



## Food and Agriculture Organization of the United Nations

### Vacancy Announcement No:

Issued on:  
Deadline For Application:

Position Title:	Junior Professional Officer	Grade Level:	P-2
		Duty Station:	Port Moresby, Papua New Guinea
Organizational Unit:	FAO Country Office in Papua New Guinea (PNG)	Duration *:	Fixed-term, 2 years with possibility of extension
		Post Number:	
		CCOG Code:	

\*The length of appointment for internal FAO candidates will be established in accordance with applicable policies pertaining to the extension of appointments

- FAO is committed to achieving workforce diversity in terms of gender, nationality, background and culture
- Qualified female applicants, qualified nationals of non-and under-represented Members and persons with disabilities are encouraged to apply
- Everyone who works for FAO is required to adhere to the highest standards of integrity and professional conduct, and to uphold FAO's values
- FAO, as a Specialized Agency of the United Nations, has a zero-tolerance policy for conduct that is incompatible with its status, objectives and mandate, including sexual exploitation and abuse, sexual harassment, abuse of authority and discrimination
- All selected candidates will undergo rigorous reference and background checks
- All applications will be treated with the strictest confidentiality
- FAO staff are subject to the authority of the Director-General, who may assign them to any of the activities or offices of the Organization.

The Food and Agriculture Organization of the United Nations (FAO) contributes to the achievement of the 2030 Agenda through the FAO Strategic Framework by supporting the transformation to MORE efficient, inclusive, resilient and sustainable agrifood systems, *for better production, better nutrition, a better environment, and a better life*, leaving no one behind.

### Organizational Setting

The main aim of the FAO country offices, which are headed by an FAO Representative, is to assist the government to develop policies, programmes and projects, to achieve food security and to reduce hunger and malnutrition, to develop the agricultural, fisheries and forestry sectors and to use their environmental and natural resources in a sustainable manner. FAO, as a member of the UN Sustainable Development Group (UNSDG), is fully committed and engaged in the implementation of this collective inter-agency effort at all levels. Through the Hand-in-Hand Initiative, we are assisting policy makers in their plans to further leverage data, technology and innovation to meet the Sustainable Development Goal (SDG) targets by 2030.

FAO's activities in Papua New Guinea (PNG) are guided by the Country Programming Framework (CPF) 2018–2023 which sets out three priority areas: (i) Enhancing equitable, productive and sustainable natural resource management; (ii) Strengthening resilience for food security and nutrition; and (iii) Sustainable and inclusive economic development and job creation in rural areas. FAO PNG has been conducting activities under 18 projects with a total budget portfolio of USD 66 million. Projects are focusing on national capacity building in natural resources management (forest, marine fisheries, landscape) and addressing climate change (CPF priority area 1); focusing on capacity building in food security and nutrition (priority area 2); and improving livelihoods and inclusive economic development (priority area 3).

The post is located in the FAO Representation in Port Moresby, Papua New Guinea.

### Reporting Lines

The Junior Professional Officer reports to the Head of Office, FAO Country Office in Papua New Guinea.

### Technical Focus

The Junior Professional Officer assists with the development and implementation of programmes and activities related to natural resource management in Papua New Guinea.

### Key Results

Collection and analysis of information, data and statistics and project/meeting services to support programme projects, products and services.

### Key Functions

- Collects and analyses relevant technical, social, economic, environmental, institutional and technology related information, data and/or statistics to support the delivery of programme projects as well as products and services;
- Undertakes analysis, provides technical input for plans and reports and edits/revises technical/scientific documents;
- Participates in the development of improved work methods, tools and systems;
- Updates databases and web pages;
- Participates in multidisciplinary project/work teams;
- Collaborates in the development of training tools and materials and the organization of workshops/seminars, etc.; and

- Participates in the organization, conduct and follow-up of meetings, consultations and conferences, the development/production of required materials and the provision of information and assistance to partners.

### **Specific Functions**

- Supports gathering, processing, analysing and diffusing information related to the Enabling Green Growth in Papua New Guinea to address climate change and conserve biodiversity project in an economically and socially efficient way;
- Contributes to corporate exercises for planning, monitoring and reporting on results achieved through projects implementation support and capacity development activities;
- Supports the review and monitoring the project budget, preparing requests and revisions as required; maintains and monitors budget expenditures and resources;
- Ensures the completeness and quality of data and documentation in the FAO corporate Enterprise Resource Planning (ERP) systems, for all assigned operational field projects and activities;
- Performs any other related duties as required.

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### **CANDIDATES WILL BE ASSESSED AGAINST THE FOLLOWING**

#### **Minimum Requirements**

- Advanced university degree in relevant area such as marine biology, fishery science or aquaculture, ocean science, economics, environmental studies, climate change, food and nutrition, food technology, veterinary sciences, gender policy, maritime law, food law, international law, trade law, rural development, anthropology, statistics, or related fields.
- Three years of relevant experience, including research or management of fisheries, policy development or implementation, food trade and markets, food safety and quality, field of statistics and data management of fisheries, monitoring and evaluation of policies and programmes.
- Working knowledge (proficient – level C) of English and limited knowledge (intermediate – level B) of another FAO official language (Arabic, Chinese, French, Russian or Spanish).

#### **Competencies**

- Results Focus
- Teamwork
- Communication
- Building Effective Relationships
- Knowledge Sharing and Continuous Improvement

#### **Technical/Functional Skills**

- Work experience in more than one location or area of work, particularly in field positions, is desirable
- Extent and relevance of experience in collecting and analyzing technical information and data
- Extent and relevance of knowledge and experience in related fields such as fisheries and aquaculture management, blue economy, policy advice and analysis, food and nutrition security, food systems, fisheries and aquaculture
- Extent and relevance of experience in the preparation, editing and revision of technical/scientific documents and in organizing meetings and workshops
- Extent and relevance of experience in establishing and maintaining partnerships with UN agencies, Non-Governmental Organizations (NGOs) as well as donors and government institutions and agencies
- Working knowledge (proficient – level C) of another FAO language would be an asset.

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Please note that all candidates should adhere to *FAO Values of Commitment to FAO, Respect for All and Integrity and Transparency*.

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