

4.12 JPO – Project Officer (Migration Health) – Ljubljana, Slovenia

Provide support in identifying programmatic opportunities related to Migration Health, develop projects and fundraising strategies for Migration Health programme; Assist in conducting contextual assessments to identify potential activities to be implemented as part of the Migration Health Programme in line with IOM mandate and the priorities established by the Government and partners in Slovenia; Contribute to the identification of donors' priorities and strategies related to Migration Health, explore the possibility to develop follow up initiatives and/or initiate new programme development process in Slovenia and draft projects proposals, in relation to expressed governmental needs, donors' priorities and in line with IOM's Mandate and Strategy; Provide support in capacity-building initiatives related to Migration Health based on needs assessed in the national context; Support the overall implementation of the Migration Health Programme in Slovenia, including its financial, administrative and technical implementation, in compliance with IOM policies and standards, as well as donor requirements, agreed timeline and deliverables; Maintain close collaboration and contribute to the strengthening the partnerships with relevant stakeholders in the field of Migration Health such as Government entities, national authorities, donors, development partners, United Nations agencies, and civil society; Draft and produce progress and other reports and ensure proper information exchange on all operational aspects of the Migration Health Programme between IOM, the programmes' donors and other stakeholders.

4.13 JPO – Resource Mobilization and Private Sector Partnerships Officer – Bern, Switzerland

Identify and alert on thematic as well as geographic funding priorities and opportunities; Support contract negotiations, and co-funding template; Answer questions on project proposals, collaborate with or initiate project development; Provide technical advice on specific requirements (eligibility criteria, timeline of budget year, donor profile, etc.); Undertake monitoring visits with donors, and support with successful and timely reporting; Organize visits of Chief of Missions and other high-level officials to Switzerland and Liechtenstein to meet relevant donors and other partners; Support the CoM and DCoM to establish a roadmap together with DRD with the steps to set up the National Committee, nurture and liaise with key stakeholders/donors; Coordinate with DRD PSP Unit in Geneva the implementation of the workplan and specific outputs (e.g. research into mapping potential donors; coordinate and implement events); Draft papers, documents, printed or digital promotional materials to support advocacy and liaison efforts; Report on the progress

made towards the workplan, the Strategic Results Framework linked to IOM Switzerland Country Strategy, and the Private Sector Engagement Strategy.

