

TERMS OF REFERENCE

Junior Professional Officers (JPO)

Please indicate if this ToR supersedes a previously submitted ToR:

I. General information:

Title:

Associate Epidemiologist, P2

Sector of assignment:

Department of Health

Country:

Jordan

Location (city):

Amman

Agency:

UNRWA Headquarters Amman

II. Supervision:

Name of supervisor:

Akihiro Seita

Title of supervisor:

Director of Health

Content and methodology of supervision:

The JPO will attend weekly department meetings, biannual feedback meetings and ad-hoc meetings. In addition, mid-term review of progress against work plan and annual performance evaluation will be conducted.

III. Duties, responsibilities, and output expectations:

Please include percentages for each duty:

1. **Support Systems Development**
 - Undertake a comprehensive evaluation of current data collection, analysis, and presentation frameworks at UNRWA HQA and field locations.
2. **Disease Surveillance**
 - Monitor and track the occurrence of diseases and health-related events within populations to identify trends and potential infectious disease outbreaks.
3. **Data Collection and Analysis**
 - Collect, organize, and analyze data related to health and infectious diseases, using statistical methods and tools to draw meaningful conclusions.
4. **Outbreak Investigation:**
 - Support the investigation and response to infectious disease outbreaks, identifying the source and contributing factors, and implementing measures to control and prevent further spread.

IV. Qualifications and experience:

Education (only Master's degree or equivalent):

Master's degree in Epidemiology, Public Health, Biostatistics or a related field.

Work experience (at least 1 to 2 years relevant work experience):

At least two years of relevant national and international work experience in epidemiology.

Key competencies of the assignment:

- Demonstrated knowledge of epidemiological methods, public health surveillance, and statistical analysis.
- Works collaboratively with colleagues across teams and departments, including health professionals and external actors..
- Speaks and writes clearly and effectively, conveying epidemiological data and findings in an accessible way to diverse audiences.
- Excellent communication and negotiation skills, sound judgment and problem-solving skills.
- Ability to work under pressure and cope with heavy workload.

Desirable qualifications:

- Knowledge of the Middle East politics and the status of Palestine refugees.
- Knowledge of the UN system.

Language requirements:

- Excellent command of written and spoken English. Knowledge of Arabic language is an asset.

V. Learning expectations:

Upon completion of the assignment, the JPO will have / be able to...

- JPO will have exposure in epidemiological research, surveillance, and analysis, particularly in the context of health emergencies and disease outbreaks.
- JPO will have practical experience in conducting health assessments, surveys, and field investigations.
- JPO will have understanding of how the UN work in collaboration with other external actors.

VI. Background information:

UNRWA was established by UN General Assembly Resolution 302 on 8 December 1949, with a renewable mandate to provide relief and works for Palestine refugees through a human development approach. UNRWA serves Palestine refugees in the areas of education, health care, relief and social services, camp infrastructure and improvement, microfinance, and emergency assistance. The population of registered Palestine refugees now stands at 5.9 million, residing across five fields of operation: Jordan, Lebanon, Syria, the West Bank (including East Jerusalem), and Gaza.

The goal of the UNRWA Health Programme is to enable Palestine refugees to live long and healthy lives by ensuring access to comprehensive, quality basic health services. These services align with the humanitarian principles of the United Nations, the Sustainable Development Goals (SDGs), the Convention on the Rights of the Child (CRC), and the policies and strategies of the World Health Organization (WHO). The Department of Health at UNRWA Headquarters in Amman provides guidance and technical direction for the Health Programme across the fields through a set of technical instructions, guidelines, and management protocols. These guidelines are regularly revised and updated in line with WHO technical recommendation, approved UNRWA policies, and public health best practices.

VII. Information about living conditions at the duty station:

Amman, Jordan, will be the regular place of residence, and the candidate may be required to travel between UNRWA's fields of operation.

The Hashemite Kingdom of Jordan, located in the Middle East, features a diverse landscape. It shares borders with Syria to the north, Iraq to the northeast, Saudi Arabia to the east and south, the Red Sea to the south, and Israel and the Palestinian National Authority to the west. Jordan

experiences a temperate climate, with dry summers where temperatures can reach 35°C, and colder winters where temperatures occasionally dip slightly below freezing.

Amman, the capital city, is home to over four million residents and is known for its peaceful atmosphere. The local population is welcoming to visitors, and services such as banking, transportation, healthcare, and communications are easily accessible. While Arabic is the official language, English is widely spoken, especially in Amman. The road network is extensive and well-maintained, though public transportation within the city is limited. Taxis are affordable and readily available.

Amman offers a range of modern amenities, including shopping malls, restaurants, gyms, and cinemas. There are numerous housing options, though many expatriates prefer certain neighborhoods that offer a variety of services and amenities. It's worth noting that living costs in Amman have risen in recent years.

In terms of security, Amman is considered safe, with no significant threats. The city is modern, large, and well-served by Queen Alia International Airport (QAIA), which offers direct flights to many capital cities. According to the UN Department of Safety & Security (UNDSS), Jordan is classified as a family duty station (category A hardship). Amman is also home to several attractions, including the Roman Amphitheatre, The Citadel, the Royal Automobile Museum, Old Downtown, and Rainbow Street

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