



UNITED NATIONS CHILDREN'S FUND JPO Request Form



Training and Learning Plan

- ✓ Participation in a one-week JPO Induction Programme in New York;
- ✓ Guidance and advice in relation to training opportunities within the field of expertise;
- ✓ Use of yearly JPO training funds for internal/external training opportunities;
- ✓ Participation in the Mentoring, Coaching, and Career Counselling programmes;
- ✓ Encourage field mission and/or stretch assignment within the first two years.

In addition, the JPO will benefit from the following specific learning opportunities in the receiving office:

- ✓ Cross-sectoral learning opportunities with other programs and partners, including emerging issues in the country.
- ✓ Participation in activities that are high priorities for the global and national health communities, including areas such as the Sustainable Development Goals and Universal Health Coverage.
- ✓ The JPO will work directly with their supervisor to craft and annual individual development plan, identifying specific opportunities and courses targeted to the JPOs individual development needs and interests.
- ✓ Each year, through its Staff Development Committee, the UNICEF Indonesia Country Office conducts a consultative office wide process to compile an annual Staff Development Plan, identifying a series of learning and development opportunities (such as workshops, trainings, etc.) that are available to all staff in the office, including the JPO.

Potential for retention:

- ✓ The health function is in high demand across UNICEF globally, with international vacancies regularly arising in this job family. The JPO will gain valuable experience and connections within a large UNICEF Country Office setting, making them more competitive to apply for UNICEF international vacancies in the future.
- ✓ The UNICEF Indonesia HR Manager and HR team are available to provide career counselling and support to JPOs to identify opportunities and understand options when planning their transition after this JPO assignment.

Supervisor's experience in coaching and development of young professionals:

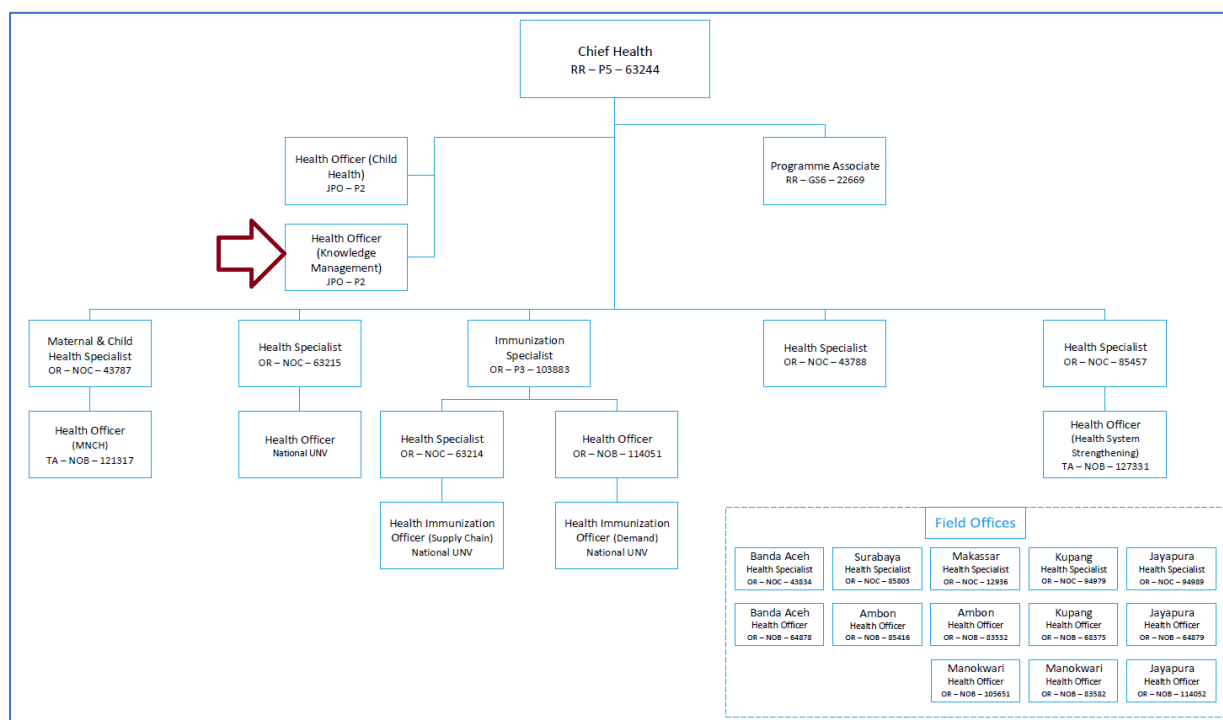
- ✓ The supervisor of the post, Chief of Health has been working with UNICEF continuously since Sept 2019 as Chief of Health & Nutrition (P4) in Ghana Country Office and promoted as Chief of Health in Indonesia (P5) since February 2023. Prior to that, he had various supervisory experiences in managing projects in India. As project director, he led the HIV prevention programme, was being technical advisor and other multiple leadership roles since February 2008. Currently he is leading a team of 16 Health staff and 13

staff in various Field Offices in Indonesia. Overall, he has 15 years of experience as supervisor in Health sector in is available to provide hands-on coaching, career guidance to the JPO.

Information and living condition of Duty station: [For Filed Office locations only]	
General Information	<p>Jakarta, the vibrant capital of Indonesia, offers expatriates a dynamic living experience with a blend of modern amenities and rich cultural diversity. The city's tropical climate features warm temperatures year-round, with a rainy season from November to March.</p> <p>Accommodation options range from modern apartments to houses in well-secured communities, with rents varying widely. While the overall cost of living can be moderate to high, particularly for imported goods and quality housing, Jakarta remains relatively affordable compared to other major Asian cities.</p> <p>The metropolis boasts many healthcare facilities, including international hospitals, and a wide variety of international schools. A robust public transport system, including buses, TransJakarta, and trains, operates alongside popular ride-hailing services. Nevertheless, air pollution, heavy traffic and urban congestion remain challenging.</p> <p>Jakarta's vibrant culinary scene, numerous shopping malls, and diverse expatriate community contribute to its appeal. The UNICEF Indonesia office, located in the central business district, provides a multicultural work environment. While basic Bahasa Indonesia knowledge is helpful, English is widely used in professional settings.</p> <p>JPOs can expect support with visas, housing, language and cultural adaptation, making Jakarta an attractive post for professional growth despite its urban challenges. Additionally, Jakarta is well connected to the world through its international airports.</p> <p>Indonesia offers exciting opportunities for travel and cultural immersion. The archipelago consists of 17,000 islands and stretches across three-time zones. Because of its location and geology, Indonesia has diverse landscape, from fertile rice lands on Java and Bali to rainforests of Sumatra, Kalimantan, and Sulawesi, to the savannah grasslands of the Nusa Tenggara Islands to snow-capped peaks of West Papua. The country contains a diverse ecological environment of plants and wildlife. Additionally, Indonesia is a richly diverse country, encompassing a range of ethnicities, languages and religions.</p>
Security	<p>Jakarta is generally a very safe city for foreigners to live and work in, although petty crimes like pickpocketing and credit card fraud can occasionally occur. There are no specific restrictions for women, and it is generally safe to travel at night.</p> <p>The overall security situation across Indonesia remains clam and conducive to UN personnel, dependents, and operations. Nevertheless, there are some limited areas in the Highlands of Papua which may be volatile, and restrictions apply to UN missions to these areas due to security concerns.</p> <p>Located on the Pacific Ring of Fire, an area with high tectonic activity, Indonesia is at risk for multiple hazards including flooding, earthquakes, landslides, and tsunamis. Natural hazards are the most prevalent threat to Indonesia.</p>
Housing	<p>The city offers a range of living conditions from high-end apartments to more modest accommodations. It offers many long-term accommodation options, including boarding houses (kost), apartments, and houses, which can be furnished, fully serviced, or unfurnished. Prices vary based on location and type. Real estate agents are easily available and quite reliable, making the process of finding suitable accommodation smoother and more efficient. These real estate agents can be engaged to help the JPO identify, negotiate and finalize lease agreements with landlords. Most property owners will request a minimum of 1 year rental with payment in advance for the full year. Household help, such as for cooking, cleaning and childcare support is readily available and affordable.</p>

Schools & Childcare	<p>Good quality international schooling is readily available in Jakarta. There are about 65 International schools, with a range of curriculums and languages of instruction. Many of these also include a kindergarten and pre-school classes (sometimes even a nursery). Many UNICEF Indonesia staff have their children in various international schools and can share experiences and recommendations.</p> <p>Nannies (both live-in and live-out), including those with prior experience working with expatriate families, are readily available and affordable.</p>
Work for spouses & partners	<p>Work opportunities for spouses are limited but not impossible. Based on Indonesian Government visa regulations, eligible accompanying spouses of UNICEF staff may be issued residency permits only; and are not authorized to work. Nevertheless, should the spouse be hired by another organization in Indonesia, the spouse could apply for their own visa and work permit through the spouse's recruiting organization.</p> <p>The UNICEF East Asia and Pacific Regional office maintains a roster of spouse CVs which may be considered for any relevant consultancy opportunities arising within the region.</p> <p>Please be aware that the Indonesian Government does not issue dependent visas/residency permits to same-sex spouses, and a marriage certificate is required to support to request a visa for an accompanying spouse. The Indonesian government does not issue dependent visas or residency permits for partners who are not legally married. Visa options for such partners are limited to the Tourist Visa and Social-Cultural Visa, both of which have shorter validity periods, and must be organized personally.</p>

Reporting line of the JPO





UNITED NATIONS CHILDREN'S FUND SPECIFIC JOB PROFILE

I. Post Information

Job Title: **Health Officer (Knowledge Management)**
 Supervisor Title/ Level: **Chief, Health, P5**
 Organizational Unit: **Programme**
 Post Location: **Jakarta, Indonesia**

Job Level: **Level 2**
 Job Profile No.: N/A
 Job Classification Level: **Level 2**

II. Strategic Office Context and purpose for the job

Strategic office context:

The health programme plays a pivotal role in contributing to the UNICEF-Government of Indonesia partnership, including for the attainment of the Sustainable Development Goals. As Indonesia becomes more urbanized with an increasing burden of non-communicable diseases and emerging issues including growing tobacco use and air pollution, children and adolescents are particularly vulnerable. Therefore, this dynamic position offers opportunities for collaboration with relevant health and cross-sectoral stakeholders to provide technical leadership in identifying and addressing such problems. Currently, as part of the COVID-19 response, Indonesia has one of the largest vaccinations programmes in the world, targeting 208 million people over the age of 12 years.

Purpose for the job:

Following UNICEF's vision for health: "a world where no child dies from preventable causes and all children reach their full potential in health and well-being", the Indonesia Country Office has been contributing to the global and national targets for improving health and well-being. UNICEF in Indonesia is unique among multi-lateral agencies with a field presence in seven regional and sub-regional offices, primarily in areas with the greatest disparities and service gaps. These fill the gap between upstream high-level policy and programme advice with more downstream support to planning, financing and service delivery on the ground, especially to advocate for quality, equity and sustainability of programs. UNICEF's activities concentrate on the most vulnerable and marginalized towards achieving the Sustainable Development Goals (SDGs) – ensuring that progress touches those who currently are missing out or overlooked.

Working in a vibrant environment, the Health Officer will work across several programmes, fostering integration with key areas such as maternal, newborn and child health (MNCH) and health systems strengthening towards universal health coverage (UHC) while new avenues of support around areas such as non-communicable diseases (NCDs) and environmental threats are identified and developed. Under the overall guidance of the Chief of Health and working closely with health specialists and health officers in health team, nutrition, WASH and knowledge management specialists, the incumbent will contribute to overall health programme development, implementation, administration, monitoring and evaluation. This dynamic position will entail collaboration with relevant stakeholders and partners to provide technical leadership for the delivery of quality health services in the country.

Top three individual work-plan deliverables for the JPO:

1. As the fourth largest country in the world, supporting evidence-generation so good science can inform sound policy and leverage Government commitment and resources for action;
2. Advocacy and engagement to strengthen national policy to ensure follow-up to local level including efforts to accelerate gains in child health and well-being
3. Contributing to Government efforts in identifying and addressing new and emerging health problems in the country such as those linked to climate change and health.

III. Key functions, accountabilities and related duties/tasks:

Under direct supervisor of Chief of Health Section (P5), and based in Jakarta, the Health Officer will work with a team of experts to addresses challenges in improving the health of women, newborns and children through three main components:

1. Supporting **evidence generation** is essential to ensure that good science informs sound policy and leverages government commitment and resources for action.
2. **Advocacy and engagement** to strengthen national policy to ensure follow-up to local level.
3. Contributing to Government efforts in **identifying and addressing new and emerging health** problems in the country.

1. Supporting **evidence generation** is essential to ensure that good science informs sound policy and leverages government commitment and resources for action:
 - Contribute to the preparation/update of situation analysis for the program sector/s for development, design and management of health-related programs/projects. Research and report on development trends and (economic, social, health etc) data for use in program development, management, monitoring, evaluation and delivery of results.
 - Contribute to the development/establishment of sectoral program goals, objectives and strategies and results-based planning through research, collection, analysis and reporting of health and other related information for development planning and priority and goal setting.
 - Contribute to identifying, capturing, synthesizing and sharing lessons learned for knowledge development and capacity development of key stakeholders.

2. **Advocacy and engagement** to strengthen national policy to ensure follow-up to local level
 - Draft communication and information materials for UNICE country office program advocacy to promote awareness, establish partnership/alliances and support fund raising for relevant programs.
 - Contribute to building and sustaining effective close working partnerships with government counterparts and national stakeholders through active sharing of information and knowledge to facilitate program implementation and build capacity of stakeholders to achieve and sustain results on health programs.
 - Participating as a resource person in capacity-building initiatives to enhance the competencies of key stakeholders at the national and subnational levels.

3. Contributing to Government efforts in **identifying and addressing new and emerging health** problems in the country
 - In partnership with key stakeholders and knowledge institutions, develop evidence-based analysis for effective programme planning and management, particularly aimed at understanding and addressing the challenges posed by NCDs and emerging threats such as pollution/climate change.
 - Contribute to applying innovative approaches and promote good practice to support the implementation and delivery of concrete and sustainable program results.
 - Research and report on best and cutting-edge practices for development planning of knowledge products and systems.

IV. Impact of Results

The efficiency and efficacy of support provided by the Officer to program preparation and planning and implementation of programs/projects, contribute to achievement of sustainable results to improve health and well-being outcomes for children in Indonesia.

V. Competencies and level of proficiency required

i) Core Values

- Care
- Respect
- Integrity
- Trust
- Accountability
- Sustainability

ii) Core Competencies (For Staff without Supervisory Responsibilities) *

- Demonstrates Self Awareness and Ethical Awareness (1)
- Works Collaboratively with others (1)
- Builds and Maintains Partnerships (1)
- Innovates and Embraces Change (1)
- Thinks and Acts Strategically (1)
- Drive to achieve impactful results (1)
- Manages ambiguity and complexity (1)

*The 7 core competencies are applicable to all employees. However, the competency Nurtures, Leads and Managers people is only applicable to staff who supervise others.

VI. Recruitment Qualifications

Education:	<p>A first level degree in Health or related field including Medicine, Public Health, Global/International Health, Health Policy & Management, Environmental Health, Family Health, Health Research, Biostatistics, Socio-medical Sciences, Epidemiology, Health Education, Health Promotion and Disease Prevention, Educational Interventions in Health Care, Demography, Social Sciences, Nursing, or a field relevant to international public health development assistance.</p> <p>An advanced degree in any of the above fields is considered as an asset.</p>
Experience:	<p>Minimum two years of professional work experience in public health, international development or related field.</p>
Language Requirements:	<p>Fluency in English is required.</p> <p>Knowledge of another official UN language or a local language is an asset.</p>