



International  
Labour  
Office

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*Note for supervisors: Please complete the vacancy proposal form and submit it to the Director of the department/office for endorsement. For field positions additional approval is required by mail from the regional HR Partner before final submission to [jpo@ilo.org](mailto:jpo@ilo.org).*

## VACANCY PROPOSAL FOR JUNIOR PROFESSIONAL OFFICERS (JPO) Job Description Template – Headquarters and field positions

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### GENERAL INFORMATION:

**Title:** Junior Professional Officer in ... *Quantitative impact assessment of policies and investment interventions.*

**Duty station:** *Geneva, Switzerland*

**Duration of the assignment:** 12 months, renewable

**Grade:** P2

**Department/ Field Office:** *Multilateral Partnership and Development Cooperation*

**Organisational unit:**

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### SUPERVISION

#### Direct Supervision by:

*Massimiliano La Marca, Senior Economist, [lamarca@ilo.org](mailto:lamarca@ilo.org)*

#### Content and methodology of supervision:

The Junior Professional Officer will contribute to some of the activities of ILO's impact assessment of policy and investment interventions carried out with the PARTNERSHIPS' Structural Model for Sustainable Development (SMSD). These include but are not limited to: (i) adapting the analytical tool to project needs and to the structural characteristics of the economies following international statistical standards and well-established economic methodology, (ii) integrating databases of national accounts, labour and other social and environmental statistics and (iii) supporting the assessment of the impact of alternative policy and investment scenarios including those related to SDGs implementation, and (iv) building capacity

with key partners and local stakeholders that can guarantee the use and sustainability of the outcomes of projects.

A time-bound work plan will be agreed between the JPO and the supervisor on various projects and initiatives related to employment impact assessment. Regular meetings between the JPO and the supervisor about will be scheduled every week.

As necessary, detailed instructions, guidance and coaching will be provided by the supervisor, and work will be discussed with, and reviewed by the supervisor at various stages before completion in order to verify the quality and relevance.

The JPO might be expected to assist the supervisor in preparing for missions and trainings, and in coordinating and liaising with partners at both local and international levels. Performance management will be reviewed in accordance with ILO's Performance Management Framework, as applicable to Junior Professional Officers

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## **INTRODUCTION**

The department of Multilateral Partnerships and Development Cooperation (PARTNERSHIPS) leads, coordinates and promotes the ILO's involvement in the multilateral system and ILO's active role in the implementation of the 2030 Agenda in close collaboration with the ILO's technical departments, ILO's regional and country offices as well as with the UN system and other development institutions, such as International Financial Institutions (IFIs), Development Financial Institutions (DFIs) and Multilateral Development Banks (MDBs).

PARTNERSHIPS supports consultations and negotiations with development partners and groups such as G7 G20, G24 and BRICS for the promotion of greater policy coherence around social justice and decent work. It also facilitates various partnership and cooperation initiatives and oversees the mobilization and management of voluntary contributions.

PARTNERSHIPS has been contributing to a number of development cooperation projects in partnership with other Departments and Programmes, which have been aimed at strengthening the analytical and policy capacity of Development Institutions, Governments and Constituents and generating country specific analysis that is consistent with UN Frameworks and Decent Work Country Programmes.

In the last decade, there has been a great convergence on the view that jobs are a top priority for development interventions as they are not only source of income and livelihood, but they also empower women and men to fulfil their lives and fully contribute to economic growth and social progress. The entire UN System, the Development Financial Institutions and the Multilateral Development Banks are now engaged into the analysis of the source and the promotion of more and better jobs.

PARTNERSHIP's engagement and contribution to the area of employment impact assessment will strengthen the collaboration with DFIs and MDBs and promote policy coherence to support decent jobs and sustainable development in a multilateral environment.

In this context the PARTNERSHIPS Department has developed an analytical framework named Structural Model for Sustainable Development (SMSD) consisting of: (i) a quantitative policy and scenario simulation tool, (ii) a statistical framework of data production and compilation and (iii) capacity building for partners. The SMSD framework is currently being applied for (i) assisting the European Commission and partner countries in assessing the employment effects of supported investment and flagship development programmes in Africa, (ii) assessing national policies for just transition and other sustainable development objectives, (iii) other impact assessments of policies on quantity and quality of jobs.

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## **DUTIES AND RESPONSABILITIES**

Under the direct supervision of the senior economist, the JPO will perform the following duties and responsibilities:

- Assist in the implementation of various projects by providing technical inputs, planning, monitoring and evaluation of project activities.
- Assist in the adaptation of the analytical tool to project needs following international statistical standards and well established economic methodology.
- Mobilize existing data base such as the EORA and GTAP, understand basic national accounts and leverage on such understanding in supporting the construction of SAMs, which involves the integration of databases of national accounts, labour and other social statistics.
- Assist in the substantive adaptation of the modelling tool to the structural characteristics of the economies and the needs of the specific development cooperation projects.
- Support the development of additional modules of the framework, in particular in relation with the labour market, and the application of related methodologies to quantitatively analyse the employment impact of policy interventions and investment operations.
- Support the assessment of the impact of alternative policy and investment scenarios including those related to SDGs implementation.
- Contribute to the capacity building activities for key partners and local stakeholders, which ensures the long-term impacts and sustainability of the outcomes of projects.
- Conduct research and integration technical inputs for regional and country analysis, reports and publications related to the Department's work in the area of employment impact assessment, and prepare discussion notes.

- Support the drafting of reports, working papers, and other publications.
- Assist in the preparation of missions, technical trainings, seminars and workshops in the area of employment impact assessment.
- Perform others task that may be assigned by the supervisor.

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## **QUALIFICATIONS AND EXPERIENCE**

### **Education:**

Minimum:

Advanced university degree in economics.

Desirable:

A PhD in economics and specialization in macroeconomics is an advantage.

### **Work experience:**

Minimum:

At least two years of experience in macroeconomics/development economics analysis.

Desirable:

Experience in macroeconomic modelling and national account dataset production.

### **Skills required for the assignment:**

- Ability to employ and adapt macroeconomic tools to perform employment impact assessments of policy interventions and investment operations.
- Ability to provide technical advice and to guide and coordinate the work of external collaborators and general service staff in the area of specialization.
- Ability to conceptualise and design research techniques and analyse complex cross-national practices and data sets covering a wide range of issues in the specialized technical field.
- Ability to formulate new concepts and methodologies.

- Ability to provide technical support to senior specialists, carrying out research, project formulation and implementation.
- Excellent analytical skills and knowledge of analytical tools and qualitative and quantitative techniques.
- Good computer skills. Ability to work in a multicultural environment and gender-sensitive behaviour and attitudes are also required.

Desirable:

Good knowledge of STATA, R, GAMS or Mathematica.

### **Languages:**

Minimum:

Excellent command of one working language of the ILO (English, French, Spanish).

Desirable:

Good knowledge of a second working language of the ILO would be an asset.

### **ILO competencies:**

The candidate is expected to demonstrate and be guided by ILO competencies, specifically:

1. Good communication skills, both written and verbal.
2. Capacity to work on own initiative as well as cooperate as a team member.
3. The ability to work in a multicultural environment, and gender-sensitive behaviour and attitudes are also required.

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## **TRAINING COMPONENTS AND LEARNING ELEMENTS**

### **Training components:**

The JPO will acquire a deeper knowledge of the methodologies and applications of impact assessment of employment and other socio-economic dimensions of development through the direct guidance of the supervisor and senior colleagues, the interaction with specialists from other organizations, the direct application of

advanced techniques to ILO and partners' projects, and the participation in technical seminars and workshops.

### **Learning elements:**

The JPO will:

- Become familiar with ILO's mandate and cooperation with other organizations and development institutions.
- Gain in-depth knowledge of the multiple approaches of assess impacts of policies and investments to promote sustainable development.
- Gain in-depth knowledge of the ILO's SMSD framework.
- Interact with the senior economist, senior colleagues, external collaborators, and interact with specialists from other departments and organizations.
- Work in a multi-disciplinary and multi-cultural team.
- Become familiar with ILO's headquarter and field operations.

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### **BACKGROUND INFORMATION**

The ILO values diversity. We welcome applications from qualified women and men, particularly those with disabilities and from non – or under - represented member States. If needed, reasonable accommodation will be provided in the recruitment phase as well as during the JPO assignment to ensure equality of opportunities.

The ILO has a smoke-free environment.