

I. Post Information	
Post Title: Partnerships and Communication Officer Organisational Unit: Peace and Security Cluster (PSC) Supervisor/ Grade: Project Management Advisor and Result, Quality and Partnership Team Lead (ISC-11) Contract duration: 1 year Duty station: New York	Grade: ICS-9

II. Organisational Context
<p>The United Nations Office for Project Services (UNOPS) is an operational arm of the United Nations, supporting the successful implementation of its partners' peacebuilding, humanitarian and development projects around the world. Mandated as a central resource of the United Nations, UNOPS provides sustainable project management, procurement and infrastructure services to a wide range of governments, donors and United Nations organisations.</p> <p>Background Information - UNOPS Peace and Security Cluster</p> <p>The Peace and Security Cluster (PSC) is a team within the New York Portfolios Office (NYPO). For nearly 30 years, PSC has provided portfolio, programme and project management services in the area of the delivery of gender-responsive humanitarian mine action, and the broader area of explosive threat management. Within this field, PSC has consistently been at the forefront of the response to the changing security landscape in peacekeeping, conflict, and post-conflict contexts, demonstrating agility and capacity to deliver context-specific and impact-oriented support to affected communities worldwide. PSC currently supports operations in about 20 countries and territories globally.</p>

III. Functions / Key Results Expected
<p>Under the direct supervision of the Project Management Advisor, the Officer will contribute to the development of PSC knowledge, and support the development and implementation of its strategic engagement in peace and security, encompassing (but not limited to) the rule of law, security sector reform, disarmament, demobilization and reintegration, mine action, and counter-terrorism. Work will include crosscutting considerations for inclusive, gender-responsive, and sustainable approaches.</p>
<p>The officer may be required to work on the following:</p> <ol style="list-style-type: none"> 1. Knowledge and research for impact

- Conduct in-depth research and analysis of global peace and security trends, focusing on rule of law, security sector reform, disarmament, demobilization and reintegration, mine action, climate change, and other relevant areas.
- Identify emerging needs and opportunities for innovative programming for greater inclusivity and impact in conflict-affected settings.
- Produce high-quality knowledge products on peace and security needs, lessons learned and good practices to inform PSC strategies and contribute to thought leadership, such as policy briefs, reports, and case studies.

2. Supporting strategic planning

- Analyze thematic and geographical partnership landscapes to identify gaps, opportunities, and strategic areas for collaboration.

3. Supporting communication and advocacy efforts

- Engage with stakeholders across peace and security, humanitarian, and development sectors to gather insights and foster collaboration and efficiency.
- Support the participation of PSC leadership in policy, planning and emergency response fora, including through the preparation of substantive briefing, background and presentation materials.

IV. Impact of Results

The effective and successful achievement of results by the Partnerships and Communication Officer impacts the performance of UNOPS PSC by fostering its ability to design and implement transformative, impactful peace and security initiatives.

V. Competencies







Treats all individuals with respect; responds sensitively to differences and encourages others to do the same. Upholds organisational and ethical norms. Maintains high standards of trustworthiness. Role model for diversity and inclusion.



Acts as a positive role model contributing to the team spirit. Collaborates and supports the development of others.



Demonstrates understanding of the impact of own role on all partners and always puts the end beneficiary first.

	<p>Efficiently establishes an appropriate course of action for self and/or others to accomplish a goal. Actions lead to total task accomplishment through concern for quality in all areas. Sees opportunities and takes the initiative to act on them. Understands that responsible use of resources maximises our impact on our beneficiaries.</p>
	<p>Open to change and flexible in a fast paced environment. Effectively adapts own approach to suit changing circumstances or requirements. Reflects on experiences and modifies own behaviour. Performance is consistent, even under pressure. Always pursues continuous improvements.</p>
	<p>Evaluates data and courses of action to reach logical, pragmatic decisions. Takes an unbiased, rational approach with calculated risks. Applies innovation and creativity to problem-solving.</p>
	<p>Expresses ideas or facts in a clear, concise and open manner. Communication indicates a consideration for the feelings and needs of others. Actively listens and proactively shares knowledge. Handles conflict effectively, by overcoming differences of opinion and finding common ground.</p>

VI. Recruitment Qualifications	
Education:	<ul style="list-style-type: none"> • An advanced university degree (Master's Degree or equivalent) in a related field • A first university degree (Bachelor's or equivalent) with an additional two (2) years of relevant work experience may be accepted in lieu of the advanced university degree.
Certification:	
Experience:	Minimum 2 years of experience in the field of peace and security communication, and/or partnerships in an international context or with an international focus.
Language Requirements:	Fluency in English (speaking, reading, and writing) is required. Fluency in other UN official languages, particularly French, Arabic, and Spanish, is desired.