2.3 JPO - Project Officer (Labour Mobility and Human Development)– Guatemala City, Guatemala

Support the identification of new project ideas and opportunities in Guatemala in the LHD field. Suggest possible partnerships with the civil society (NGOs, diaspora associations, etc.) and other stakeholders (such as the Guatemalan government, universities and the private sector) in order to improve knowledge on migrant integration in Guatemala; Assist with the conceptualization of new projects and initiatives. This includes the drafting of concept notes and project proposals, identification of donor priorities; Assist with the setting-up of fundraising strategies and monitoring of funding opportunities such as calls for proposals; Support in drafting conference presentations and speeches related to migrant integration for the Chief of Mission; Assist with the implementation of the Country Office Strategy 2023-2025, and most specifically the components around labour migration; Assist in identifying national policy priorities with regards to migrant integration and identify synergies with the Country Office objectives; In close coordination with the Project Management Teams, assist in building/expanding skills, knowledge, and capacity on labour migration topics with relevant units of the Country Office; Contribute to the building and expanding the skills, knowledge and capacity on labour migration topics of Government counterparts, most especially from the Ministry of Labour and Ministry of Foreign Affairs; Contribute to the development of communication campaigns to promote labour migration opportunities in the country and inform communities about potential scams or frauds; Contribute to strengthen the capacity of the Labour Ministry to recruit and protect Guatemalan workers' rights through the establishment of Standard Operating Procedures (SOPs) and the delivery of trainings; Contribute to strengthen the capacity of the Labour Ministry to coordinate labour mobility interventions and collaborate with private recruitment companies.