

2.7 JPO - Advocacy and Resource Mobilization Officer (UN Migrations Network) – New York, US

Resource Mobilization and Donor Relations: Contribute to the identification and mapping of the resource mobilization opportunities (donors' interests, geographic and thematic priorities) for the Migration MPTF, in particular from non-governmental entities (private sector, foundations, etc.); Undertake outreach and advocacy activities (identification of contact points, preparation and set up of meetings, follow-up, and consolidation of relations with donors, etc.) and prepare supporting materials; Keep the New York representation of Member States contributing to the Migration MPTF and key prospective donors informed of developments related to the Migration MPTF; Assist in preparing briefing materials for the Director General (Chair of the Steering Committee) and other senior officials. Planning and Advocacy: Work as a part of a secretariat team in support of planning for, and supporting, the different steps and key moments to showcase the implementation of the GCM objectives, including the International Migration Review Forum (IMRF). This will include different tasks such as disseminating key messages from the Secretary-General's report on GCM implementation or facilitating effective exchanges with all partners (Member States and stakeholders), Support the New York Senior Liaison and Policy Officer of the secretariat on all liaison aspects relating to the follow-up and review process of the GCM; Support the advocacy for all components of the GCM Capacity Building Mechanism with UNDCO and other relevant entities; Provide logistical and substantial support to visibility activities of the Network in New York such as the organization of working level sessions and the preparation of briefings with Member States, UN entities and stakeholders identified by the GCM. Communication and Reporting: Participate in the drafting of strategic and technical documents including the Migration MPTF documents such as the Fund consolidated Annual Report and the various leaflets and brochures presenting the Fund; Support the online presence of the Migration MPTF (updates to the dedicated section of the Network website, messaging on social media, etc.) to maximize the impact of the Fund's digital outreach; Contribute to the development of the Fund communication strategy and advocacy actions (meetings and events organization, donors and partners mapping and relations, preparation of working and public information materials). Fund administration and liaison with the Administrative Agent: Participate in the drafting of strategic and technical documents including the Migration MPTF documents such as the Fund consolidated Annual Report and the various leaflets and brochures presenting the Fund; Support the online presence of the Migration MPTF (updates to the dedicated section of the Network website, messaging on social media, etc.) to maximize the impact of the Fund's digital outreach; Contribute to the development of the Fund communication strategy and advocacy actions (meetings and events organization, donors and partners mapping and relations, preparation of working and public information materials).