

6.13 JPO – Gender and Diversity Officer – Knowledge and Learning) – Geneva, Switzerland ^

Educational Programs: Design, develop, and deliver comprehensive learning and development programs and workshops on equality, diversity and inclusion topics relevant to the Unit’s technical fields: gender , SOGIESC, disability , race, youth, older persons; Resource Management: Maintain and improve the current SharePoint-based Gender and Diversity Knowledge Hub, which hosts a repository of equality, diversity and inclusion resources, including best practices, guidelines, and tools, to support ongoing learning and development in country and regional offices as well as HQ Departments and sub-units. Support development and maintenance of the external-facing web pages with content related to the Unit, Intranet pages and more; Data Analysis and reporting: Support the planning and reporting work of the Unit by collecting and analyzing data to assess the effectiveness of equality, diversity and inclusion knowledge and learning initiatives, and make data-driven decisions to improve practices and support the unit with ongoing reports and contributions to Organizational processes and publications; Stakeholder Engagement: Engage with stakeholders across all levels to promote understanding and support for equality, diversity and inclusion knowledge and learning objectives within technical projects and teams; Strategic Development: Formulate and implement equality, diversity and inclusion knowledge and learning strategies within the organization’s technical areas to mainstream the technical areas supported by the Unit; Content Creation: Independently and/or with support from external providers, create effective and visually impactful products such as slide decks, short videos, infographics and more, to convey messages associated to the areas of focus.

