

# Job Title: Associate Field Programme Officer (P-2) - JPO

20904 | TFV



## Deadline for Applications:

**Organizational Unit:** Trust Fund for Victims  
**Duty Station:** The Hague - NL and a Country Office to be confirmed  
**Type of Appointment:** Junior Professional Officer  
**Minimum Net Annual Salary:** €55,000 (for The Hague)  
**Contract Duration:** In accordance with the JPO agreement

## Organisational Context

The Trust Fund for Victims (TFV) was created by the Rome Statute (Art 79) as an independent non-judicial institution next to the ICC. It is governed by a Board of Directors, elected every three years by the Assembly of States Parties. The Board is supported by a Secretariat, ensuring daily management of the TFV's activities.

The TFV has been entrusted by the Assembly with two main mandates:

- (i) to implement Court-ordered reparations to victims in a convicted case; and
- (ii) to provide assistance to victims and their families in ICC situation countries with physical and psychological rehabilitation and material support.

The mission of the TFV is to respond to the harm resulting from the crimes under the jurisdiction of the Court by ensuring the rights of victims and their families through the provision of reparations and assistance.

The strategic goals of the TFV aim to:

- Ensure reparative justice for victims to overcome their harm and transform their lives;
- Facilitate assistance and reparations by ensuring financial growth and sustainability;
- Advocate for the rights of victims in the international public domain; and,
- Ensure good governance, accountability and transparency by creating an effective organisational structure.

The mandate-related programmes of the TFV are funded by voluntary contributions or donations, with the possibility of receiving and managing resources resulting from fines and forfeitures, as ordered by the Court against a convicted person, for the purpose of reparations rewards.

Whenever appropriate and feasible in the operation of its mandates, the TFV acts as a grant-making mechanism to locally based implementing partners. According to the TFV Regulations, the TFV receives administrative support from the Registry. In as far as not determined by the TFV Regulations, the TFV's financial-administrative practice complies with the Court's relevant regulatory provisions.

## Duties and Responsibilities

The Associate Field Programme Officer function at the TFV Secretariat is a field based position, reporting to the Programme Manager, with a responsibility to support the development and oversight of TFV programmes under the reparations and assistance mandates in the situation country. Reporting to the Programme Manager, the incumbent performs the following tasks:

- **Management:** Daily operations and oversight in regard of projects within the TFV's programmes under both the reparations and assistance mandates are supported to be effective, efficient, and responsive to victims' rights and needs, as well as to situational developments.
- **Quality and performance management:** TFV implementing partners operate in accordance with their functions and service contracts, respectively, and in line with the TFV's Performance Measurement Plan (PMP), including reporting on appropriate monitoring and evaluation activities and on financial control. Underperformance of implementing partners would be detected in a timely manner. The selection of implementing partners for TFV programmes is supported by participating in the execution of a transparent procurement procedure.
- **Visibility:** Situational stakeholders understand, recognize and value the reparations and assistance programmes of the TFV within the framework of the Rome Statute as well as within the situational context.

## **Qualifications**

### *Education:*

Advanced university degree in business or public administration, human resources management, social sciences, law or other related field. A first level university degree in combination with two additional years of relevant experience is accepted in lieu of the advanced degree.

### *Experience:*

A minimum of two years (four years with a first level university degree) of progressively responsible field-based work experience in assisting Programme design and in guiding project implementation, monitoring and evaluation or similar, in domains relevant to the mandates of the Trust Fund for Victims.

### *Knowledge, Skills, and Abilities:*

- Programme design;
- Project oversight, including monitoring & evaluation and reporting;
- Relationship management; and,
- Teamwork.

### *Knowledge of Languages:*

Proficiency in one of the working languages of the Court, French or English, is required. Knowledge of the other is desirable. Knowledge of another official language of the Court (Arabic, Chinese, Russian and Spanish) would be considered an asset. Proficiency in a local language relevant to the duty station would be considered an asset.

## **ICC Core Competencies**

- Dedication to the mission and values
- Professionalism
- Teamwork
- Learning and developing
- Handling uncertain situations
- Interaction
- Realizing objectives