

Major Office	Profile	Programme/Area of Work	Duty Station	Assignment	Summary of Assignment
HQ	HQ/23/26	Corporate and Contractual Matters Unit	Geneva, Switzerland	Associate Legal Officer	<p>The JPO will be assigned to the Corporate and Contractual Matters Unit within the Office of the Legal Counsel (CCM/LEG). Under the supervision of a Senior Legal Officer, the JPO is expected to assist the legal officers in CCM/LEG in the provision of legal advice and services related to the following areas:</p> <ol style="list-style-type: none"> 1. Commercial legal issues, in particular contracts, intellectual property, and legal issues relating to the Organization's programmatic and operational activities; and 2. General protection of the legal interests of the Organization, including in specific areas, such as the use of the WHO name and general legal questions of a commercial / contractual nature confronting international organizations. <p>Supervisor: Senior Legal Officer</p>
HQ	HQ/23/25	Communications, External Relations Team	Geneva, Switzerland	Communications Officer	<p>Under the supervision of the team lead, the incumbent JPO will:</p> <ul style="list-style-type: none"> - Be engaged in a broad range of communications activities in support of WHO's corporate and partnership activities, across the range of emergency and steady-state (longer-term - non-communicable diseases and health policies and systems) health communications work. -Contribute to the delivery of specific products and activities for which the DCO/EXR team is responsible, closely coordinating with teams specializing in external relations, fund-raising and corporate resource mobilization, bilateral governmental relations and multilateral health partnership as necessary. -Develop and/or support as needed the production of web content, documents, stories, and other products such as talking points, FAQ and templates in support of the deliverables towards external relations communications. -Help as and when needed products in support of key priorities of WHO such as sustainable financing or intergovernmental processes. <p>Supervisor: Team Lead, External Relations and Governance</p>
HQ	HQ/23/24	Office of the Assistant Director-General for External Relations and Governance	Geneva, Switzerland	External Relations Officer	<p>The Junior Professional Officer (JPO) will work in the office of the Assistant Director-General for External Relations and Governance in WHO Headquarters under the supervision of the Executive Officer in this office. S/he will contribute to the well-functioning of the daily work in the office as well as support cross-cutting projects run out of this office because they are of major strategic relevance.</p> <p>Supervisor: Executive Officer EXT</p>