



Junior Professional Officers (JPO) Programme

Terms of Reference

GENERAL INFORMATION

Title: Junior Professional Officer

Organizational Unit: ED/E30/EME

Duty Station: HQ - Paris, France

BACKGROUND INFORMATION

Emergencies caused by armed conflict and instability, pandemics, climate change and disasters disrupt education and leave millions of children and youth out of school worldwide. Since its foundation in 1945, UNESCO has been working across the globe to support the most vulnerable populations, with the objectives of achieving Sustainable Development Goal 4: Ensuring inclusive and equitable quality education and promoting lifelong learning opportunities for all.

Considering that access to learning opportunities during crises is lifesaving and life-sustaining, UNESCO works to ensure that education remains a priority in preparedness, response and recovery for migrants, refugees, internally displaced people, returnees, and host communities.

In this context, UNESCO's action aims to support the Member States and education partners to:

- Develop and review legal frameworks, policies, and education plans to promote inclusion, address marginalization, protect and advance the rights of displaced persons, vulnerable migrants, and their host communities; and
- Foster safe, inclusive, healthy, and supportive teaching and learning environments for displaced persons, vulnerable migrants, and their host communities.

In the Education Sector, the Section for Migration, Displacement, Emergencies, and Education coordinates sector-wide emergency and crisis preparedness, response, and recovery, and supports UNESCO Member States in their endeavours through a network of Field Offices and Institutes. Central to this task is enhancing UNESCO's global position both using the outcomes of the Transforming Education Summit, namely the Global Initiative – Partnership for Transformative Actions, as a key instrument to protect the right to education and prioritize education for learners, teachers, education communities and national education systems vulnerable to emergencies and disasters, and using global coordination and EiE financing platforms to advocate for more support to and investment in education in emergencies. At the same time, it is crucial to strengthen UNESCO Field Offices' capacities and outreach to enhance organization's position and responsiveness in support of affected Member States.

SUPERVISION

Direct supervision by: Yayoi Segi-Vltchek, Chief, ED/E30/EME

DUTIES AND RESPONSIBILITIES

Under the overall authority of ADG/ED, the guidance of the Director of the Division for Education 2030 and the immediate supervision of the Chief of Section for Migration, Displacement, Emergencies, and Education (EME), the Junior Professional Officer will under the following broad-based tasks as a member of the EME section and in close coordination and collaboration with the Education Sector, Field Offices, and Institutes.

- Assist in enhancing global engagement in Education in Emergencies through supporting UNESCO's participation in global coordination and partnership mechanisms
- Contribute to supporting Field Offices' operations by providing coordination and technical support, with a focus on Asia and the Pacific region and other emergency contexts as required.
- Assist in conceptualization of UNESCO's programme/projects in prevention, response, recovery and resilience building in and through education
- Support knowledge and information management and dissemination of UNESCO's EiE operations including through small-scale research
- Contribute to resource mobilization and partnership development.
- Undertake other tasks as deemed appropriate by the immediate supervisor

REQUIRED QUALIFICATIONS**Education:**

Advanced university degree (Masters or equivalent degree) in the field of education, social sciences, or related field.

Work experience:

- At least two years of professional experience in education at an international level

Competencies and skills:

- Knowledge of UNESCO's mandate, structure and Education programme
- Basic computer skills and knowledge of office computer software.
- Strong interpersonal and communication skills (both oral and written), including interacting with various actors and working effectively and respectfully in a multicultural environment.
- Client and solution/problem solving skills including proposing innovative approach/thinking
- Excellent knowledge of computer systems and office-related softwares

Languages:

Excellent knowledge of English. Good knowledge of French would be an added advantage.

LEARNING ELEMENTS

At the end of his/her mission, the JPO will be able to:

- Explain the mandate, strategy, and programme of UNESCO when it comes to migration, displacement and emergencies in and through education, both at global and national levels
- Articulate UNESCO's roles and responsibilities in global coordination and financing platforms, such as Global Coalition to Protect Education from Attack, Education Cannot Wait, International Network of Education in Emergencies, Global Alliance for Disaster and Risk Reduction in the Education Sector.
- Conceptualize how UNESCO contributes to supporting EiE field operations by way of writing concept notes and proposals, presenting them to colleagues and management and supporting resource mobilization and implementation

HR Appendix 19 A

Annex II

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