

resource management staff. Verify that budgets include necessary resources for M&E activities, including for conducting evaluations; Keep abreast of internal framework for Monitoring, Evaluation, Accountability and Learning (MEAL) and Results Based Management (RBM) developments to ensure compliance with processes and strategies such as the Country and Regional strategies, IOM Institutional Questionnaire (IQ), IOM global M&E strategy, Strategic Results Framework (following IOM Global Vision), regional M&E planning tools and PRIMA-for-all standards; Assist in creating a knowledge repository of communication-related aspects for the organization in line with data and information collected through M&E exercises; .Assist in the preparation of any events organized by the Programme Teams and/or Country Office Support Unit (MSU).

3.2 JPO – Project Support Officer (Migration Policy) – Jakarta, Indonesia

Contribute to the work of the Programme Support Unit related to the Organization's roles in supporting technical and tailored support to the Government of Indonesia on its migration priorities articulated under its GCM National Action Plan; Support the Country Office with various migration policy matters; Maintain a knowledge management system for country migration trends and policies, including ASEAN commitments coming out of Indonesia's 2023 ASEAN Leadership, good practices etc, closely working with each of the units of the mission; Assist the Country Office in preparations and production of policy briefs, position papers, infosheets, and other products, including new emerging topics; Support strengthening of partnerships with multi stakeholders of migration and identify opportunities for joint initiatives and collaboration; Assist with the resource mobilization efforts; Prepare and create various information tools, products, presentations, etc. for the Country Office, closely working with the different Units including the Communications Unit.

3.3 JPO – Project Officer (Migrant Protection) – Yangon, Myanmar

Under the guidance of MPU Programme Manager, and in close coordination with the Migrant Protection Team, support the implementation of migrant protection program activities in Myanmar, with particular focus on IOM Myanmar's programming in conflict-affected regions, including supporting development of mechanisms and tools to promote safe migration and prevent human trafficking and increase protection and assistance for victims of human trafficking and other vulnerable migrants; In coordination with the Programme Manager, participate in the design, facilitation, and implementation of workshops and capacity building activities convened on the topics of human trafficking, assistance to vulnerable migrants, and other protection issues. This includes supporting capacity building initiatives across IOM Myanmar's various thematic areas of programming; Participate in mainstreaming migrant protection activities and addressing the needs of especially vulnerable populations throughout activities under IOM's relevant programme units (Emergency and Post-Crisis, Labour Mobility and Human Development and Migrant Health). This includes, in particular, working closely with IOM's programme units, as a protection focal point; Support efforts to collect data on trafficking trends and develop robust responses in line with IOM standards and guidelines, covering prevention and protection activities; Provide technical assistance to the Programme Manager in donor liaison and outreach, development and submission of new project proposals and budgets in the fields of human trafficking, assistance to vulnerable migrants, protection in displacement sites and/or camp like-setting, violence against women in migration process; Draft periodic and regular reports, concept notes/project proposals covering migrant protection activities; donor reports, prepare briefings, statistical/narrative reports and background information, including specific information requested by donors, national or local government, and other entities; Act as the focal point in participating in the migrant protection-related fora, such as the Human Trafficking Working Group (including fulfilling chair duties as