



Issued on: []

Deadline For Application: []

POSITION TITLE:	Junior Professional Officer (Climate/Finance)	GRADE LEVEL:	P-2
ORGANIZATIONAL UNIT:	Office of Climate Change, Biodiversity and Environment, OCB	DUTY STATION:	Rome, Italy
		DURATION*:	Fixed-term: 2 years with possibility of extension
		POST NUMBER:	[]
		CCOG CODE:	1L09

* The length of appointment for internal FAO candidates will be established in accordance with applicable policies pertaining to the extension of appointments

- **FAO is committed to achieving workforce diversity in terms of gender, nationality, background and culture**
- **Qualified female applicants, qualified nationals of non-and under-represented Members and persons with disabilities are encouraged to apply**
- **Everyone who works for FAO is required to adhere to the highest standards of integrity and professional conduct, and to uphold FAO's values**
- **FAO, as a Specialized Agency of the United Nations, has a zero-tolerance policy for conduct that is incompatible with its status, objectives and mandate, including sexual exploitation and abuse, sexual harassment, abuse of authority and discrimination**
- **All selected candidates will undergo rigorous reference and background checks**
- **All applications will be treated with the strictest confidentiality**
- **FAO staff are subject to the authority of the Director-General, who may assign them to any of the activities or offices of the Organization**

Organizational Setting

The Food and Agriculture Organization of the United Nations (FAO) contributes to the achievement of the 2030 Agenda through the FAO Strategic Framework by supporting the transformation to MORE efficient, inclusive, resilient and sustainable agrifood systems, for *better production, better nutrition, a better environment, and a better life*, leaving no one behind.

The Office of Climate Change, Biodiversity and Environment (OCB) assists Member Nations in their responses towards the challenge of climate change, including the mitigation of climate change, as well as the development of adaptive capacities of agriculture, fisheries and forestry to the effects of climate change. It provides a coordination role on climate change and related climate smart agriculture issues. The Office also serves as the focal point for a multidisciplinary and global approach to biodiversity and environment.

Guided by its new Climate Change Strategy, FAO is scaling up support to developing countries to transition toward sustainable and climate-smart patterns of agricultural development. Such a transition is vital to FAO's efforts to achieve food security and nutrition for all and can play an important role in broader international efforts to mitigate and adapt to climate change. In this context, FAO Member States have emphasized the need to scale up public and private investment in climate action. FAO is responding through a variety of avenues, including by prioritizing the development of a project portfolio with the Green Climate Fund (GCF), Funding Proposals and Readiness and Preparatory Support Programme.

FAO has established a GCF Team within the Office of Climate Change, Biodiversity and Environment (OCB-GCF Team) to coordinate the development and management of the GCF portfolio. The OCB-GCF Team works in close collaboration with FAO Decentralized Offices and technical staff to identify, develop and deliver high-quality climate investment projects that respond to countries' priorities as defined in their national climate and sectoral policies and that deliver the type of transformational change sought by the GCF.

The post is located in the OCB-GCF team in FAO headquarters, Rome, Italy.

Reporting Lines

The Junior Professional Officer (Climate/Finance) reports to the GCF Team Leader/Senior Natural Resources Officer.

Technical Focus

The Junior Professional Officer (Climate/Finance) will support FAO's development of a GCF project portfolio, and contribute to the quality assurance support provided by the Team to ensure adherence to GCF requirements and standards, on the FAO's GCF Readiness and Funding Proposal portfolio.

Key Results

Collection and analysis of information, data and statistics and project/meeting services to support programme projects, products and services.

Key Functions

- Collects and analyses relevant technical, social, economic, environmental, institutional and technology related information, data and/or statistics to support the delivery of programme projects, products and services;
- Undertakes analysis, provides technical input for plans and reports and edits/revises technical/scientific documents;
- Participates in the development of improved work methods, tools and systems;
- Updates databases and web pages;

- Participates on multidisciplinary project/work teams;
- Collaborates in the development of training tools and materials and the organization of workshops/seminars, etc.;
- Participates in the organization, conduct and follow-up of meetings, consultations and conferences, the development/production of required materials and the provision of information and assistance to partners.

Specific Functions

- Supports the Decentralized Offices in the development of General and National Adaptation Plan Readiness proposals;
- Supports in providing back-stopping and headquarters quality oversight/monitoring for the implementation of the approved GCF Readiness and Funding Proposals;
- Contributes to the OCB-GCF team project review of concept notes and funding proposals, providing systematic assessment of proposals *vis a vis* GCF requirements and suggesting revisions to enhance their quality;
- Supports the provision of funding liaison functions for all new proposals (Funding Proposals and Readiness);
- Supports capacity development activities of the GCF team;
- Performs other duties as required.

CANDIDATES WILL BE ASSESSED AGAINST THE FOLLOWING

Minimum Requirements

- Advanced university degree in natural resources, social sciences, agriculture or a related field;
- Three years of relevant experience in natural resources management, including climate change;
- Working knowledge (proficient – level C) of English and limited knowledge (intermediate – level B) of another FAO official language (Arabic, Chinese, French, Russian or Spanish).

Competencies

- Results Focus
- Teamwork
- Communication
- Building Effective Relationships
- Knowledge Sharing and Continuous Improvement

Technical/Functional Skills

- Work experience in more than one location or area of work, particularly in field positions, is desirable;
- Extent and relevance of experience in project/programme formulation and implementation related to environment and natural resources management in developing countries, and more specifically within the framework of climate finance;
- Extent and relevance of experience in organizing meetings and workshops;
- Extent and relevance of experience in environmental impact assessment, review and screening.

Please note that all candidates should adhere to *FAO Values of Commitment to FAO, Respect for All and Integrity and Transparency*.
