

4.9 JPO – Disaster, Climate and Resilience Officer – Pristina, Kosovo (UNSC 1244)

Support thematic research and analysis on internal and international migration dynamics in Kosovo, with an emphasis on the mobility dimensions stemming from the impacts of climate change, environmental degradation, and natural disasters; Provide support towards the collection, analysis and presentation of information on mobility patterns due to natural disasters and slow-onset disaster; Contribute towards IOM's efforts to integrate migration and mobility issues in Kosovo's climate change adaptation and resilience strategies, in line with the Global Compact for Migration and 2030 Agenda for Sustainable Development; Support the mobilization of partnerships and joint programming that empowers communities to design, implement, and monitor sustainable resilience and rural development programmes, including through innovative finance, pooled community funds, and other resources; Research and document trend in climate changes over the years and extrapolate potential climate changes and assess its impact in the Country Office; Assist in the organization of meetings, workshops, events, and trainings, including the preparation of ToRs and development of minutes of meeting; Support liaison with relevant partners and stakeholders, including authorities, civil society, the private sector, and UN partners; Participate, alongside relevant IOM Kosovo Officers, in technical working groups of the United Nations Sustainable Development Cooperation Framework 2021-2025 (UNSDCF); Support the elaboration of new programme initiatives, project proposals, concept notes, presentations and other working documents related to resilience, climate change and mobility in Kosovo; Contribute to the preparation of accurate and timely reporting on programmes and activities.

4.10 JPO – Programme Support Officer – Warsaw, Poland

Support the Chief of Mission / Liaison Officer to Frontex in bilateral liaison with Frontex, including through organization and attendance of bilateral meetings, workshops and conferences and compilation of meeting Notes for File, to support effective and efficient information sharing, consultations and development of joint initiatives; Participate in the establishment of a knowledge management system for the IOM Frontex Liaison Unit, including through the facilitation of a developed workplan and an effective tracking system for actions and deliverables; Support the development of project proposals, including joint IOM-Frontex initiatives in the area of rights-based return, immigration and border management and fundamental rights, in full compliance with IOM procedures and standards, ensuring synergies with existing initiatives; Compile project reports, reflecting impact and sustainability of deliverables, and incorporating lessons learnt and results of monitoring and evaluation, fully in line with IOM procedures and standards; Participate in the development of communication and visibility materials, including leaflets, info sheets, newsletters, and social media content, in line with IOM procedures, standards and guidance; Prepare briefing materials, speeches, presentations and talking points; conduct background research, as required; . coordination with the Chief of Mission / Frontex Liaison Officer, coordinate internally with relevant IOM Units, Departments, Programmes and Country Offices, and externally to ensure effective and efficient information sharing and follow up; Undertake duty travel, as and when required.
