

JOB DESCRIPTION

Junior Professional Officer, Refugees Empowerment through Market Initiative (REMI)

Category / Staff Rules	Junior Professional Officer / P-2
Division / Section	DSIT/WYVC
Duty station	Geneva
Comments	1 Year with possible extension

ORGANISATIONAL CONTEXT AND ORGANISATIONAL SETTING

The International Trade Centre (ITC) assists developing and transition economy countries to take advantage of expanding trade opportunities in an increasingly complex global environment. ITC supports Trade Impact for Good, promoting sustainable and inclusive development goals through trade.

The Division of Sustainable and Inclusive Trade (DSIT) houses the Women, Youth, and Vulnerable Communities (WYVC) Section. WYVC is composed of four programmes, the SheTrades Programme, the Youth and Trade Programme, the Ethical Fashion Initiative, and the Refugee Empowerment through Markets Initiative (REMI).

In 2022, the number of refugees and internally displaced people (IDPs) surpassed 100 million. In addition to steady pressures due to geographic, demographic, and economic imbalances, conflicts, economic shocks and natural disasters force people to leave their homes and seek safety and opportunities elsewhere. Climate change is aggravating the displacement crisis at an alarming rate. The displacement often last for decades and result in long-term vulnerabilities of the affected populations

ITC has launched the Refugees Empowerment through Markets Initiative (REMI) to deploy the organization's trade related expertise and strengthen market systems that offer inclusive and sustainable pathways to development. REMI acts on the commitment to create transformational impact for vulnerable communities, including refugees, IDPs, returning migrants and host communities. The Programme increases business and employment opportunities, creates better access to markets and improved livelihoods and resilience.

The JPO position is housed in WYVC's REMI Programme and offers a unique opportunity to help shape this fast-growing area of ITC's work. The goal of this job function is do develop and scale market led approaches through projects and collaboration.

DUTIES AND RESPONSIBILITIES

Under the overall guidance of the Chief of Section, Women Youth and Vulnerable Communities, and direct supervision of the REMI Programme Manager the Junior Professional Officer will:

- Keep abreast of developments and technical approaches on issues regarding trade-driven livelihoods support for displaced persons and vulnerable migrants.
- Carry out research and analysis on key topics related to trade and fragility (including various components of fragility linked to climate change, conflict, displacement or political and economic instability).
- Contribute to knowledge management related to displacement and trade. Provide analytical inputs to assessments and compile lessons and good practices from different interventions.

- Contribute to the development of new approaches and methodologies such as conflict sensitivity assessments, trade-oriented and inclusive market systems. Work with other ITC technical sections and regional offices to review and develop solutions that optimize support for refugees, IDPs, returning migrants and host communities.
- Assist in the design and development of trade-related technical projects and programmes incorporating logical frameworks, detailed work plans, success indicators and results-based criteria.
- Assist in establishing partnerships, particularly with private sector actors in support of the REMI programme, as funders, market partners or advocates.
- Contribute to building relationships with development and humanitarian partners and understand their policies and strategies within the countries and regions.
- Assist in establishing partnerships and maintaining collaborative relationships with companies in key priority sectors and areas including digital trade, agriculture and financial inclusion.
- Perform any other related duties as required.

REQUIRED COMPETENCIES AND KNOWLEDGE

ITC'S VALUES are: Integrity, Professionalism, Respect for Diversity

ITC'S CORE COMPETENCIES are: Communication, Teamwork, Planning & Organizing, Accountability, Creativity, Client Orientation, Commitment to continuous learning, Technological awareness.

CRITICAL JOB-SPECIFIC COMPETENCIES

- Professionalism
- Communication
- Teamwork
- Creativity
- Commitment to continuous learning

Mandatory knowledge and skills

- Understanding of TRTA and of the international trading system;
- Ability both to design and coordinate technical cooperation projects and/programmes;
- Understanding of the Results-Based Management approach (including monitoring and evaluation)

Desirable knowledge and skills

- In-depth understanding of refugee livelihoods support and overall awareness of issues relating to forced displacement and irregular migration;
- Familiarity with business development and public private partnership development;
- Understanding of the roles of development and humanitarian assistance partners;
- Familiarity in designing and implementation of vocational or technical training

REQUIRED QUALIFICATIONS

Education

Advanced university degree in economics, business administration, management, international relations or related field.

Note: A first level university degree with a relevant combination of academic qualifications and professional experience may be accepted in lieu of the advanced university degree.

Experience

A minimum of two years of relevant professional experience in project/ programme management and administration or related areas at an international level. Experience in working with developing countries, particularly in African and Middle Eastern countries desirable.

Languages

Advanced knowledge of English. Knowledge of other UN official languages is an advantage.

LEARNING ELEMENT

The Junior Professional Officer will:

- Benefit from relevant training and workshops organized for ITC personnel.
- Carry out country visits and participate in meetings, consultants and different engagements with government, development, and private sector stakeholders.
- Participate in conferences and workshops organized for ITC staff in the field of trade and development, including SDGs, women empowerment, MSME competitiveness and inclusion.
- Participate in research and analysis and carry out programmatic design and project development.

On completion of the assignment, the Junior Professional Officer is expected to:

- Gained sound knowledge and expertise of the current issues related to trade and development, and the role of trade in the nexus between humanitarian assistance and development.
- Have acquired a practical knowledge of export promotion, export development and business development issues and the challenges faced by small and medium sized enterprises, particularly of developing countries, fragile settings, and displacement-affected communities, in their efforts to export and internationalize their operations.
- Understand the market systems development approach and its effective application in the context of forced displacement and vulnerable groups.
- Have developed comprehensive understanding of specific issues relating to displacement, fragility, and refugee livelihoods in the context of both refugee camps and urban settings.
- Have practical experience and skills in project development and management including theory of change, problem tree analysis, stakeholder mapping, logical framework analysis, result based management. ...

BACKGROUND INFORMATION

The JPO is based at ITC HQ in Geneva and reports directly to the REMI Programme Manager. S/he will work with a small team focused on migration and displacement in Geneva as well as several project teams in priority countries including Kenya, Rwanda, Nigeria, Pakistan, Iraq and Ukraine.

The JPO will work closely with other programmes in WYVC, particularly the youth and gender moonshots and ITC colleagues in the Office of the Chief Economist, other technical Sections and ITC Regional Offices.

The assignment includes close collaboration with other UN organizations and development partners, government stakeholders, NGOs, and different private sector entities.