



Job description

Policy Researcher, Junior Professional Officer, Grade PAL4 International Forum on Total Official Support for Sustainable Development

The Organisation for Economic Co-operation and Development ([OECD](#)) is an international organisation comprised of 38 member countries, that works to build better policies for better lives. Our mission is to promote policies that will improve the economic and social well-being of people around the world. Together with governments, policy makers and citizens, we work on establishing evidence-based international standards, and finding solutions to a range of social, economic and environmental challenges. From improving economic performance and creating jobs to fostering strong education and fighting international tax evasion, we provide a unique forum and knowledge hub for data and analysis, exchange of experiences, best-practice sharing, and advice on public policies and international standard-setting.

The [International Forum on Total Official Support for Sustainable Development](#) (IFT) is working towards the effective global implementation of Total Official Support for Sustainable Development, an international statistical standard on financing for sustainable development in developing countries. The IFT Secretariat is hosted by the OECD and administratively integrated in the Development Co-operation Directorate (DCD). Its functions include strategic development and communication on IFT work, maintenance of the Total Official Support for Sustainable Development (TOSSD) statistical standard and methodology, and TOSSD data collection and publication. While the IFT Secretariat is substantively independent from the OECD, it works with DCD to co-ordinate data management and maintain the synergies between TOSSD and existing OECD statistics on development finance.

The IFT Secretariat is looking for a dynamic Policy Researcher with strong statistical and analytical skills to contribute to the development of measurement methods and the collection, processing, analysis and dissemination of TOSSD data reported by traditional donors, South-South co-operation providers, and multilateral organisations and funds. The selected candidate will work in the IFT Secretariat under the administrative supervision of the Lead Analyst.

Main Responsibilities

Development of measurement methods

- Develop proposals for specific methods for measuring TOSSD, in particular in relation to blended finance and other activities involving the private sector (e.g. philanthropic foundations). Explore reporting options with relevant entities in IFT member countries and organisations. Design and carry out surveys to test the feasibility of data collection. Contribute to the drafting of papers to the IFT Statistical Working Group.
- Contribute to the maintenance of the TOSSD Reporting Instructions.

Data processing and analyses on TOSSD

- Process and verify data collected through TOSSD. Correspond with TOSSD statistical reporters, as appropriate.
- Contribute to the deployment of the TOSSD data review mechanism by recipient countries to ensure reliable, accurate and coherent information.
- Carry out analytical work based on TOSSD data. Draft working papers and other types of publication (e.g. blogs) on specific themes in collaboration with experts in relevant OECD Directorates and international organisations (e.g. multilateral development banks, UN agencies).

Support to outreach and engagement on TOSSD, with a specific focus on Asia

- Support the expansion of the IFT membership and increased ownership of the TOSSD framework among Asian



countries.

- Contribute to the organisation of IFT meetings, including workshops, seminars and regular IFT meetings.
- Support the monitoring of G7 and G20 activities related to TOSSD.
- Support the organisation of TOSSD capacity building activities in recipient and provider countries.

Other tasks

- Carry out other related duties, as assigned.

Ideal Candidate Profile

Academic Background

- An advanced university degree in economics, statistics, international relations or other related discipline.

Professional Background

- A minimum of two years of relevant experience in the field of international development. Experience from a multilateral development bank or a development finance institution would be an advantage.
- Sound understanding of the 2030 Agenda for Sustainable Development.
- Sound understanding of development co-operation issues and knowledge of the principles and concepts underlying the measurement of development finance flows.

Tools

- Advanced knowledge and experience with Microsoft Office Suite, including Excel pivot tables and PowerPoint.
- Knowledge and experience with statistical software and programming languages, such as SQL, Excel and R.

Skills

- Demonstrated ability to research issues of statistical measurement and prepare material for publication.
- Strong conceptual and analytical abilities; proven skills in statistical analysis and interpretation.
- Organisation, initiative, energy and commitment to producing high quality results on a timely basis.
- Proven capacity for effective teamwork and collaboration across teams working on related topics, as well as the ability to formulate and advance initiatives with limited supervision.

Languages

- Fluency in one of the two OECD official languages (English and French) and a knowledge of, or a willingness to learn, the other.

Core Competencies

- OECD staff are expected to demonstrate behaviours aligned to six core competencies which will be assessed as part of this hiring processes: Vision and Strategy (Level 1); Enable People (Level 1); Ethics and Integrity (Level 1); Collaboration and Horizontality (Level 2); Achieve Results (Level 1); Innovate and Embrace Change (Level 2).
- To learn more about the definitions for each competency for levels 1-3, please refer to [OECD Core Competencies](#).

Contract Duration

- One-year fixed term appointment, with the possibility of renewal.

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- Monthly base salary starting from EUR 5,902, plus allowances based on eligibility, exempt of French income tax.
- [Click here](#) to learn more about what we offer and why the OECD is a great place to work.
- [Click here](#) to browse our People Management Guidebook and learn more about all aspects relating to people at the OECD, our workplace environment and many other policies supporting staff in their daily life.