making and programme management.

Purpose for the job:

The Evaluation Officer ("JPO" hereinafter) is accountable for the accomplishment of the stated key end-results by providing professional expertise and assistance in strengthening the regional evaluation function through a) design, planning, implementation, and monitoring of the evaluation strategy of the ECA Region; b) contributing to the quality assurance system aimed at improving the quality of country office (CO) evaluations; c) providing technical support to COs in the area of evaluation including capacity development at various levels.

Under direct supervisor of Regional Evaluation Specialist (P4) the JPO will be responsible for the following key functions/accountabilities:

1. Timely support to the team in monitoring of effective implementation and reporting of country office evaluations, specifically of those related to modelling, including contributing to strategic feedback to concept notes, country office plans, and costed evaluation plans.
2. Quality assurance system for evaluations in place, particularly those related to modelling, in the region aimed at increasing quality of evaluations; and provide recommendations for further strengthening technical quality of evaluations in the region.

3. Evaluation is designed and carried out with quality process and products in line with priority and strategy. Evaluation findings, recommendations and reports are used to improve programme performance and are effectively disseminated to the intended audience. Major partners are kept abreast and/or contribute to these exercises as required.
4. The monitoring and evaluation capacities of UNICEF staff and national partners are strengthened, enabling them to increasingly engage in and lead monitoring and evaluation processes.

III. Key functions, accountabilities and related duties/tasks:

1. Strategic planning and use of evaluations
2. Evaluation quality assurance
3. Evaluation Capacity Building
4. Regional, multi-country evaluations

1. Strategic planning and use of evaluations linked to taking models to scale

Provides technical support to ensure that Country Offices use a strategic and realistic plan for evaluation activities to inform the implementation and design of models and Innovations.

Duties & Tasks

- Contribute to and provide technical assistance for the planning and establishing of evaluation activities of country offices.
- Contribute to monitor the effective and timely implementation of planned (innovative) evaluations and research, Concept Notes submitted to the regional office, and costed evaluation plans.
- Track the reporting of evaluations (including management responses) and research
- Timely support to the evaluation team's reporting of management response actions. Provide assistance in tracking to ensure that management response to the findings and recommendations of the evaluation is completed, recorded and followed up for implementation.
- Contribute to the effective dissemination and sharing of knowledge of findings, conclusions, recommendations and lessons from evaluation to the regional audience to inform strategic planning and implementation.
- Contribute to the elaboration of evaluation syntheses, aggregated lessons learned on key issues related to regional priorities.
- In humanitarian response situations, provide support to advice on emergency/ humanitarian action evaluations, working in close collaboration with the humanitarian internal partners.

2. Evaluation quality assurance

Provides technical support to ensure that recommendations and suggestions from regional quality assurance system is well integrated in evaluations to increase quality of evaluations.

Duties & Tasks

- Provide support and feedback to ensure that UNICEF quality assurance system is effectively integrated in (innovative) evaluations conducted by country offices, and complies with UNICEF Policies, and Procedures, as well as the UNICEF Evaluation Policy and quality criteria of the United Nations Evaluation Group (UNEG), and complied with RO procedures, when necessary seek expertise of knowledge institutions.

- Propose recommendations on the quality assurance system when bottlenecks are in place – and to automatize the processes in the most effective manner.
- Contribute to the effective dissemination and sharing of knowledge regarding the management of evaluations at the country office level, to ensure increased quality of evaluations.

3. Evaluation Capacity Building in evaluation related to bringing models to scale

Provides technical support to ensure that the evaluation capacities of Country Office staff in incorporating innovative methods are strengthened enabling them to increasingly engage in and lead innovation evaluation processes.

Duties & Tasks

In close consultation with the evaluation team, contribute to formulation of staff capacity development strategy and plans, and exercise effective leadership in implementing them, ensuring that Country Office staffs have the basic knowledge and skills to fulfil their evaluation responsibilities, and training is planned and carried out to fill identified gaps.

- Provide support to the evaluation team for implementation of capacity building and exchange initiatives within country offices, as well as other developmental partners when applicable.
- Help document and share through the global and the regional evaluation network good practices and lessons learned in evaluation from the region.
- Conduct research on effective evaluation use and develop suggestions on how to operationalize innovative evaluation.
- Provide support to ensure that Country Office staff and national partners are aware of and have access to UNICEF innovative evaluation learning resources.
- Contribute to liaise with knowledge institutions to seek partnerships for the identification of capacity gaps and the development of strategies to address them.

4. Regional, multi-country evaluations

Supports the implementation of regional thematic evaluations in areas of regional priority, ensuring the incorporation of an equity focus

- Support the management of regional multi-country evaluations, including facilitation of the design process, maintenance of quality assurance mechanism, facilitation of data collection and feedback processes across participating countries, and making arrangements for report review and finalization.
- Support regional and country office quick assessments of modelling portfolio in the country offices in the ECA region, including the development of checklists and tools that can support modelling processes.

IV. Impact of Results

The efficient and effective technical, administrative and operational support provided by the JPO to the evaluation team will enhance UNICEF RO's and COs' capacity and credibility in delivering highly effective programmes and sustainable results, which in turn will directly improve services to children in the country and contribute to the progressive realization of their rights. This will then contribute to enhancing the ability of UNICEF to fulfill its mission to achieve sustainable, locally-owned and concrete results in improving the survival, development and wellbeing of children in the country.

V. Competencies and level of proficiency required

Core Values attributes

- Care
- Respect
- Integrity
- Trust
- Accountability
- Sustainability

Core competencies skills (without Supervisory Responsibilities)

- Demonstrates Self Awareness and Ethical Awareness (1)
- Works Collaboratively with others (1)
- Builds and Maintains Partnerships (1)
- Innovates and Embraces Change (1)
- Thinks and Acts Strategically (1)
- Drives to achieve impactful results (1)
- Manages ambiguity and complexity (1)

VI. Child Safeguarding Risks

- a) <5__ hours/month of direct interpersonal contact with children or work in their immediate physical proximity, with limited supervision by a more senior member of personnel. (“Direct” means contact that is either face-to-face, or by remote communication, but it does not include communication that is moderated and relayed by another person.) – “Direct contact role” is <5
- b) <5 hours/month of manipulating or transmitting personally-identifiable information of children (names, national ID, location data, photos), with limited supervision by a more senior member of personnel – “Child data role” is <5
- c) ☐ No The role is Representative, Deputy Representative, Chief of Field Office, the office’s most senior Child Protection position, a Child Safeguarding focal point, or Investigator (OIAI) – “safeguarding response role” No
- d) ☐ No The incumbent will be engaged in activities with elevated child safeguarding risks due to work with particularly vulnerable children and/or measures to manage other safeguarding risks are considered unlikely to be effective, resulting in higher overall risk – “assessed risk role” “No”
- e) The answer to each of a) and b) is <5, and the answer to c) and d) is “No” – “No, elevated risk role”

VII. Recruitment Qualifications

Education:	University degree in data science, economics, social sciences, with specialization in evaluation or research methodology, advanced statistical
------------	--

	and programming analysis and programme analysis/evaluation and/or planning and programme management.
Experience:	<p>2 years in progressively responsible professional work related to the application of monitoring and evaluation framework in decision making processes (particularly government related interventions), including planning, implementation, coordination, management of monitoring, evaluation.</p> <ul style="list-style-type: none"> - Knowledge of academic institutions, international organizations and partners in public policies and/administration is considered an asset. - Familiarity with emergency programming, including preparedness planning. Active involvement in a humanitarian crisis response programme and evaluation preferred is considered an asset.
Language Requirements:	Fluency in English is required. Knowledge of another official UN language Arabic, Chinese, French, Russian or Spanish is an asset.