

Major Office	Profile	Programme/Area of Work	Duty Station	Assignment	Summary of Assignment
HQ	HQ/22/08	Global Supply Policies	Geneva, Switzerland	Technical Officer	<p>The Junior Professional Officer (JPO) will be part of a team ensuring the smooth procurement supply chain of WHO standard Emergency Health Kits (EHKs) and other essential medicines & supplies for the various WHO emergency operations.</p> <p>The JPO would collaborate to develop, update, roll out, forecast, and train on the WHO standard EHKs as a major part of their work. The WHO EHKs are designed to support WHO emergency operations in the field. It is crucial to ensure that the lifesaving medicines & supply contained in the EHKs are safe, efficient and of quality. The development of the WHO EHKs involves close collaboration with the different WHO technical units as well as exchanges with international organizations and partners. The forecasting and quantification of needs during the acute phase of an emergency is done closely with the countries, WHO Operations support and logistics unit and WHO Global and service procurement unit.</p> <p>The JPO would also contribute to ensure a continuous supply of quality medicines involving daily contact with the WHO pre-selected suppliers in charge of assembling the EHKs.</p> <p>Ensuring a regular and smooth supply chain to the different WHO operations includes: 1) securing quality medicines and supplies, 2) selecting reliable manufacturers and distributors and 3) advocating on international import and export regulations to make sure WHO emergency supply reaches the requesting countries on time.</p> <p>The JPO would support WHO country offices to properly forecast and qualify emergency needs to make sure WHO response is adequate.</p> <p>The JPO also edits guidance and develops trainings on pharmaceuticals quality assurance across the supply chain such as quality assurance guidance on cold chain shipment, adequate forecasting of anticancer medicines, importation of narcotics during emergencies.</p>
HQ	HQ/22/03	External Relations	Geneva, Switzerland	Donor and Partner Communications officer	<p>The Junior Professional Officer (JPO) will support the Health Information and Advocacy unit, External Relations team's (HIA/EXR)'s work towards the implementation of the WHO Organization-wide strategy for donor and & partner recognition, with a workplan for operationalizing and implementing the strategy. The work will entail program support as well as communications activities covering both emergency and steady-state / longer-term health communications work.</p> <p>Supervisor: Team Lead, Life Course EXDGO</p>