

JOB PROFILE

Title: Programme Officer (JPO)

Grade: P2

Division/Unit: UNAIDS Country Office for Angola

Location: Luanda, Angola

Duration of assignment: 2 years with possibility of extension (in accordance with agreement between donor country and UNAIDS and subject to availability of funding)

About UNAIDS

Serving Countries and Communities to End Inequalities and AIDS

We, the Joint United Nations Programme on HIV/AIDS, lead the global effort to end AIDS as a public health threat by 2030. By placing the Sustainable Development Goals (SDGs) related to reduction of inequalities at the heart of our work, we lead the global response to AIDS by: (i) maximizing equitable and equal access to HIV services, (ii) breaking down barriers to achieving HIV outcomes, and (iii) integrating efficient HIV responses into wider health and protection systems.

We are committed to creating an equal, safe and empowering workplace culture where all people in all their diversity thrive. We live our values of Commitment to the AIDS Response, Integrity and Respect for Diversity. You can access the full UNAIDS Competency Framework [here](#).

Mandate of the Department

The Regional Office in Johannesburg provides leadership and coordinates support for an expanded UN system response to ending the AIDS epidemic at regional and country level. It steers, promotes and supports regional and national partners and the UN system towards ending AIDS as a public health threat by 2030. Using an equity and equality lens as part of the Sustainable Development Goals (SDGs), the Regional Office promotes effective use of strategic information of the epidemic trends and the status of its response and provides technical leadership on people-centered HIV prevention and response in the region focused on key populations and locations most at risk.

The Angola Country Office provides leadership and coordinates the expanded UN system response in Angola towards ending AIDS as a public health threat by 2030. Using an equity and equality lens as part of the Sustainable Development Goals (SDGs), the Angola Country Office and the UN Joint Team on HIV provides guidance and support towards scaling up HIV services focused on key populations, and other groups living with or at risk of HIV incl in locations most at risk. The Angola Country Office, working with national counterparts,

supports efforts to strengthen the capacities of communities and their meaningful engagement in health, social protection, human rights and social justice mechanisms, and gender transformative approaches, and provides technical guidance as necessary to partners, communities, civil society organizations and policymakers. The office promotes the strengthening of national monitoring systems and effective use of strategic information to better understand and track the epidemic and its trends, and to measure progress and sustainable impact of the response in Angola.

Supervision

Name of Supervisor: Hege Wagan
Title of Supervisor: UNAIDS Country Director

Content and methodology of supervision:

As part of the UNAIDS JPO programme overall framework, the JPO will benefit from the following supervision modalities:

- Structured guidance provided by the supervisor, especially in the beginning of the assignment, with the purpose of gradually increasing the responsibilities of the JPO.
- Establishment of a work plan, with clear key results and completion of the yearly Performance Evaluation Reports.
- Effective supervision through knowledge sharing and performance/development feedback throughout the assignment.
- Participation in Office meetings and UN Joint Team Meetings on AIDS to ensure integration and operational effectiveness.
- Guidance and advice in relation to learning and training opportunities within the field of expertise.
- Regular calls organized by the Human Resources Department (individually and/or as a group) to establish a community of practice and provide networking opportunities for JPOs. Specific emphasis is set on mentoring and supporting first-year JPOs.
- And engagement with the Regional Office adviser/s.

1. Key responsibilities

Under the direct supervision of the UNAIDS Country Director (UCD), the incumbent will have the following responsibilities:

- Assist the UCD and the UN Joint Team on AIDS, guided by the UN Sustainable Development Cooperation Development Framework (UNSDCF) 24-27, in the preparation, development and implementation of joint initiatives and activities related to gender equality and human rights, HIV prevention, treatment and care as part of the Angola National HIV Strategy 23-26.
- Assist the UCO and UN Joint Team preparations towards global and regional commitments on HIV/SRHR, incl Commission on the Status of Women (CSW),

International Commission on Population and Development (ICPD), General Assembly (GA), Human Rights Council (HRC) and Universal Periodic Review (UPR) and follow up, and facilitate information sharing and engagement of key populations.

- Assist Community Mobilisation Adviser to ensure greater engagement and representation of vulnerable groups such as women, youth, people living with HIV, LGTBIQ, with a particular focus on young people, in the National Strategic Plan on HIV (and broader primary health care, sexual and reproductive health strategies incl gender based violence) their implementation and monitoring.
- Support the UCO in the development of a good knowledge base on Gender, Legal and Human Rights issues in relation to vulnerable groups. Coordinate with the Joint Team and liaise with appropriate departments in Government and civil society organizations for collecting and sharing Gender, Legal and Human Rights information on vulnerable groups.
- Support the work of the UCO to facilitate increased participation, exchange, learning including through South-South Learning Network.
- Work closely with UNAIDS Strategic Information officer in order to ensure timely reporting on key indicators of the country, including contributing towards a substantive gender equality analysis of national and decentralized data (epidemic, context and response).
- Support the UCO work to provide regular update on the work of the UN Joint Team, document best practices of HIV response and liaise with UN Communication groups to reinforce communication strategy.
- Support UCO and the UN Joint Team to strengthen the linkages to social protection policies and programmes and activities related to HIV response in humanitarian and emergency settings, including the Central Emergency Response Fund (CERF).
- Support the UCO and UN Joint Team on AIDS in ensuring timely planning and reporting on UBRAF related activities.

Learning Elements:

Upon completion of the assignment, the JPO will be able to:

- Demonstrate a thorough knowledge of the social, political and economic context of the AIDS epidemic and sexual and reproductive health in Angola, its development and humanitarian implications.
- Fully understand the mission, objectives and operations of UNAIDS, the Resident Coordinator system and UNAIDS Cosponsor work.
- Demonstrate a good understanding of the use of granular data to inform HIV programmes, key M&E concepts, risk management and legal and policy barriers to programming.
- Demonstrate competence in 'translating' strategic information into national interventions regarding addressing inequalities including, gender inequalities, in the context of the HIV response.
- Follow up discussions on technical issues on HIV response with counterparts in order to help promote AIDS policies and programs, at national level.
- Demonstrate proficiency in the application and monitoring of UNSDCF and UN Joint Program and in the application of the global guidance towards ending AIDS by 2030.

2. Linkages

Internal	Purpose
UNAIDS Regional Support Team in Johannesburg and in UNAIDS, Geneva.	To request and provide information; enlist Support/funds/expertise; identify research and development needs.
UNAIDS staff in various countries.	Exchange/share experiences and views; develop collaboration - linkages between different national efforts and organizations

External	Purpose
Focal persons of HIV in other UN agencies – cosponsors of UNAIDS.	To provide support in their coordination role; to assist in planning and reporting as well as to provide reliable information related to vulnerable groups and gender inequalities,
National AIDS Council, other relevant government agencies, civil society, organizations and cooperating partners (Incl PEPFAR and GF).	To participate/collaborate in reviews, development for planning, and evaluation of activities. To provide reliable information and review documentations related to Key populations and gender & rights-based programming
Staff and Officials of the UN Joint Program in Angola, and UN agencies, donors, NGOs.	To facilitate/promote provision and exchange of information.

3. Post requirements: knowledge and experience

EDUCATION

Advanced University degree at Master's level in International Development, Public Health, Human Rights, Gender, Public Policy or Management or in similar fields.

EXPERIENCE

A minimum of two years of relevant work experience preferably in programme management in public or private sector at the national or international levels, experience in data analysis and use. Experience working in the areas of gender equality and human rights, social protection and humanitarian programming. Experience with civil society partnership work will be an advantage.

LANGUAGES

Essential: Advanced knowledge of English.

Desirable: Knowledge of Portuguese and/or Spanish. Knowledge of another UN system official language will be an asset.

FUNCTIONAL/TECHNICAL KNOWLEDGE AND SKILLS

Knowledge of the AIDS epidemic, globally and its implications.

Understanding of the UN system of organizations and their delivery mechanisms.
Understanding of working with civil society, private sector.
Strong communication skills

4. UNAIDS Values

1. Commitment to the AIDS response
2. Integrity
3. Respect for diversity

5. Core competencies

1. Working in teams
2. Communicating with impact
3. Applying expertise
4. Delivering results
5. Driving change and innovation
6. Being accountable

6. Managerial competencies

1. Exercising sound judgement
2. Building relationships and Networks

7. Certified as an accurate description of the work assigned (and performed if the post is occupied):

1st Level Supervisor

Name:
UNAIDS Country Director
Signature:

Date

2nd Level Supervisor

Name:
Regional Director
Signature:

Date
