



### Job description

## Policy Researcher, Junior Professional Officer, Grade PAL4 International Transport Forum

The Organisation for Economic Co-operation and Development ([OECD](#)) is an international organisation comprised of 38 member countries, that works to build better policies for better lives. Our mission is to promote policies that will improve the economic and social well-being of people around the world. Together with governments, policy makers and citizens, we work on establishing evidence-based international standards, and finding solutions to a range of social, economic and environmental challenges. From improving economic performance and creating jobs to fostering strong education and fighting international tax evasion, we provide a unique forum and knowledge hub for data and analysis, exchange of experiences, best-practice sharing, and advice on public policies and international standard-setting.

The [International Transport Forum](#) (ITF) is a global intergovernmental organisation with 69 member countries within the OECD family. The ITF works to foster a deeper understanding of the role of transport in economic growth, environmental sustainability and social inclusion and to raise the public profile of transport policy. It acts as a platform for discussion and pre-negotiation of policy issues across all transport modes. We analyse trends, share knowledge and promote exchange among transport decision-makers and civil society. The ITF's Annual Summit is the world's largest gathering of transport ministers and the leading global platform for dialogue on transport policy.

The ITF is looking for a dynamic and skilled Policy Researcher to contribute to the preparation of both qualitative and quantitative policy analysis in response to a broad variety of policy questions (e.g. decarbonisation, digital technologies, sustainable infrastructure development, etc.). The ideal candidate will have proven work experience in policy analysis in the transport sector and the ability to effectively communicate outputs and ideas to a range of technical and non-technical audiences. The retained applicant will be part of a multicultural team of economists, policy experts, researchers, modellers, and statisticians, where teamwork and the capacity to work independently are required. He/She will report to one of the Team Leads of the Research Centre of the ITF.

### Main Responsibilities

#### Policy analysis

- Analyse transport policy issues and contribute to the preparation of reports for publication, guidance documents, policy briefs and presentations concerning mobility, innovation and sustainable development.
- Analyse the policy implications of green transport solutions, the adoption of new mobility services, and transport-related technology developments to help identify necessary policy measures and actions for achieving efficient, sustainable, and resilient transport systems.
- Assist in analysing the policy topics in other areas, such as safety, gender and social equity, digital technologies, infrastructure planning, etc.
- Contribute to the ITF's ability to identify emerging issues, fields of work, and research that have policy relevance for transport decision-makers.

#### Project management, liaison and organisation

- Manage smaller and support the management of larger research and policy analysis projects, working closely with other project managers.
- Assist in engaging with policy officials from member countries, the private sector, other intergovernmental organisations, and international financial institutions to ensure effective collaboration.



- Represent the ITF at international conferences and meetings under the guidance of the team lead.
- Help organise meetings, workshops, and panel sessions for the ITF, including the ITF's Annual Summit, and in cooperation with external organisations.

### **Ideal Candidate Profile**

#### **Academic Background**

- An advanced university degree in a relevant field involving critical analysis, such as transport policy, transport and urban planning, economics, engineering or other related discipline.

#### **Professional Background**

- A minimum of two years of relevant experience in transport policy analysis or research.
- Experience in assessing the socio-economic and environmental impacts of transport infrastructure development, emerging mobility trends and/or new technology developments in transport-related services.
- Demonstrated capacity to contribute to the production of high-quality policy analysis reports under tight deadlines.
- Experience with handling data and conducting data-driven analysis and research projects.
- Experience in coordinating or managing projects would be an advantage.
- Understanding of transport modelling techniques would be an advantage.
- Excellent oral and written communication skills.

#### **Tools**

- Proficiency with Microsoft Office applications (Word, Excel, PowerPoint, etc.)
  - Proficiency with data analysis and visualisation (e.g. R, Python, QGIS, etc.) would be an advantage.
- Knowledge of transport modelling theories and related experiences would be an advantage.

#### **Languages**

- Fluency in one of the two OECD official languages (English and French) and knowledge of the other, with a commitment to reach a good working level.
- Knowledge of other languages would be an asset.

### **Core Competencies**

- OECD staff are expected to demonstrate behaviours aligned to six core competencies which will be assessed as part of this hiring processes: Vision and Strategy (Level 1); Enable People (Level 1); Ethics and Integrity (Level 1); Collaboration and Horizontality (Level 2); Achieve Results (Level 1); Innovate and Embrace Change (Level 2).
- There are three possible levels for each competency. The level for each competency is determined according to the specific needs of each job role and its associated grade.
- To learn more about the definitions for each competency for levels 1-3, please refer to [OECD Core Competencies](#).

### **Contract Duration**

- One-year fixed term appointment, with the possibility of renewal.

### **What the OECD offers**

- Monthly base salary starting from 5,902 EUR, plus allowances based on eligibility, exempt of French income tax.

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- [Click here](#) to learn more about what we offer and why the OECD is a great place to work.
- [Click here](#) to browse our People Management Guidebook and learn more about all aspects relating to people at the OECD, our workplace environment and many other policies supporting staff in their daily life.