



### Job description

## **Junior Energy and Policy Analyst, Junior Professional Officer, Grade PAL4 International Energy Agency Energy Demand Outlook Division**

The Organisation for Economic Co-operation and Development ([OECD](#)) is an international organisation comprised of 38 member countries, that works to build better policies for better lives. Our mission is to promote policies that will improve the economic and social well-being of people around the world. Together with governments, policy makers and citizens, we work on establishing evidence-based international standards, and finding solutions to a range of social, economic and environmental challenges. From improving economic performance and creating jobs to fostering strong education and fighting international tax evasion, we provide a unique forum and knowledge hub for data and analysis, exchange of experiences, best-practice sharing, and advice on public policies and international standard-setting.

The [International Energy Agency](#) (IEA) is an intergovernmental organisation committed to advancing security of energy supply, economic growth and environmental sustainability through energy policy co-operation. The IEA operates as an autonomous body within the framework of the Organisation for Economic Co-operation and Development (OECD). Both the OECD and the IEA seek opportunities to work with an increasing number of non-members of growing importance to the world economy (countries beyond IEA). The Agency aims to foster the contribution of the energy sector to economic development, energy security and environmental sustainability across the globe.

The IEA seeks a Junior Energy and Policy Analyst to join a team of enthusiastic professionals reporting to the Head of the Tracking Sustainable Transitions Unit (TST) in the Sustainability, Technology and Outlooks Division (STO). The analyst will be supporting work on energy system security and climate resilience, in the context of a growing scope of work on the IEA on the risks to energy infrastructure due to extreme weather and climate change, physical disruption, and cybersecurity. The IEA plans to publish a first-of-its kind flagship report on energy and climate resilience in 2026, which will lay the analytical foundations for IEA's subsequent work on the topic and engagement with countries on national policies and assessment. The role will be focused on developing new modelling and analysis, including geospatial assessments, engaging industry partners, tracking national, regional and global policies, drafting reports and briefings, and representing the IEA on the topic of energy security and climate resilience.

### **Main Responsibilities**

#### Resilience Research and Analysis

- Analyse measures for enhancing energy system resilience and identify effective policy measures and best practices.
- Support modelling and data analysis on energy system security and resilience with regard to extreme weather and climate impacts, physical disruption, or cybersecurity risks in various countries and regions. A background in GIS-based analysis would be preferred, though not essential.
- Collaborate with external partners and working groups to advance the IEA's modelling efforts for energy system resilience and to foster knowledge exchange.
- Provide overall support for communication and dissemination of the analytical work, including through drafting written outputs for publication, and preparation of speeches, briefings and presentations as needed.



#### Energy Policy Analysis

- Track and provide insights on key developments in the energy security and climate resilience policy.
- Support the coordination work to implement and maintain up-to-date policy tracking in STO, in collaboration with colleagues within the IEA and with outside organizations.
- Contribute to the development of relevant commentaries and reports.

#### Engagement and Outreach

- Support organization of workshops and conferences to move forward policy analysis and discuss findings, gathering national and international stakeholders and experts.
- Promote the work of the Agency as appropriate through presentations and bi-lateral meetings; organize and participate in workshops as required; assist in the development of web content, outreach materials, and briefs on relevant aspects of energy and climate policy.

#### Ideal Candidate Profile

##### Academic Background

- An advanced university degree in energy and/or climate science fields, applied sciences (including engineering, energy technology), public policy, economics or other relevant discipline.

##### Professional Background

- A minimum of two years of relevant experience in policy, scientific and/or economic analysis in the areas of energy and climate, preferably in national and international contexts.
- Excellent understanding of energy and climate models and scenarios, energy technologies and policies.
- Experience in drafting policy papers or reports, and an ability to translate technical information into clear, concise, and policy relevant messages.

##### Skills

- Excellent drafting and analytical skills, particularly strong quantitative skills.
- Excellent knowledge of Microsoft Excel.
- Excellent interpersonal skills.
- Experience working with GIS, Python, and/or statistical software would be an asset.

##### Languages

- Fluency in one of the two OECD official languages (English and French) and a knowledge of, or a willingness to learn, the other.
- Knowledge of other languages would be an asset.

#### Core Competencies

- OECD staff are expected to demonstrate behaviours aligned to six core competencies which will be assessed as part of this hiring processes: Vision and Strategy (Level 1); Enable People (Level 1); Ethics and Integrity (Level 1); Collaboration and Horizontality (Level 1); Achieve Results (Level 2); Innovate and Embrace Change (Level 2).
- There are three possible levels for each competency. The level for each competency is determined according to the specific needs of each job role and its associated grade.
- To learn more about the definitions for each competency for levels 1-3, please refer to [OECD Core Competencies](#).

**Contract Duration**

- One-year fixed term appointment, with the possibility of renewal.

**What the OECD offers**

- Monthly base salary starting from 5,902 EUR, plus allowances based on eligibility, exempt of French income tax.
- [Click here](#) to learn more about what we offer and why the OECD is a great place to work.
- [Click here](#) to browse our People Management Guidebook and learn more about all aspects relating to people at the OECD, our workplace environment and many other policies supporting staff in their daily life.