

#### **4.8 JPO - Programme Officer (Digital Inclusion) – Ljubljana, Slovenia**

Provide support in identifying programmatic opportunities related to Labour Mobility and Social Inclusion, develop projects Labour Mobility and Social Inclusion, projects development and fundraising strategies for LMI programming with a focus on digital inclusion and digital solutions; Assist in conducting contextual analysis to identify potential activities to be implemented as part of the LMI programming in line with IOM mandate and the priorities established by the Government and partners in Slovenia; Contribute to the identification of donors' priorities and strategies related to LMI, with a focus on digital inclusion and digital solutions, explore the possibility to scale-up the pilot programme on digital skills and draft projects proposals, in relation to expressed governmental needs, donors' priorities and in line with IOM's mandate and strategy; Provide support in capacity-building initiatives related to LMI with a focus on digital inclusion based on needs assessed in the national context; Support the overall implementation of the LMI programming in Slovenia, including its financial, administrative, and technical implementation, in compliance with IOM policies and standards, as well as donor requirements, agreed timeline and deliverables; Maintain close collaboration and contribute to strengthening the partnerships with relevant stakeholders in the field of to LMI such as Government entities, national authorities, donors, development partners, United Nations agencies, and civil society; Draft and produce progress and other reports and coordinate the proper information exchange on all operational aspects of the LMI programming between IOM, the programmes' donors and other stakeholders.