



POSITION TITLE:	Information Systems Officer	GRADE LEVEL:	P-4
		DUTY STATION:	Rome
ORGANIZATIONAL UNIT:	Knowledge Information Systems Branch, CIOK	DURATION *:	Fixed Term: Three Years
	Chief Information Officer Division, CIO	POST CODE/N°:	C - Two posts (0826057 and 0830038)
		CCOG CODE:	1A05

Applications from qualified women as well as from qualified nationals of non-and under-represented member countries are encouraged

DUTIES AND RESPONSIBILITIES

Information Systems Officers are CIO Divisional staff, outposted to departments/offices of the Organization. They report to the relevant Branch in CIO. They jointly plan and coordinate the delivery of CIO information systems services to the assigned area of business and facilitate communication, ensuring that technical solutions meet business needs.

Under the supervision of the Chief, CIOK, and in close collaboration with the assigned department or office management, the incumbent will coordinate the delivery of CIO information systems services to the assigned department/office. In particular will:

- consult actively with management and staff in assigned offices to gain an overall understanding of their programmes, objectives and Information Systems portfolio in order to facilitate the provision of Information Systems services to meet business needs;
- analyse business requirements and assist the department/office in the development of business cases and project proposals;
- work with managers in the department/office to determine business needs, promote appropriate use of information systems services and coordinate service delivery;
- manage departmental information systems projects within approved Organizational guidelines;
- identify areas for beneficial cross-departmental sharing and collaboration on information systems by working with the CIO core teams and other Information Systems Officers;
- coordinate and support the development of information systems plans for the department/office;
- channel information systems initiatives through the Organization's established information technology (IT) governance process including elaborating quantitative costs, benefits and comparisons of standard and non-standard solutions where necessary;
- promote effective communication with the assigned department/office and advise departmental/office management on information systems matters in line with corporate guidelines, policy and standards;
- negotiate Service Level Agreements for provision of information systems services;
- contribute to CIO service strategy, service design, guidelines, policy and standards;
- perform other related duties as required.

MINIMUM REQUIREMENTS

Candidates should meet the following:

- University Degree in Computer Science, Mathematics, Statistics, Information Systems, Software Engineering, Business Administration or related field, or a University degree supplemented by relevant IT experience and/or IT postgraduate level qualification or professional certification
- Seven years experience in provision and support of information systems services across the full lifecycle
- Working knowledge of English, French or Spanish and limited knowledge of one of the other two, or Arabic, Chinese or Russian

SELECTION CRITERIA

Candidates will be assessed against the following:

- Demonstrated ability to enable partnerships with people at all levels
- Demonstrated negotiation and communication skills in English
- Relevance of knowledge and experience in one of the assigned area of business of the Organization: Natural Resources Management and the Environment, Economics and Social Development, Fisheries and Aquaculture, Forestry, Agriculture and Consumer Protection
- Relevance and level of knowledge and experience in business analysis
- Relevance of knowledge and experience in managing information system projects (Prince2), service delivery (ITIL) and agile methods
- Relevance of knowledge and experience in applications management lifecycle in areas such as statistics, GIS, web development, content management
- Demonstrated ability in facilitating teamwork and motivating staff

Please note that all candidates should possess computer/word processing skills and should be capable of working with people of different national and cultural backgrounds.

* **The length of appointment for internal FAO candidates will be established in accordance with applicable policies pertaining to the extension of appointments**

REMUNERATION

A competitive compensation and benefits package is offered. For information on UN salaries, allowances and benefits, click on the following link: <http://icsc.un.org/>

TO APPLY: Carefully read and follow the Guidelines to applicants

Send your application to:

V.A 2381-CIO
Chief, CIOK
FAO Viale delle Terme di Caracalla 00153 Rome ITALY
Fax No: +39 06 57056204
E-mail: VA-2381-CIO@fao.org

Please note that FAO staff members are international civil servants subject to the authority of the Director-General and may be assigned to any activities or office of the organization.

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