

1.3 JPO - Programme Support Officer (Partnerships, Liaison and Project Development) – Djibouti City, Djibouti

Act as the thematic resource person by providing support, capacity building, training, and direct support to strategic partnerships, networking, donor liaison, private sector engagement, programme development and planning. Support programme coordination and partnership development with private sector, donors and partners; Support the Head of Programmes and the Chief of Mission in identifying and building programme activities for the future development of the Country Office portfolio, including preliminary research, narrative writing, budget planning, ensuring project compliance with IOM standards and donor requirements; Support planning, coordinating and implementing cross-cutting project activities, including field assessments, monitoring and evaluation (M&E), in line with the project objectives and donor requirements, particularly in the areas of Protection (PXD), Labour Mobility and Human Development (LHD), Immigration and Border Governance (IBG), as well as risk assessments and monitoring; Contribute to building the capacities of concerned IOM staff in various thematic areas through a combination of on-the-job mentoring, provision of specific technical guidance, and formal trainings; Support and deliver quality thematic training/workshops to government and civil society as required; Maintain strong contacts with the Resident Coordinator's Office (RCO) to help respond to different requests and coordinate with counterparts in other UN Agencies; Participate actively in conferences, workshops and meetings related to the thematic areas of expertise as required.

1.4 JPO – Project Development and Reporting Officer – Cairo, Egypt

Provide technical support to the Chief of Mission and the Head, Project Coordination in the implementation of the UN Sustainable Development Framework (UNSDF) 2022-2027; Contribute to providing inputs to the UNSDF working and results groups; Provide technical support to various work related to the Sustainable Development Goals (SDGs), both at the policy and implementation level; Support the Chief of Mission and the Head, Project Coordination in IOM's contribution to the Global Compact on Migration (GCM) in building on the already conducted national consultation process and beyond; Contribute to the design and development of new projects in line with Egypt Country Office Strategy in close coordination with the relevant IOM units, using data analysis and illustrating strategic trends and their implications; Provide technical support to the relevant/assigned Programme Managers in planning, organizing, developing and monitoring projects including but not limited to initiatives that promote IOM's image and activities in Egypt and in the Region; Produce analysis of programme data and identify methods to use the results for services and programme improvement; work together with sectoral and programme partners to gather and analyse data for periodic project review(s) and internal evaluation(s); Share findings and recommendations of project reviews with relevant Programme Managers; check that related recommendations are taken into account for the continued implementation of the programme and future project development; Collect, compile and analyse overall information on IOM's role and presence in Egypt including activities, initiatives, programmes/ projects and achievements; Draft background information documents, notes and presentations on various topics of relevance to Egypt Country Office as required; Check the finalization of documents or regular reports including but not limited to quarterly progress reports, situation reports, briefing and background information required by IOM, donors, Government and other entities in coordination with the relevant programme team(s); Stay up to date regarding assessments and reports produced by other agencies and organizations and check that the relevant and important information is incorporated in Egypt Country Office reports and future strategies; Coordinate with the Information Management Unit/Focal