



Job Opening

Job Title: SENIOR STATISTICIAN/PROJECT MANAGER, P5

Department/ Office: Department of Economic and Social Affairs

Duty Station: NEW YORK

Posting Period: 7 November 2012-7 December 2012

Job Opening number: 12-STT-DESA-25490-R-NEW YORK (X)

United Nations Core Values: Integrity, Professionalism, Respect for Diversity

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Org. Setting and Reporting

EDGE joint programme

The Evidence and Data for Gender Equality (EDGE) Initiative is a new partnership that seeks to accelerate existing efforts to generate comparable gender indicators on health, education, employment, entrepreneurship and assets. The EDGE initiative will be co-managed by UN Women and the UN Statistics Division.

Initially, this initiative will cover the period from July 2012 to December 2015. Activities during this first phase will include three elements: (1) the development of a platform for international data and metadata compilation covering basic education, employment and health indicators; (2) the development of standards and guidelines for measuring entrepreneurship and assets indicators; and (3) piloting data collection on entrepreneurship and asset ownership in several countries.

Org. Setting and Reporting

The post is located in the Demographic and Social Statistics Branch (DSSB), Statistics Division, Department of Economic and Social Affairs. The position is to support efforts to generate comparable gender indicators on health, education and employment and to develop and test methods and standards to produce gender indicators in entrepreneurship and assets ownership. The incumbent of the post reports to the Chief of the Demographic and Social Statistics Branch (DSSB).

Responsibilities

Under the direct supervision of the Chief of the Demographic and Social Statistics Branch, and within limits of delegated authority, the Senior Statistician will be responsible for the following duties:

- Plans and directs the EDGE's work programme on statistical analysis and methodological work, providing both technical and managerial supervision of all activities.
- Plans and directs technical advisory activities for national capacity building through missions, consultations and training workshops, particularly on gender statistics and including on entrepreneurship and asset ownership.
- Supervises and undertakes the development of new or improved statistical methods and quantitative models for analyses and projects including in the areas of entrepreneurship and asset ownership.
- Prepares progress reports and other technical documentation regarding the EDGE work programme for presentation to relevant councils, commissions, technical meetings and expert groups.
- Maintains close liaison and co-operation within the field of responsibility throughout the organization and with other relevant national and international institutions to ensure full co-ordination and to avoid duplication of efforts.
- Advises senior management on trends and developments in the relevant field, and recommends appropriate courses of action.
- Plans, organizes and manages staff; plans and discusses individual work programmes with staff and evaluates their performance.
- Performs other related duties, as assigned.

Competencies

Professionalism:

Expert knowledge of various aspects of gender statistics, including on emerging issues such as entrepreneurship and asset ownership. Proven ability to produce reports and papers on technical issues and to substantially review and edit the work of others. Ability to apply United Nations rules, regulations, policies and guidelines in work situations. Show pride in work and in achievements; demonstrates professional competence and mastery of subject matter; is conscientious and efficient in meeting commitments, observing deadlines and achieving results; is motivated by professional rather than personal concerns; show persistence when faced with difficult problems or challenges; remains calm in stressful situations. Take responsibility for incorporating gender perspectives and ensuring the equal participation of women and men in all areas of work.

Communication:

Speaks and writes clearly and effectively; listens to others, correctly interprets messages from others and responds appropriately; asks questions to clarify, and exhibits interest in having two-way communication; tailors language, tone, style and format to match audience; demonstrates openness in sharing information and keeping people informed.

Managing Performance:

Delegate the appropriate responsibility, accountability and decision-making authority; make sure that roles, responsibilities and reporting lines are clear to each staff member; accurately judge the amount of time and resources needed to accomplish a task and match task to skills; monitor progress against milestones and deadlines; regularly discuss performance and provide feedback and coaching to staff; encourage risk-taking and support creativity and initiative; actively supports the development and career aspirations of staff; appraise performance fairly.

Judgement/Decision-making:

Identify the key issues in a complex situation, and come to the heart of the problem quickly; gather relevant information before making a decision; consider positive and negative impacts of decisions prior to making them; take decisions with an eye to the impact on others and on the Organization; propose a course of action or makes a recommendation based on all available information; check assumptions against facts; determine the actions proposed will satisfy the expressed and underlying needs for the decision; makes tough decisions when necessary.

Education

Advanced university degree (Master's degree or equivalent) in statistics, quantitative sociology, demography or related field. A first-level university degree in combination with qualifying experience in the field of social statistics may be accepted in lieu of the advanced university degree.

Work Experience

A minimum of ten years of progressively responsible experience in the collection, compilation, analysis and dissemination of social or related statistics at the national or international level is required. Experience in national gender-relevant data collection methods/sources, such as surveys, censuses and administrative systems is required. Experience in managing teams is desirable. Experience in working with national statistical offices and/or relevant senior government officials is an asset.

Languages

English and French are the working languages of the United Nations Secretariat. For this post, fluency in oral and written English is required. Knowledge of another official United Nations language is an advantage.

Assessment Method

Evaluation of qualified candidates may include an assessment exercise which may be followed by competency-based interview.

Special Notice

This post is funded from extra budgetary resources. The initial appointment is for a period of one year. Extension of appointment is subject to availability of the funds

United Nations Considerations

The United Nations shall place no restrictions on the eligibility of men and women to participate in any capacity and under conditions of equality in its principal and subsidiary organs. (Charter of the United Nations - Chapter 3, article 8). The United Nations Secretariat is a non-smoking environment.

No Fee

THE UNITED NATIONS DOES NOT CHARGE A FEE AT ANY STAGE OF THE RECRUITMENT PROCESS (APPLICATION, INTERVIEW MEETING, PROCESSING, OR TRAINING). THE UNITED NATIONS DOES NOT CONCERN ITSELF WITH INFORMATION ON APPLICANTS' BANK ACCOUNTS.

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