

Job Description Form

Classification Date: July 2019

1. Job Type

2. Job Information

Title
 Functional Group - Level 1 Grade
 Functional Group - Level 2 Job Code
 Functional Group - Level 3 CCOG Code
 Functional Clearance Required

FOR EXPERT POSITIONS ONLY

Position Number Location
 Supervisor Position Number
 Supervisor's Title Supervisor Grade

3. Organizational Setting and Work Relationships

Access to clean, affordable and reliable energy services is integral part of the humanitarian response and an essential factor in creating sustainable economic development. Sustainable energy services are essential for basic human protection and aim to enable refugees, IDPs, host communities and other persons of concern to meet their energy needs in a safe, sustainable and affordable way, recognizing the critical importance of access to sustainable energy to ensure basic needs, improve human protection and well-being, and foster communities' inclusiveness.

Energy services provide cooking, lighting, heating and clean water, and underpin all but the most rudimentary income-earning activities. Energy poverty leads to insecurity, increased risk of sexual and gender-based violence (SGBV), reduced development opportunities, health problems and environmental degradation.

In line with the 2030 Agenda for Sustainable Development Goals (SDGs), access to clean energy could vastly improve the health and well-being of millions of persons.

The Associate Energy Officer will provide technical support on sustainable energy in the Operation. The incumbent will work very closely with the technical sectors, Programme and Protection colleagues. S/he will typically report to the Programme Officer in the Operation.

All UNHCR staff members are accountable to perform their duties as reflected in their job description. They do so within their delegated authorities, in line with the regulatory framework of UNHCR which includes the UN Charter, UN Staff Regulations and Rules, UNHCR Policies and Administrative Instructions as well as relevant accountability frameworks. In addition, staff members are required to discharge their responsibilities in a manner consistent with the core, functional, cross-functional and managerial competencies and UNHCR's core values of professionalism, integrity and respect for diversity.

4. Duties

- Assist the implementation of the sustainable energy programme
- Assist in the assessment and identification of cost effective and appropriate sources of alternative energy for cooking, lighting and electricity in collaboration with all actors, including private sector, development agencies and governmental institutions.
- Assist the supervisor in the design of specific projects and pilot energy for cooking, lighting and powering, including renewable energy, with a view towards enhancing self-reliance, education and protection.
- Work in close collaboration and emphasize the multi-sectoral links of Energy with Environment, Protection, Shelter and Settlement, Public Health and Water, Sanitation and Hygiene.

- Support and assist to work, inform and coordinate with government, line ministries and NGO partners to implement a robust and appropriate renewable energy strategy and technologies that promote sustainable patterns of consumption and production, make efficient use of natural resources and ensure safety
- Assist in the monitoring and coordination of all sustainable energy activities.
- Assist in the identification, establishment and linkage with relevant organizations to ensure access to sustainable energy for both refugees and the surrounding areas
- Work in multi-functional team approach and work in close collaboration with programme and other technical experts, to ensure energy based interventions are approached from a cross-sectoral perspective.
- Assist the Operation to ensure that minimum best practices are met to assure health and safety standards across all sustainable energy and energy efficient technologies.
- Assist in the documentation of the project development including monitoring, testing, trouble shooting, lessons learned and solutions applied to assure institutional knowledge development.
- Assist in the development of effective communication channels between all key stakeholders and promote the sharing of information on energy related activities.
- Perform other related duties as required.

5. Minimum Qualifications

Education & Professional Work Experience

Years of Experience / Degree Level

For P2/NOB - 3 years relevant experience with Undergraduate degree; or 2 years relevant experience with Graduate degree; or 1 year relevant experience with Doctorate degree

Field(s) of Education

**Energy
Environmental Engineering;*

**Energy Engineering
Environmental Sciences*

*Environment;
or other relevant field.*

(Field(s) of Education marked with an asterisk* are essential)

Certificates and/or Licenses

Geographic Information Systems;

(Certificates and Licenses marked with an asterisk* are essential)

Relevant Job Experience

Essential

Knowledge of sustainable energy in humanitarian/development settings, Familiarity with emerging environmentally sustainable and appropriate technologies, and renewable energy

Desirable

Demonstrated ability of planning, implementation and monitoring of energy-related projects.

Functional Skills

SP-Natural Resources Management;

(Functional Skills marked with an asterisk* are essential)

Language Requirements

*For International Professional and Field Service jobs: **Knowledge of English and UN working language of the duty station if not English.***
*For National Professional jobs: **Knowledge of English and UN working language of the duty station if not English and local language.***
*For General Service jobs: **Knowledge of English and/or UN working language of the duty station if not English.***

6. Competency Requirements

All jobs at UNHCR require six core competencies and may also require managerial competencies and/or cross-functional competencies. The six core competencies are listed below.

Core Competencies

Accountability
Communication
Organizational Awareness
Teamwork & Collaboration
Commitment to Continuous Learning
Client & Result Orientation

Managerial Competencies

Empowering and Building Trust
Judgement and Decision Making

Cross-Functional Competencies

Innovation and Creativity
Technological Awareness
Analytical Thinking

All UNHCR workforce members must individually and collectively, contribute towards a working environment where each person feels safe, and empowered to perform their duties. This includes by demonstrating no tolerance for sexual exploitation and abuse, harassment including sexual harassment, sexism, gender inequality, discrimination, and abuse of power.

As individuals and as managers, all must be proactive in preventing and responding to inappropriate conduct, support ongoing dialogue on these matters and speaking up and seeking guidance and support from relevant UNHCR resources when these issues arise.

This is a Standard Job Description for all UNHCR jobs with this job title and grade level. The Operational Context may contain additional essential and/or desirable qualifications relating to the specific operation and/or position. Any such requirements are incorporated by reference in this Job Description and will be considered for the screening, shortlisting and selection of candidates.