



UNITED NATIONS CHILDREN'S FUND JPO Request Form



Photo credit: UNICEF Lao PDR

Training and Learning Plan

- ✓ Participation in a one-week JPO Induction Programme in New York;
- ✓ Guidance and advice in relation to training opportunities within the field of expertise;
- ✓ Use of yearly JPO training funds for internal/external training opportunities;
- ✓ Participation in the Mentoring, Coaching, and Career Counselling and Career transition programmes;
- ✓ Encourage field mission and/or stretch assignment during and after the 2nd year

In addition, the JPO will benefit from the following specific learning opportunities in the receiving office:

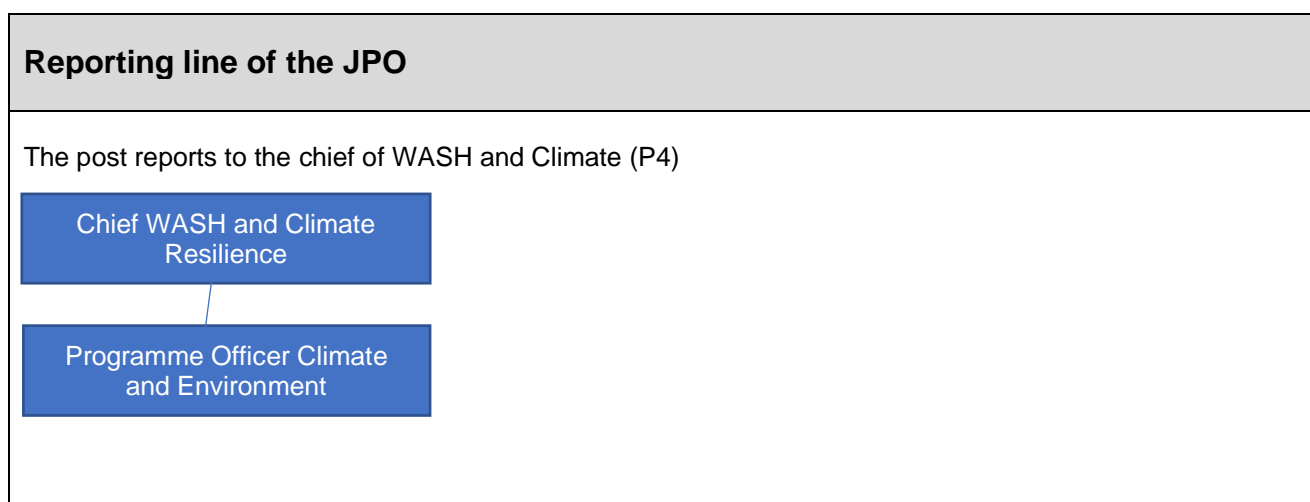
- ✓ Participating in relevant Climate & Environment team and Country Office trainings
- ✓ Participate in relevant workshops and seminars
- ✓ Participate in in-house learning seminars (e.g. brown bag meetings)
- ✓ Undertake all mandatory on-line UNICEF training and participate in regional climate & environment capacity building.

Career prospects and potential for retention. The mainstreaming of climate change into social sectors is relatively new and has been prioritized by UNICEF under its new Global Sustainability and Climate Action Plan. With this new direction UNICEF is creating a cadre of climate specialists focused on children's vulnerabilities and adaptation needs working with multiple government and development partners. As this is a new field in UNICEF with potential for restructured programmes during future country programme developments, the JPO position provides potential for future applications to newly created positions on climate and environment across the agency.

Coaching and Mentoring

The supervisor of the position as Chief WASH and Climate Resilience will be able to provide coaching and mentoring to the JPO having recently obtained professional training in coaching and bringing extensive experience in mentoring multiple teams across different cultures and backgrounds for over 25 years.

Information and living condition of Duty station: [For Filed Office locations only]	
General Information	UNICEF- Lao PDR office is located by side of the Mekong River, 3km from the center of Vientiane and easily accessible. Commute is either done by private car, taxis, or bicycles. The JPO will be based within the Education Section of the UNICEF Lao PDR Office in the Capital City of Vientiane. The assignment will also require periodic travel to support programme implementation, monitoring missions at subnational level. The UNICEF Lao PDR Office is a multi-cultural working environment with around 100 staff working to protect and advance the rights of children.
Security	The Security Level in Vientiane is classified as Minimal (Level 1) as per the UN security management system in Lao PDR. Throughout the country, flooding and landslides occur on a yearly basis, especially during the rainy season from June to October.
Housing	Different types of long-term accommodation are available in Vientiane: standalone houses and apartments. These could be furnished and/or fully serviced, or unfurnished.
Schools & Childcare	There are several international schools in Vientiane with an academic system that is widely recognized abroad. Many of these international schools have information on their websites and can arrange for briefings and visits. International schools often include a kindergarten and pre-school classes and even nurseries for younger kids.
Work for spouses & partners	Work opportunities for spouses/partners are limited. However, if hired by any organization a work permit must be applied for through the same hiring organization and Ministry of Foreign Affairs of the Government. UNICEF office also have support services for this.





UNITED NATIONS CHILDREN'S FUND SPECIFIC JOB PROFILE

I. Post Information

Job Title: **Programme Officer (Climate & Environment)**
Supervisor Title/ Level: **Chief WASH/P4**
Organizational Unit: **Programme Section**
Post Location: **Lao PDR Country Office**

Job Level: **Level 2**
Job Profile No.:
CCOG Code: **1A02**
Functional Code: **WSH**
Job Classification Level: **Level 2**

II. Strategic Office Context and purpose for the job

The fundamental mission of UNICEF is to promote the rights of every child, everywhere, in everything the organization does — in programs, in advocacy and in operations. The equity strategy, emphasizing the most disadvantaged and excluded children and families, translates this commitment to children's rights into action.

For UNICEF, equity means that all children have an opportunity to survive, develop and reach their full potential, without discrimination, bias or favoritism. To the degree that any child has an unequal chance in life — in its social, political, economic, civic and cultural dimensions — her or his rights are violated. There is growing evidence that investing in the health, education and protection of a society's most disadvantaged citizens — addressing inequity — not only will give all children the opportunity to fulfill their potential but also will lead to sustained growth and stability of countries. This is why the focus on equity is so vital. It accelerates progress towards realizing the human rights of all children, which is the universal mandate of UNICEF, as outlined by the Convention on the Rights of the Child, while also supporting the equitable development of nations.

Strategic office context:

The new UNICEF Lao PDR Country Programme (2022-2026) approved by the UNICEF Executive Board, provides for specific attention to joint programming with a focus on climate action and multisectoral community resilience. Support will be provided to the Lao PDR Government and vulnerable communities on climate adaptation and mitigation, guided by UNICEF's global sustainability and climate strategy under its three objectives based on the needs of children and our collaborative advantage as an organization: 1) protect the lives, health and well-being of children and the resilience of their communities by adapting essential social services to a changing climate, more frequent disasters and a degrading environment; 2) empower every child through their life course with the developmental opportunities, education and skills to be a champion for the environment; and 3) reduce the emissions and environmental footprint within UNICEF, support its global network of partners to do the same, and advocate for the fulfilment of ambitious international sustainability and climate change agreements.

Purpose for the job:

UNICEF Lao PDR is increasing its efforts to mainstream greening, environmental sustainability and climate in its operations. The WASH Section at UNICEF is seeking donor support for the funding of a JPO position for 2024-2025 that will provide critical support for the accelerated implementation of the Climate and Environment strategies and initiatives under its country programme (2022-2026) aligned with the UNICEF Global Sustainability and Climate Action Plan.

The Lao People's Democratic Republic or 'Laos' has a Children's Climate Risk Index (CCRI) score of 6.7 and ranks 40th out of 163 CCRI countries and regions, placing children in Laos at "High" risk. According to the CCRI, the climate and environmental shocks that children in Laos are highly exposed to include: Riverine flooding, Heatwaves, Vector-borne diseases, Air pollution, Tropical cyclones, and Water scarcity.

Housed in the WASH Section and supervised by the WASH Chief, the JPO will support UNICEF Lao PDR to ensure technical excellence and enable environmental protection and climate change considerations to be addressed in programming strategies, improving sustainability and lowering the footprint of the Office operations, and building partnerships with and exchanging knowledge with external partners, especially other UN agencies, financing institutes, and NGOs/CBOs.

Overall, the funding of this position will provide much-needed support for the organization's strengthened commitment to mainstream climate change adaptation and mitigation as well as environmental sustainability – with a special focus on gender equality, youth engagement and inclusion of persons with disabilities.

Under the supervision and technical guidance of the Chief of WASH, and in close cooperation with other sections, the Programme Officer (Climate & Environment) will provide ongoing technical support to different programme components on climate and environment, as it relates to mainstreaming, greening, project management and policy work.

III. Key functions, accountabilities and related duties/tasks:

1. Provide technical support to strengthen mainstreaming of climate, energy and environment in core programmatic areas, and in line with relevant pillars and strategic programmatic areas from UNICEF's global climate strategy as well as from UNICEF Lao PDR's strategy note (climate mitigation & adaptation, greening and climate financing)
 - Contribute to the development of programming strategies to integrate climate change and environmental considerations for all technical programming sections.
 - Review Annual/Rolling workplans to assess and advise on Climate markers.
 - Contribute to the development of funding proposals and donor reports to ensure inclusion of environment and climate change considerations.
 - Lead environmental/greening cross-cutting committee to ensure the implementations of recommendations of Climate, Sustainability and Greening strategy note.
 - Technical support to sections using Environmental and Social Safeguard screening tools.
 - Support the development of goals, targets and strategies for how to minimize UNICEF's programme impact on the environment/climate.
 - Contribute to the production of video, photo and written documentation of CO success stories, or lack of, on climate change.
 - Support documentation of best practices and lessons learned directly linked to country programme goals and activities.
 - Support preparation of promotional materials design and production.
 - Active support and participation in contributions to the UN system coordination and programming e.g. UN Development Assistance Framework, joint programming initiatives, thematic groups, etc.
2. Project management and support to implementing partners including monitoring and evaluation as well as resource mobilization/fundraising.
 - Manage ongoing projects related to environment and climate in accordance with project plans, donor requirements.
 - Perform monitoring and evaluation as well as keep timely fund utilization and liquidation, quality donor proposals and reports and other administrative mechanisms.
 - Support climate financing/resource mobilization by developing donor proposals, concept notes, map climate financing, with a focus on a diversified funding pool incl. towards the Green Climate Fund, etc.
 - Provide editorial support to the CO for documents such as proposals, donor reports, speeches and advocacy materials related to climate change and the green economy.

<p>3. Participate in national policy discourse on climate change and environment in order to have the rights of children addressed, especially in relation to the implementation of the Nationally Determined Contributions (NDC).</p> <ul style="list-style-type: none"> ▪ Provide technical support to and represent UNICEF on working groups such as the NDC subcommittee on information, awareness and capacity building is necessary. ▪ Contribute to relevant policy development to ensure children's rights are addressed.
<p>4. Support the incorporation of environmental sustainability management (ESM) in the organization. This shall include although not be limited to efforts to measure, reduce, and offset the country office carbon footprint, also known as 'Greening the blue'.</p> <ul style="list-style-type: none"> ▪ Support Operations in making the office more environmentally sustainable. ▪ Develop and implement awareness raising campaigns on greening (eg. energy efficiency, waste management). ▪ Support Operations in development and implementation of office-wide emissions and environmental impact reductions plan. ▪ Support CO and implementing partners to organize and implement public events such as commemoration of important environmental days.
<p>5. Support the coordination and implementation of the workstreams of the Environment and Climate team.</p> <ul style="list-style-type: none"> ▪ Coordinate the Environment and Climate team and budget. ▪ Undertake other tasks as requested by the Chief of WASH.

IV. Impact of Results

The efficient and effective technical, administrative and operational support provided to the development and implementation of Climate & Environment initiatives and products directly impact on the ability of UNICEF to promote social, political and economic action and changes in behaviors, social attitudes, beliefs and actions by communities, individuals and societies on children's rights, survival and wellbeing. This in turn contributes to enhancing the ability of UNICEF to fulfill its mission to achieve sustainable, locally owned and concrete results in improving the survival, development and wellbeing of children in the country.

V. Competencies and level of proficiency required

<p><u>Core Values attributes</u></p> <ul style="list-style-type: none"> • Care • Respect • Integrity • Trust • Accountability <p><u>Core competencies skills</u></p> <ul style="list-style-type: none"> • Demonstrates Self Awareness and Ethical Awareness (2) • Works Collaboratively with others (2) • Builds and Maintains Partnerships (2) • Innovates and Embraces Change (2) • Thinks and Acts Strategically (2) • Drives to achieve impactful results (2) • Manages ambiguity and complexity (2) 	<p><u>Functional Competencies</u></p> <ul style="list-style-type: none"> • Persuading and influencing (1) • Applying technical expertise (1) • Learning and researching (2) • Planning and organizing (2)
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VI. Recruitment Qualifications	
Education:	A university degree in environmental/climate change studies, development studies and/or other related social science fields is required.
Experience:	<p>A minimum of two years of professional experience in programme planning, management, and/or research in climate change or environment, preferably in a developmental context.</p> <p>Experience working in a programme country is considered an asset.</p> <p>Relevant experience in a UN system agency or organization is considered as an asset.</p>
Language Requirements:	<p>Fluency in English is required.</p> <p>Knowledge of another official UN language or local language of the duty station is considered as an asset.</p>