

1.18 JPO – HDP Nexus Specialist – Yaounde, Cameroon

Assist in providing effective expertise on the Humanitarian – Development – Peace Nexus and support the adequate coordination and implementation of programmes led by IOM; Support the direct management, administration, implementation and internal coordination of all IOM activities within the HDP Nexus; Conduct monitoring activities of ongoing emergency, early recovery and community stabilization projects in the Far North Region of Cameroon; Facilitate the application of IOM policies and procedures for the sound implementation of projects within the HDP Nexus; Participate in the coordination of activities between IOM emergency, early recovery and community stabilization projects and relevant stakeholders in the different sectorial working groups, national and local authorities and donors, and take action to address problems; Identify new opportunities that are consistent with approved projects and ongoing activities and draft project proposals and improvements relating to the HDP Nexus approach; Support the development of emergency, early recovery and community stabilization projects, and implementation strategies to meet and strengthen project objectives; Ensure the provision of timely, accurate, standardized, and adequate reviews to all relevant stakeholders (humanitarian as well as transition/recovery actors) regarding movements, new displacements, mobility trends, and

conditions in return/relocation areas paying special attention to the situation of vulnerable groups including children, elderly, and disabled persons; Participate in all HDP Nexus related working groups /meetings/workshops in Maroua which are covering the whole Far North Region; Support the timely preparation and submission of project proposals and reports according to IOM and donor formats and requirements; Prepare regular updates, project summaries, and other relevant materials to allow internal and external communication of IOM's action within the HDP Nexus in the Region; Undertake duty travel relating to needs assessments, project management or monitoring, liaison with and guidance to partners and donors and problem solving.