

Job Title: Associate Gender Equality Officer (P-2) - JPO

23708 | Registry



Deadline for Applications:

Organizational Unit:	Registry
Duty Station:	The Hague - NL
Type of Appointment:	Junior Professional Officer
Minimum Net Annual Salary :	€72,158.00
Contract Duration:	In accordance with the JPO agreement

Organizational Context

The Office of the Gender Equality Focal Point is in charge of mainstreaming and addressing Gender Equality matters within the International Criminal Court. Managed by the Focal Point for Gender Equality (hereinafter FPGE or Focal Point), the Office responds to the three Principals of the Court.

Under the direction of the FPGE, the Office monitors the Court's progress in achieving gender equality, advocates on behalf of personnel on policy issues impacting women and gender equality, raises awareness on gender equality-related matters implementing trainings, workshops and events, advises on gender parity targets.

Duties and Responsibilities

Under the supervision of the Focal Point for Gender Equality, the JPO (Associate Gender Equality Officer), will be supporting the Court's gender mainstreaming efforts. They will:

- Support the Gender Equality Focal Point in the implementation and monitoring of the Gender Equality and Workplace Culture Strategy
- Lead the monitoring and tracking of activities implemented under the Strategy and suggest timely corrective actions with regards to challenges, bottlenecks and gaps
- Maintain an accurate internal database to register requests from the three Offices of the respective Principals and from other stakeholders inside the Court
- Coordinate with the three Organs' Immediate Offices to facilitate implementation of joint activities and plans as well as with external stakeholders
- Report on activities carried out on gender equality matters, including by drafting, researching and analysing data
- Oversee the awareness raising planned activities on gender equality within the Court
- Manage the content and knowledge creation efforts of the Focal Point, including by curating the intranet Page and tracking resources available to personnel at the Court
- Support the Gender Equality Focal Point in budget management and planning
- Perform other duties as required by line manager (FPGE)

Essential Qualifications

Education:

Advanced university degree in social and political sciences, international relations, development studies is required. Specialization in gender studies or related fields will be a strong asset. A first level university degree in

combination with two additional years of qualifying experience is accepted in lieu of the advanced university degree.

Experience:

A minimum of two years (four years with a first level university degree) of professional experience related to promotion of gender equality and women's empowerment or gender mainstreaming, particularly in the context of international cooperation is required. Experience in the promotion of gender equality and gender mainstreaming is required.

Knowledge of and experience with gender equality programming is desirable. Knowledge of gender issues in the context of UN activities, mandates and core policies is desirable. Experience in communication-related work will be considered a strong asset.

Knowledge, skills, and abilities:

- Knowledge of Microsoft Office, especially Power Point, Word, Excel is highly desirable
- Knowledge of software used for graphic design is a strong asset (Canva, Adobe, Photoshop, iMovie and others)
- Demonstrated conceptual analytical and evaluative skills and ability to conduct independent research and analysis, identifying issues, formulating views and drawing conclusions and recommendations.
- Ability to work autonomously, to establish priorities and to plan, organise and deliver own work plan.
- Commitment to continuous learning, and a willingness to keep abreast of new developments and best practice in administration.
- Strong team working and interpersonal skills; ability to work in a multi-cultural, multi-ethnic environment with sensitivity and respect for diversity.
- Ability to communicate clearly, concisely and effectively both in writing and orally.
- Sound judgment, integrity, tact and discretion in dealing with others.
- Ability to work under pressure, including in a difficult working environment in the field and under tight deadlines

Knowledge of languages:

Fluency in one of the working languages of the Court, English or French, is required. Working knowledge of the other working language of the Court is highly desirable. Knowledge of another official language of the Court (Arabic, Chinese, Russian and Spanish) is considered as asset.

ICC Core Competencies

Dedication to the mission and values

Professionalism

Teamwork

Learning and developing

Handling uncertain situations

Interaction

Realising objectives