



Job description

Junior Economist/Policy Analyst, Junior Professional Officer, Grade PAL4

Environment Directorate

Climate, Biodiversity and Water Division

The Organisation for Economic Co-operation and Development ([OECD](#)) is an international organisation comprised of 38 member countries, that works to build better policies for better lives. Our mission is to promote policies that will improve the economic and social well-being of people around the world. Together with governments, policy makers and citizens, we work on establishing evidence-based international standards, and finding solutions to a range of social, economic and environmental challenges. From improving economic performance and creating jobs to fostering strong education and fighting international tax evasion, we provide a unique forum and knowledge hub for data and analysis, exchange of experiences, best-practice sharing, and advice on public policies and international standard-setting.

The [OECD Environment Directorate](#) (ENV), in line with the strategic objectives of the Secretary General, provides relevant and timely information, analysis and advice to support governments in identifying and implementing the environmental policies needed to support a cleaner, more resource-efficient and low-carbon green growth path. The Directorate currently comprises approximately 220 staff members (economists, statisticians, scientists, engineers, administrative staff, consultants and trainees) working across a broad range of environmental issues such as: green growth, climate change, biodiversity, water, eco-innovation, circular economy, resource productivity and waste, environmental policy tools and evaluation, safety of chemicals, biotechnology and nanomaterials, and linkages between environment and tax, agriculture, transport, development assistance, trade and investment policies.

The Climate, Biodiversity and Water (CBW) Division of the OECD Environment Directorate is looking for a Junior Economist/Policy Analyst to contribute to the workstream on climate change mitigation. The Climate Change Mitigation team develops qualitative and quantitative analysis to support governments in transforming their economies towards net zero and in the implementation of the Paris Agreement. The team undertakes qualitative and quantitative analysis and develops papers and reports in consultation with a range of countries and experts.

Main Responsibilities

Research, drafting and analysis

- Contribute to the research and drafting of analytical papers on various issues, including transformative pathways to reduce greenhouse gas emissions, the transformative effect of the Paris Agreement and the effectiveness of climate mitigation policies in reducing emissions.
- Contribute to qualitative and quantitative analysis, which can include descriptive statistics, modelling and/or econometrics, in support of the analytical work.
- Monitor key developments of climate change mitigation within the UNFCCC process and national climate policy implementation to ensure that the analytical work reflects the most recent policy developments.

Outreach, events and networking

- Provide support as needed to meetings of the Working Group on Climate Change, the Environment Policy Committee or other relevant meetings and events, for example in preparing presentations, briefings and talking points.
- If applicable, participate in events, meetings, and webinars on behalf of the team to e.g. gather information, identify relevant contacts, share insights and developments.



- Contribute to organising and relevant events, meetings and conferences.

Communications

- Provide relevant communication materials, including briefings and speeches to promote ongoing work.
- If applicable, update the team's website working closely with colleagues.

Ideal Candidate Profile

Academic Background

- An advanced university degree in environmental economics, climate change policy, environmental sciences, or other related field.

Professional Background

- A minimum of two years of experience undertaking research, conducting policy analysis, and drafting papers/reports on climate policy issues, preferably within an international organisation, national administration or agency, research institute or organisation.
- Conceptual and practical knowledge and understanding of selected aspects of international climate negotiations and climate policy issues (e.g. mitigation, policy instruments, climate finance).
- Experience in conducting qualitative and quantitative research and analysis.
- Experience with the organisation of meetings, workshops, and conferences with a diverse range of participants would be an advantage.

Tools

- Proficient in Word, Excel and Powerpoint
- Proficient in handling and analysing databases and statistical packages.
- Knowledge of R, Stata and/or other programming languages (e.g. GAMS, Python) would be an asset.

Skills

- Excellent drafting skills and ability to draft different types of documents (e.g. technical documents and summaries for policy makers).
- Excellent communication and interpersonal skills with the ability to convey complex analysis simply and clearly in a style and tone appropriately tailored to the audience.
- Ability to work independently and to engage in professional development activities in a diverse and international environment would also be an advantage, based on previous relevant experience (e.g. internships, study abroad semesters, etc.).

Languages

- Fluency in one of the two OECD official languages (English and French) and a knowledge of, or a willingness to learn, the other.

Core Competencies

- OECD staff are expected to demonstrate behaviours aligned to six core competencies which will be assessed as part of this hiring processes: Vision and Strategy (Level 1); Enable People (Level 1); Ethics and Integrity (Level 1); Collaboration and Horizontality (Level 1); Achieve Results (Level 2); Innovate and Embrace Change (Level 2).
- There are three possible levels for each competency. The level for each competency is determined according to the specific needs of each job role and its associated grade.



- To learn more about the definitions for each competency for levels 1-3, please refer to [OECD Core Competencies](#).

Contract Duration

- One-year fixed term appointment, with the possibility of renewal.

What the OECD offers

- Monthly base salary starting from 5,902 EUR, plus allowances based on eligibility, exempt of French income tax.
- [Click here](#) to learn more about what we offer and why the OECD is a great place to work.
- [Click here](#) to browse our People Management Guidebook and learn more about all aspects relating to people at the OECD, our workplace environment and many other policies supporting staff in their daily life.