

6.10 JPO - Monitoring and Reporting Officer – Geneva, Switzerland

Provide support in the development of corporate monitoring and results-based reporting systems and processes including those related to Country and Regional Strategies, the Strategic Results Framework, the Institutional Questionnaire, and PRIMA; Support the development of training materials for capacity development activities with a focus on the topics of monitoring, evaluation, results-based reporting, and learning; Facilitate capacity development efforts by supporting organization of online, face-to-face and hybrid trainings, as well as monitor progress and provide Quarterly/Annual progress reports, all in coordination with the Staff Development Learning Unit; Support the greater institutional use of PRIMA monitoring functionalities as part of the roll-out of the Strategic Results Framework (SRF); Contribute to the inter-Departmental efforts in the updating of IOM institutional policies, guidance, and strategies on monitoring, evaluation, reporting and related learning and knowledge management, as well as contribute to the development/revision of the *IOM M&E Guidelines*, *IOM Project Handbook* and *Chief of Missions Handbook*; Contribute to strengthening evidence-based learning and reporting systems through identification of existing tools and good practices from the Regional and Country Offices in monitoring for results and their benefits in IOM's results-based management approaches; Keep abreast of SRD

developments and contribute to promoting understanding of and compliance with policies, processes and strategies such as the Country and Regional strategies, IOM Institutional Questionnaire (IQ), Strategic Results Framework, and PRIMA.