



July 2023

Title: Junior Professional Officer – Junior Digital Rights Officer
Bureau/Dept/Unit: TSB/SGD
Supervision: Olivier Alais/Program Coordinator – Digital Rights & Access
Duration: 2 years (with option for renewal)
Location: ITU Headquarter – Geneva, Switzerland
Grade: **P2**

ITU is the United Nations specialized agency for information and communication technologies – ICTs.

We allocate global radio spectrum and satellite orbits, develop the technical standards that ensure networks and technologies seamlessly interconnect, and strive to improve access to ICTs to underserved communities worldwide.

ITU is committed to connecting all the world's people – wherever they live and whatever their means. Through our work, we protect and support everyone's fundamental right to communicate.

Today, ICTs underpin everything we do. They help manage and control emergency services, water supplies, power networks and food distribution chains. They support health care, education, government services, financial markets, transportation systems, e-commerce platforms and environmental management. And they allow people to communicate with colleagues, friends and family anytime, and almost anywhere.

With the help of our global membership, ITU brings the benefits of modern communication technologies to people everywhere in an efficient, safe, easy and affordable manner.

ITU membership reads like a Who's Who of the ICT sector. We're unique among UN agencies in having both public and private sector membership. So in addition to our 193 Member States, ITU membership includes ICT regulators, many leading academic institutions and some 700 tech companies.

In an increasingly interconnected world, ITU is the single global organization embracing all players in this dynamic and fast-growing sector.

The JPO would be based in ITU HQ in Geneva, Switzerland, an international and exciting city that host more than 190 international organizations. Geneva host more than two thirds of all UN activities and

is visited by nearly 3000 heads of states or similar officials every year. It is a great opportunity to be based at the heart of the diplomatic world, and meet people from across the globe.

A. Organizational Unit:

The Telecommunication Standardization Bureau (TSB) fulfills the objectives of the Union relating to telecommunication standardization, by providing secretariat support to groups studying technical, operating and tariff questions and facilitating the adoption of Recommendations in these areas with a view to standardizing telecommunications and information technology on a global basis. In order to achieve these objectives, the Telecommunication Standardization Bureau works in accordance with the instructions of the World Telecommunication Standardization Assemblies (WTSA), Telecommunication Standardization Study Groups and the Telecommunication Standardization Advisory Group. TSB, headed by an elected Director, provides the technical, administrative and logistic support for the assemblies and for the meetings of the groups mentioned.

The Study Groups Department (SGD) is responsible for facilitating, managing and supporting the work of the ITU-T study groups in the development of global telecommunication standards (ITU-T Recommendations) and other documents and databases related to standardization. It provides the counsel and secretariat for the Sector's study groups, focus groups and other ad hoc groups. Particular attention is given to "Bridging the Standardization Gap", i.e., to strengthen the participation of developing countries in the standards making process. The Department maintains close relations with the ITU Radiocommunication and Telecommunication Development Sectors and takes part in their work as required. Likewise, it cooperates with other global standards organizations such as ISO and IEC as well as recognized industry forums and consortia.

B. Organizational context:

The Junior Digital Rights Officer plays a vital role within the ITU Telecommunication Standardization Bureau/Study Group Department to ensure digital rights are upheld within the ITU and its initiatives.

Under the supervision of the Program Coordinator – Digital Rights & Access, the Officer will collaborate with various departments and units within the ITU to integrate digital rights considerations into their activities.

Firstly, the Officer will support TSB in integrating digital rights considerations into the development and implementation of ITU-T recommendations.

Secondly, the Officer will support TSB to develop policies, strategies, guidelines and recommendations that integrate digital rights in ITU activities, that address digital rights globally and that provide guidance and support to developing countries.

Thirdly, the Officer will support TSB in contributing to the organization of events related to digital rights, fostering dialogue, knowledge exchange, and awareness raising on the importance of digital rights within the ITU.

Thus, by working in collaboration with various relevant units within the ITU, the Junior Digital Rights Officer will contribute to advancing the ITU's mission of promoting secure, inclusive, and rights-based digital transformation globally. The position aims to ensure that digital rights are integrated into the ITU's work across different sectors, fostering digital inclusion and protecting individuals' rights in the digital realm.

C. Duties, responsibilities and key results expected:

Under the supervision of the Program Coordinator – Digital Rights & Access, the Junior Digital Rights Officer will:

- Conduct research and analysis on digital rights issues, including subjects such as privacy, freedom of expression, data protection, privacy and non-discrimination;
- Ensure regulatory compliance of ITU-T recommendations with digital rights;
- Assist in the development and implementation of policies, strategies, guidelines and recommendations that promote and protect digital rights;
- Support the integration of digital rights considerations into ITU activities;
- Assist in the organization and facilitation of workshops, events, and training sessions related to digital rights;
- Contribute to the drafting and editing of reports, documents, and communications materials;
- Perform other tasks as required.

D. Work relations and contact

TSB staff, other departments of ITU/ Bureaux, partners as required.

E. Competencies

Core Competencies: Applying Expertise; Effective Communication; Learning and Knowledge Sharing; Organizational Commitment; Results-Focused, and; Teamwork and Collaboration.

Essential Functional Competencies: Analysis, Judgement and Decision Making ☒; Client and Service Orientation ☐; Innovation and Facilitating Change ☒; Leadership ☐; Networking and Building Partnerships ☒; Planning and Organising ☒; Successful Management ☐

Essential Technical Competencies

- Knowledge of digital rights frameworks and principles;
- Familiarity with international human rights law and standards;
- Understanding of privacy and data protection regulations;

- Knowledge of emerging digital rights issues and trends;
- Ability to analyze and interpret complex legal and policy documents related to digital rights.

F. Qualifications required

1. Education:

Degree in law, technology, international relations, political science or a related field.

2. Work experience:

At least three years of progressively responsible experience in the field of digital rights, human rights, or policy advocacy. Previous experience in researching and analyzing digital rights issues is preferred.

3. Languages:

Knowledge of one of the six official languages of the Union (Arabic, Chinese, English, French, Russian, Spanish) at advanced level and knowledge of a second official language at intermediate level. Knowledge of a third official language would be an advantage. (Under the provisions of Resolution No. 626 of the Council, a relaxation of the language requirements may be authorized in the case of candidates from developing countries: when candidates from such countries possess a thorough knowledge of one of the official languages of the Union, their applications may be taken into consideration.)

G. Training and Learning Elements:

The Junior Digital Rights Officer will have the opportunity to acquire excellent knowledge and experience in:

- Digital rights frameworks and principles;
- International human rights law and standards;
- Privacy and data protection regulations;
- Emerging digital rights issues and trends;

Learning will be structured and will take place through participation in ITU meetings and workshops, studying ITU reports and studies, and engaging in mentoring, coaching, and on-the-job training.

The post holder will be attached to a direct supervisor, Olivier Alais, who will provide learning opportunities through guidance, feedback, and knowledge sharing.

H. Additional information regarding the post

None